

# Norfolk Island Regional Council

Norfolk Island Regional Council Offices

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## Ordinary Council Meeting Wednesday 21 September 2016

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Dear Councillor,

Notice is hereby given pursuant to the *NSW Local Government Act 1993* (s367) that an **Ordinary Council Meeting** will be held in the Norfolk Island Regional Council Chambers on **Wednesday 21 September 2016** commencing at **2.00 pm**.

### Order of Business

1. Welcome

2. Statement of Respect

*The Norfolk Island Regional Council promotes a climate of respect for all. We will endeavour to inspire in our community shared civic pride by valuing and protecting our unique culture and environment, both natural and built, for the current and future generations. We, the elected members and staff of the Norfolk Island Regional Council undertake to act with honesty and integrity, to conduct ourselves in a way that engenders trust and confidence in the decisions we make, and the actions we take on behalf of the Norfolk Island community. We acknowledge the Norfolk Island people, the traditional custodians of this Island*

3. Apologies

4. Disclosures of Interest

5. Confirmation of minutes

6. Public Access

7. Mayoral Minute

8. Reports from Committees

9. Reports from Officers

10. Notices of Motion

11. Urgent Business without Notice

12. Confidential Matters for Consideration

13. Questions for the next meeting

Close of Meeting

Lotta Jackson

**GENERAL MANAGER**

# AGENDA

1. Welcome
2. Statement of Respect
3. Apologies
4. Disclosures of Interest
5. Confirmation of minutes –  
    Ordinary Council Meeting 17 August 2016  
    Extraordinary Council Meeting 14 September 2016
6. Public Access
7. Mayoral Minute
8. Reports from Committees
9. Reports from Officers

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11. Urgent Business without Notice

12. Confidential Matters for Consideration

(CONFIDENTIAL ITEM GM 32/16) STAFF MATTER SUMMARY

This item is placed within the confidential part of the agenda in accordance with section 10A (2) (a) personnel matters concerning particular individuals (other than councillors).

13. Questions for the next meeting

Close of meeting

## **(ITEM: GM 22/16) NORFOLK ISLAND REGIONAL COUNCIL CODE OF MEETING PRACTICE**

**REPORT BY:** Lotta Jackson, General Manager

### **SUMMARY:**

The purpose of this report is for Council to adopt the Norfolk Island Regional Council Code of Meeting Practice.

### **BACKGROUND:**

Council adopted the draft Code of Meeting Practice at the July 2016, Ordinary Council meeting for it to be placed on Public Exhibition as per the requirement under section 361 of the *NSW (NI) Local Government Act 1993* as follows:

#### ***361 Preparation, public notice and exhibition of draft code***

- (1) Before adopting a code of meeting practice, a council must prepare a draft code.*
- (2) The council must give public notice of the draft code after it is prepared.*
- (3) The period of public exhibition must not be less than 28 days.*
- (4) The public notice must also specify a period of not less than 42 days after the date on which the draft code is placed on public exhibition during which submissions may be made to the council.*
- (5) The council must publicly exhibit the draft code in accordance with its notice.*

Council received one (1) submission from the Mayor.

### **RELEVANCE TO COMMUNITY STRATEGIC PLAN AND RESOURCING STRATEGY:**

It is good Governance for Council to have a Code of Meeting Practice and the draft Community Strategic Plan's key Strategic Direction 5: An Informed and Accountable Community align with this item.

### **DISCUSSION:**

The submission received from Mayor Adams have been in large included in the Code of Meeting Practice as per the following comments:

#### **Clause A1.2 (1) Briefings/Workshops**

(1) The General Manager will notify date and time of briefings/workshops to the Councillors at least one week in advance of the briefing/workshop being held. Briefings/workshops will generally be called once a month on the first Wednesday and will be dealing with content that will be considered at the following Council ordinary meeting.

#### **Submission:**

This clause should include a requirement that papers for matters on the Agenda for the workshop are to be provided with the Agenda which should be provided to Members no later than the Friday before the Workshop.

**General Manager's Comments:** Papers will be included where available and appropriate and provided that they are public documents.

### **Clause A1.8 (3) Business Papers for Extraordinary Meeting**

(3) Despite Clause 250 of the Regulation, only the mover of a motion referred to in subclause (2) can speak to the motion before it is put.

(Clause 242 of the Regulation)

#### **Submission**

Should define in the Code which 'Regulation' the Code is referring to both in this clause and in any other clause where not defined.

**General Manager's Comments:** All references to the Regulation refer to the *NSW Local Government (General) Regulations 2005*, as per the definition in the section D.4 Definitions.

### **Clause A1.12 Minister to convene Meetings in certain cases**

(1) Whenever an area is constituted or reconstituted, the Minister is required: ....

#### **Submission**

Include a definition for 'Minister' in D.4 Definitions; and 'councillor' throughout the Code should be consistently lower case 'c' or upper case 'C'.

**General Manager's Comments:** The **Code of Meeting Practice** will include a definition for 'Minister' in D.4 Definition: "Minister" *All powers expressed to be powers of a Minister of New South Wales except those under part 7 of Charter 13 and Division 2 Part 1 Chapter 14 of the Local Government Act, delegates are Secretary, Deputy Secretary, SES in Local Government and Territories Division, and 'Councillor' shall consistently be upper case 'C'.*

### **Clause B4.20 Recording of Meeting of Council**

(1) A person may only use a recording device to record the Meeting of a Council or its Committees with permission.

(2) Council may record its Meetings to ensure the accuracy of its Minutes.

(Clause 273 of the Regulation)

#### **Submission**

Is a motion required to activate ability to record meetings? Broadcasting of meetings – how to progress? Motion, costings etc.

**General Manager's Comments:** Suggest a Notice of Motion for this additional aspect as it will have budgetary implications.

### **Clause B7.1 Closed Parts of Meetings**

(h) Information concerning the nature and location of a place or an item of Aboriginal significance on Community Land;

#### **Submission**

Delete as not relevant to Norfolk Island

**General Manager's Comments:** Delete

#### **GOVERNANCE/POLICY IMPLICATIONS:**

Once adopted the Code of Meeting Practice will guide Council and Committee meetings.

**LEGAL IMPLICATIONS:**

It is a legal requirement for the Norfolk Island Regional Council to have a Code of Meeting Practice that is in line with the *NSW (NI) Local Government Act 1993* and the *NSW Local Government (General Regulations) 2005*.

**ENVIRONMENTAL IMPLICATIONS:** Nil

**SOCIAL IMPLICATIONS:** Nil

**FINANCIAL IMPLICATIONS:** Nil

**CONCLUSION:**

It is recommended that Council adopts the Norfolk Island Regional Council Code of Meeting Practice with the minor amendments as discussed in this report.

**RECOMMENDATION:**

That Council adopts the Norfolk Island Regional Council Code of Meeting Practice with the inclusion of the minor amendments discussed in this report as follows:

- (1) Include at the end of section A1.2 Briefings/Work-shops: Papers will be included where available and appropriate and provided that they are public documents;
- (2) Include a definition for 'Minister' in D.4 Definition: "*Minister*" *All powers expressed to be powers of a Minister of New South Wales except those under part 7 of Charter 13 and Division 2 Part 1 Chapter 14 of the Local Government Act, delegates are Secretary, Deputy Secretary, SES in Local Government and Territories Division; and*
- (3) Delete in section Clause B7.1 Closed Parts of Meetings (h) Information concerning the nature and location of a place or an item of Aboriginal significance on Community Land.
- (4) That all Councillors be provided with a final copy of the Code of Meeting Practice once adopted.

## **(ITEM: GM 23/16) NORFOLK ISLAND COMMUNITY STRATEGIC PLAN 2016-2026**

**REPORT BY:** Lotta Jackson, General Manager

### **SUMMARY:**

The purpose of this report is for Council to adopt the Norfolk Island Community Strategic Plan 2016-2026.

### **BACKGROUND:**

Council resolved (Resolution 16/16) at the Council Ordinary meeting 20 July 2016, as follows:

- (a) That the Norfolk Island Regional Council adopts the Draft Norfolk Island Community Strategic Plan 2016-2026 and it be placed on public exhibition for 28 days to allow the Norfolk Island Regional Council to amend or not; and*
  
- (b) Allow the Norfolk Island Regional Council the opportunity to facilitate a public meeting to explain the objectives of the Draft Norfolk Island Community Strategic Plan 2016-2026.*

The final *Norfolk Island Community Strategic Plan 2016-26 'Our Plan for the Future'* has been developed following Community Engagement and a third period of public exhibition in line with the resolution above.

Extensive opportunities were facilitated for the community to attend meetings, focus groups, in person meetings, via survey or written submission. The most recent public meeting, where the General Manager provided a presentation on the draft Plan, was attended by over 130 residents with most of the questions and comments relating to the act of self-determination, the budget, property rates or operational matters.

Once the Community Strategic Plan is adopted, the next step in the Integrated Planning and Reporting Framework is for the Councillors to develop a four (4) year Delivery Program that will be in line with the Community Strategic Plan. The Delivery Program will identify key strategies and outcomes for the term of Council.

Further, a Resourcing Strategy must be developed and adopted by Council by January 2017. The Resourcing Strategy must contain a ten (10) year Long Term Financial Plan, a ten (10) year Asset Management Plan for each category of assets and a four (4) year Workforce Plan to support the Delivery Program.

Each year the Operational Plan including budgets, fees and charges and rates must also be developed in line with the Delivery Program and the Community Strategic Plan.

### **RELEVANCE TO COMMUNITY STRATEGIC PLAN AND RESOURCING STRATEGY:**

The Community Strategic Plan is the core driving document as specified in the *NSW (NI) Local Government Act 1993*.

## **DISCUSSION:**

Council received a total of 58 submissions from the community relating to the 3<sup>rd</sup> draft of the *Norfolk Island Community Strategic Plan 2016-26 'Our Plan for the Future'*. Over half of those submissions asked for Council to include strategies for self-determination within the Community Strategic Plan. The Council Charter outlines the roles of the Council within the legal framework, and states that Council's key functions are to provide and lobby for adequate services for the community, and to maintain and renew public assets for the benefit of its community. A strategy for self-determination cannot be included within the Community Strategic Plan, as it falls outside of the Local Government Framework and is not in line with Council's Charter

In summary, many of the submissions provided direct input against the various objectives in the Plan and other submissions enhance the objectives, for example:

### **Environmental**

- Supply of rock
- Rural land and food primary production
- Solar power
- Waste management including worm farms and composting
- Keep our water around Norfolk Island sustainable
- Be mindful of overfishing and the potential for drilling

### **Economic Development**

- Diversification - develop Niche markets e.g. lavender farm, small cottage industry
- Better internet for business development
- Focus on sustainable tourism
- Use resources for innovation such as 'Norfolk Islanders abroad' who may also be involved in education
- Focus on youth and opportunities for education and small business ventures
- Council support of community events and the celebration of all public holidays
- More focus on primary production of food and other items to reduce the need for import
- Develop an industrial/business precinct – Airport business park

### **Heritage**

- In 2011, 45% of the permanent population was of Pitcairn decent and 38% of the populations ordinary residents including work permit holders was of Pitcairn decent
- Norfolk Island Language and Convict and Pitcairn heritage to be protected
- The immense importance of KAVHA

### **Community/Social**

- Lobby for more medical services – surgery and maternity on the Island
- Lobby for increased support for the aged, people with disabilities, children, youth and families in need of support
- Encourage healthy living and education for preventable health care
- Introduce neighbourhood watch
- Have a space for events, music and concerts
- Include a map of the Island in the Plan
- Immediate focus on Child Care



A listing of the submissions and when they were received can be seen as follows, and each individual submission is available in Attachment 1:

	Date	Comments
1	26-Jul-16	Include most comments. They are all relevant and in line with the rest of the Plan
2	27-Jul-16	Include modified where it is in line with the sentiments of the Plan. Objective 12.
3	07-Aug-16	Include aspects of Economic Development – diversification – niche markets such a lavender farming, small cottage industry for local export as well as local sales. Objective 8.
4	08-Aug-16	Neighbourhood watch and lobby for better medical services. Objective 13. For consideration.
5	09-Aug-16	Airport signage and feral chocks - more relevant for the Operational Plan or Delivery Program – will consider in relevant Plan.
6	10-Aug-16	Many suggestions for the Delivery Program and Operational Plan. Strong focus on biodiversity and the protection of the environment, including waste management. Sewer System – hot composting. Objective 1. Food production. Objective 2. Webcast of Council meetings – for Operational Plan considerations. Education to build awareness of preventative health. Objective 12.
7	11-Aug-16	Already incorporated many of the comments in second draft. Include others where relevant.
8	11-Aug-16	Self-Determination N/A
9	11-Aug-16	Self-Determination N/A
10	11-Aug-16	Self-Determination N/A
11	11-Aug-16	Comments on solar power. Objective 1. Internet for business – Hawaiki cable Advocate for the health system to enable maternity. Objective 13
12	12-Aug-16	Overall a very supportive submission on the CSP. Objectives 8 and 9 Support for Local Businesses, include investment – not possible to include investment as in dollars - not in CSP. Tourism Strategy 2013-2023 will be driven through the advisory committee.
13	12-Aug-16	Self-Determination N/A
14	12-Aug-16	Self-Determination N/A
15	12-Aug-16	Self-Determination N/A
16	12-Aug-16	Self-Determination N/A
17	15-Aug-16	Rates submission and inclusion of People of Pitcairn decent 45% of population.
18	15-Aug-16	Culture and economic development. Objectives 7 and 8.
19	15-Aug-16	Land Rating Model N/A
20	16-Aug-16	Development of an Environmental Strategy (more suited for the Delivery Program) Include KAHVA more prominently. Include a Map on the Norfolk Island in the Plan.
21	16-Aug-16	Add as Objective 1.7 “Keep our waters around Norfolk Island sustainable for the enjoyment of future generations”.
22	16-Aug-16	45% of people was of Pitcairn decent in 2011
23	16-Aug-16	Self-Determination N/A
24	16-Aug-16	Self-Determination N/A
25	18-Aug-16	Self-Determination N/A
26	18-Aug-16	Relevant for the planned Culture and Heritage Committee
27	18-Aug-16	Heritage and language to be protected. Objective 3.

28	18-Aug-16	Support Preamble to the NI Act - not relevant for the CSP
29	18-Aug-16	Education and Economic Development - Support for Youth and Norfolk Islanders abroad in relation to innovation. Objectives 6, 7, and 8.
30	18-Aug-16	Self-Determination N/A
31	18-Aug-16	Self-Determination Questions rather than a submission N/A
32	18-Aug-16	Pitcairn decent recognised
33	18-Aug-16	Commentary more than targeting specific objectives.
34	19-Aug-16	Self-Determination N/A
35	19-Aug-16	The importance of KAVHA and economic development – primary production for the export market. Objective 8
36	19-Aug-16	People of Pitcairn decent 45% in 2011. Lobby for protection of over fishing and drilling. Objectives 1 and 2.
37	19-Aug-16	Questions - not relevant to the CSP.
38	19-Aug-16	Self-Determination N/A
39	19-Aug-16	Self-Determination N/A
40	19-Aug-16	Home of the Norfolk Islanders – not part of Australia – N/A
41	19-Aug-16	Self-Determination N/A
42	19-Aug-16	Self-Determination N/A
43	19-Aug-16	Self-Determination N/A 45 % of Pitcairn decent in 2011. Economic Development. Objective 8 Consider the development of a Population Policy
44	19-Aug-16	Self-Determination N/A
45	19-Aug-16	Consider a space for concerts, music, special events. Objective 12
46	19-Aug-16	Relevant for Heritage Committee
47	19-Aug-16	Self-Determination N/A
48	19-Aug-16	Self-Determination N/A
49	19-Aug-16	Economic Development proposal but not a submission for the CSP.
50	19-Aug-16	Self-Determination N/A
51	19-Aug-16	Self-Determination N/A
52	19-Aug-16	Self-Determination N/A
53	19-Aug-16	Self-Determination N/A
54	19-Aug-16	Land Rating Model N/A
55	20-Aug-16	Land Rating Model N/A
56	?	The sourcing of rock – Jacobs Rock Quarry and Jetty” for the Rock Feed Source Committee
57	22 August	Late submission. Economic development framework, consider population policy, first home buyers grant, well thought out industrial land release eg Airport Business Park to be established. Include the focus on increase in primary production including importation of fruit trees – relevant for Delivery Program (lobby for). Focus on lobby for educational opportunities including distance education.
58	18 August	Children’s Services – more immediate – Operational Plan and Delivery Program. Objective 12

NOTE: Late submissions were provided to the Mayor within the closing date and time.

The Plan contains six (6) key Strategic Direction areas with a total of thirteen (13) Objectives. The key Strategic Direction areas covers social, cultural, environmental, economic and governance issues, and highlights the role of Council, the community and other stakeholders have in addressing these issues. The six (6) key Strategic Direction areas are as follows:

1	An Environmentally sustainable community <b>(Environment)</b>	Objective 1: Use and manage resources wisely Objective 2: Preserve a healthy environment
2	A proud, diverse Inclusive Community <b>(Social/ Cultural)</b>	Objective 3: Cultural Expression is maintained and Built Heritage is protected
3	A caring Community <b>(Social/Economic)</b>	Objective 4: We work together to achieve our goals Objective 5: Our Community is a great place to live and visit
4	A successful and innovative Community <b>(Economic/tourism)</b>	Objective 6: Strong, diverse and vibrant business environment Objective 7: A skilled and competent workforce Objective 8: Successful Public Private Partnership
5	An informed and accountable community <b>(Governance)</b>	Objective 9: An informed Community Objective 10: Transparency in decision making
6	A healthy and safe community <b>(Social)</b>	Objective 11: Informed, active and healthy residents Objective 12: Focussed and coordinated approach to health care Objective 13: Visitors have a safe experience.

Staff have incorporated the submissions into the various Objectives within the Plan as relevant and in line with the general spirit and direction of the strategies. The additions can be seen in red throughout the document.

#### **GOVERNANCE/POLICY IMPLICATIONS:**

Once adopted by Council, the *Norfolk Island Community Strategic Plan 2016-26 'Our Plan for the Future'* becomes a Plan of Council.

#### **LEGAL IMPLICATIONS:**

It is a requirement for Council to adopt Community Strategic Plan under the *Local Government Act 1993*, section 402 (1):

#### ***402 Community strategic plan***

*(1)Each local government area must have a community strategic plan that has been developed and endorsed by the council. A community strategic plan is a plan that identifies the main priorities and aspirations for the future of the local government area covering a period of at least 10 years from when the plan is endorsed.*

**ENVIRONMENTAL IMPLICATIONS:**

The Community Strategic Plan will guide the future strategies and actions relating to maintaining and enhancing both the built and natural environment.

**SOCIAL IMPLICATIONS:**

The Community Strategic Plan will guide the future strategies and actions relating to building and enhancing the social fabric of the community, and provide for services that address the needs of individuals.

**FINANCIAL IMPLICATIONS:**

The Community Strategic Plan will guide the future budgets and the long term financial plan as to the resources needed to fulfil the aspirations of the community.

**CONCLUSION:**

The Norfolk Island Community Strategic Plan 2016-26 '*Our Plan for the Future*' is now presented to Council for adoption.

**RECOMMENDATION:**

- (1) That Council adopts the Norfolk Island Community Strategic Plan 2016-2026 titled "*Our Plan for the Future*" contained within Attachment 2.
- (2) That Councillors be provided with a copy of the final Community Strategic Plan 2016-2026 once adopted.

**Attachment 1:** Community Strategic Plan 2016-2026 – Public Submissions

**Attachment 2:** Norfolk Island Community Strategic Plan 2016-2026 titled "*Our Plan for the Future*"

## **(ITEM: GM 24/16) ADVISORY COMMITTEES**

**REPORT BY:** Lotta Jackson, General Manager

### **SUMMARY:**

The purpose of this report is for Council to be informed of the Advisory Committees overarching set-up.

### **BACKGROUND:**

Council by resolution may establish Advisory Committees which may consist of community representatives in addition to Councillors. (*S355 of the NSW Local Government Act 1993*).

An Advisory Committee with external membership cannot exercise a decision making function and must present recommendations to Council.

### **RELEVANCE TO COMMUNITY STRATEGIC PLAN AND RESOURCING STRATEGY:**

Nil.

### **DISCUSSION:**

Council has through a series of Notices of Motions resolved to establish the following Council Advisory Committees:

- Tourism;
- Waste Management;
- Rock Feed Source;
- Public Reserves.

Council has also resolved to set up an Internal Audit Committee to meet quarterly once formed. Expressions of Interest for External Members have been called for.

A further notice of motion is placed within this business paper for the establishment of a Sustainable Energy Advisory Committee.

All committees are formal Advisory Committees of Council and they are guided through the Code of Meeting Practice Section B 9.5. This section of the Code of Meeting Practice has been included in all the Terms of References for the various Advisory Committees in order to guide the members of each committee.

It has been recommended that the Mayor is a member of all Committees but this does not have to be the case and Council may wish to nominate only one (1) or two (2) Councillors for each committee. It has also been recommended that the Councillor who moved the notice of motion to form the Advisory Committee becomes a Council member of the Committee. Again, this does not have to be the case and Council may wish to nominate an alternative Councillor as Council's delegate.

The Committee meeting frequencies, dates and times have been set to ensure that there is a spread of meetings and to consider administrative tasks of minute taking, reports and

linkage with the Ordinary Council meetings for recommendations that may need to go to Council.

All meetings are to be held in the Council Chamber, and although Council Advisory Committee Meetings do not require to be advertised, they are open to the public.

**GOVERNANCE/POLICY IMPLICATIONS:**

It is important that there are overarching guidelines for Advisory Committees at the same time as each Advisory Committee will be unique in its composition and topics discussed.

**LEGAL IMPLICATIONS:** Nil

**ENVIRONMENTAL IMPLICATIONS:** Nil

**SOCIAL IMPLICATIONS:**

Advisory Committees invite community membership and participation. The format of Advisory Committees ensure that Council takes into account the broader community sentiments on a specific topic and provide advise accordingly.

**FINANCIAL IMPLICATIONS:**

Staff time and disbursements.

**CONCLUSION:**

Council has set up a number of Advisory Committees and this report has highlighted some aspects that are common and overarching for all Committees.

**RECOMMENDATION:**

That Council notes the information in this report when considering the adoption of Terms of References for Advisory Committees.

## **(ITEM: GM 25/16) TOURISM ADVISORY COMMITTEE**

**REPORT BY:** Lotta Jackson, General Manager

### **SUMMARY:**

The purpose of this report is for Council to adopt the Terms of Reference for the Tourism Advisory Committee; nominate Councillors for the Committee and for the General Manager to advertise for expressions of interest for membership of the Tourism Advisory Committee.

### **BACKGROUND:**

Council resolved at the Council Ordinary Council meeting held on 17 August 2016 (Resolution 36/16) to establish a Tourism Advisory Committee.

Council by resolution may establish Advisory Committees which may consist of community representatives in addition to Councillors. (*S355 of the NSW Local Government Act 1993*).

An Advisory Committee with external membership cannot exercise a decision making function and must present recommendations to Council.

### **RELEVANCE TO COMMUNITY STRATEGIC PLAN AND RESOURCING STRATEGY:**

The Tourism Advisory Committee aligns to the Norfolk Island Community Strategic Plan objectives as follows:

- Objective 6 (Strong, diverse and vibrant business environment)
- Objective 13 (Visitors have a safe experience).

### **DISCUSSION:**

The Tourism Advisory Committee will be able to advise Council on tourism on Norfolk Island from the perspective of various stakeholders. It is recommended that this committee has eight (8) members including the Mayor and one (1) Councillor and that it will meet each month on the first Tuesday at 5:30 pm.

The Terms of Reference specifies the purpose of the committee as follows:

- To provide advice to Council and support the efforts and direction of tourism in Norfolk Island, both in the immediate and long term; and
- To support and assist with the implementation of the agreed Vision and strategic actions once adopted by Council.

Further, the very important role of this committee will be for members to reach an agreement and provide a recommendation to Council on a diversified Vision for Norfolk Island Tourism through the “ground truthing” of the Tourism Strategic Plan 2013-2023.

The Terms of Reference includes the role, membership, frequency of meetings and procedural guidelines.

**GOVERNANCE/POLICY IMPLICATIONS:**

Once adopted by Council, the Terms of Reference for the Tourism Advisory Committee will be guiding this committee.

**LEGAL IMPLICATIONS:** Nil

**ENVIRONMENTAL IMPLICATIONS:** Nil

**SOCIAL IMPLICATIONS:**

The creation of this Tourism Advisory Committee provides a structure to provide advice to Council and support the efforts and direction of tourism on Norfolk Island from the perspective of various stakeholders.

**FINANCIAL IMPLICATIONS:**

Staff time and disbursements.

**RECOMMENDATION:**

1. That Council adopts the Terms of Reference – Tourism Advisory Committee;
2. That Council appoints the Mayor and Councillor Snell or Councillor .....to be members of the Tourism Advisory Committee;
3. Council approves the General Manager to advertise for expressions of interest for membership of the Tourism Advisory Committee as per the Terms of Reference.

**Attachment 3:** Terms of Reference – Tourism Advisory Committee



## **(ITEM: GM 26/16) WASTE MANAGEMENT ADVISORY COMMITTEE**

**REPORT BY:** Lotta Jackson, General Manager

### **SUMMARY:**

The purpose of this report is for Council to adopt the Terms of Reference for the Waste Management Advisory Committee; nominate a Councillor for the Committee and for the General Manager to advertise for expressions of interest for membership of the Waste Management Advisory Committee.

### **BACKGROUND:**

Council resolved at the Council Ordinary Council meeting held on 17 August 2016 (Resolution 37/16) to establish a Waste Management Advisory Committee.

Council by resolution may establish Advisory Committees which may consist of community representatives in addition to Councillors. (*S355 of the NSW Local Government Act 1993*).

An Advisory Committee with external membership cannot exercise a decision making function and must present recommendations to Council.

### **RELEVANCE TO COMMUNITY STRATEGIC PLAN AND RESOURCING STRATEGY:**

The Waste Management Advisory Committee aligns to the Norfolk Island Community Strategic Plan objectives as follows:

- Objective 1. (Use and manage our Resources wisely).
- Clause 1.3 states *Reduce, reuse and recover waste and end disposal of waste into the sea.*

### **DISCUSSION:**

The management of waste is an operational function of Council where staff are working in line with waste management strategies to recycle waste, to provide public education and develop and implement waste minimisation strategies with the ultimate aim to stop waste going into the sea.

The Waste Management Advisory Committee will be able to advise Council on Waste Management practices with the aim to reduce and reuse waste, and ultimately stop the burning and dumping of waste at Headstone by mid-2018.

It is recommended that this committee has eight (8) members including the Mayor and one (1) Councillor and that it will meet on a monthly basis on the first Monday of the month at 3:00 pm.

The Terms of Reference includes the role, membership, frequency of meetings and procedural guidelines.

**GOVERNANCE/POLICY IMPLICATIONS:**

Once adopted by Council, the Terms of Reference for the Waste Management Advisory Committee will be guiding this committee.

**LEGAL IMPLICATIONS:** Nil

**ENVIRONMENTAL IMPLICATIONS:**

This committee will promote innovation and creativity, education, wellbeing and health and most importantly, environmental sustainability.

**SOCIAL IMPLICATIONS:**

The creation of this Waste Management Advisory Committee provides a structure to empower the community to provide advice to Council.

**FINANCIAL IMPLICATIONS:**

Staff time and disbursements.

**RECOMMENDATION:**

- (1) That Council adopts the Terms of Reference – Waste Management Advisory Committee;
- (2) That Council appoints the Mayor and Councillor McCoy or Councillor.....to be members of the Waste Management Advisory Committee;
- (3) That Council approves the General Manager to advertise for expressions of interest for membership of the Waste Management Advisory Committee as per the Terms of Reference.

**Attachment 4:** Terms of Reference – Waste Management Advisory Committee

## **(ITEM: GM27/16) PUBLIC RESERVES ADVISORY COMMITTEE**

**REPORT BY:** Lotta Jackson, General Manager

### **SUMMARY:**

The purpose of this report is for Council to adopt the Terms of Reference for the Public Reserves Advisory Committee; nominate a Councillor for the Committee and for the General Manager to advertise for expressions of interest for membership of the Public Reserves Advisory Committee.

### **BACKGROUND:**

Council resolved at the Council Ordinary Council meeting held on 17 August 2016 (Resolution 38/16) to establish a Public Reserves Advisory Committee.

Council by resolution may establish Advisory Committees which may consist of community representatives in addition to Councillors. (*S355 of the NSW Local Government Act 1993*).

An Advisory Committee with external membership cannot exercise a decision making function and must present recommendations to Council.

### **RELEVANCE TO COMMUNITY STRATEGIC PLAN AND RESOURCING STRATEGY:**

The Public Reserves Advisory Committee aligns to the Norfolk Island Community Strategic Plan objectives as follows:

- Objective 2. (Preserve a healthy environment).
- Clause 2.3 states *Protect and preserve environmentally sensitive areas and those of high conservation value, through improved land management and pest control practices.*
- Clause 2.4 states *Support threatened species and minimise the presence of invasive species.*

### **DISCUSSION:**

The management of public reserves is an operational function of Council where staff are working in line with plans of management and work schedules to maintain and upkeep Public Reserves that are assets of the Regional Council, but also at times assets of the Commonwealth.

The Public Reserves Advisory Committee will be able to advise Council on the efficient and effective management of the reserves from various stakeholders' perspectives. It is recommended that this committee has eight (8) members including the Mayor and one (1) Councillor and that it will meet quarterly on the third Tuesday of the month at 2pm.

The Terms of Reference specifies the purpose of the committee as follows:

*"To advise Council on matters relating to the maintenance and upkeep of Council owned public reserves".*

The Terms of Reference includes the role, membership, frequency of meetings and procedural guidelines.

**GOVERNANCE/POLICY IMPLICATIONS:**

Once adopted by Council, the Terms of Reference for the Public Reserves Advisory Committee will be guiding this committee.

**LEGAL IMPLICATIONS:** Nil

**ENVIRONMENTAL IMPLICATIONS:** Nil

**SOCIAL IMPLICATIONS:**

The creation of this Advisory Committee provides a structure to empower the community to provide advice to Council. This committee will promote social cohesion, innovation and creativity, civic pride and sustainability.

**FINANCIAL IMPLICATIONS:**

Staff time and disbursements.

**RECOMMENDATION:**

- (1) That Council adopts the Terms of Reference – Public Reserves Advisory Committee;
- (2) That Council appoints the Mayor and Councillor McCoy or Councillor ..... to be members of the Public Reserves Advisory Committee;
- (3) That Council approves the General Manager to advertise for expressions of interest for membership of the Public Reserves Advisory Committee as per the Terms of Reference.

**Attachment 5:** Terms of Reference – Public Reserves Advisory Committee

## **(ITEM: GM 28/16) ROCK FEED SOURCE ADVISORY COMMITTEE**

**REPORT BY:** Lotta Jackson, General Manager

### **SUMMARY:**

The purpose of this report is for Council to adopt the Terms of Reference for the Rock Feed Source Advisory Committee; nominate a Councillor for the Committee and for the General Manager to advertise for expressions of interest for membership of the Rock Feed Source Advisory Committee.

### **BACKGROUND:**

Council resolved at the Ordinary Council meeting held on 17 August 2016 (Resolution 39/16) to establish a Rock Feed Source Advisory Committee.

Council by resolution may establish Advisory Committees which may consist of community representatives in addition to Councillors. (*S355 of the NSW Local Government Act 1993*).

An Advisory Committee with external membership cannot exercise a decision making function and must present recommendations to Council.

### **RELEVANCE TO COMMUNITY STRATEGIC PLAN AND RESOURCING STRATEGY:**

The Rock Feed Source Advisory Committee aligns to the Norfolk Island Community Strategic Plan objectives as follows:

- Objective 9. (An informed community).
- Clause 9.2 states *Timely, open and fair, evidence based decision making with demonstrated accountability.*

### **DISCUSSION:**

The Rock Feed Source Advisory Committee will be able to advise Council on any available rock feed source as this is a limited and much needed resource, in particular for Council's roads infrastructure and the airport.

It is recommended that this committee has five (5) members including the Mayor and one (1) Councillor and that it will meet quarterly on the fourth Thursday of the month at 2:00 pm.

The Terms of Reference includes the role, membership, frequency of meetings and procedural guidelines.

### **GOVERNANCE/POLICY IMPLICATIONS:**

Once adopted by Council, the Terms of Reference for the Rock Feed Source Advisory Committee will guide this committee.

### **LEGAL IMPLICATIONS:** Nil

**ENVIRONMENTAL IMPLICATIONS:**

The sourcing of rock has implications for the Island’s fragile environment, therefore any sourcing of rock must be dealt with in line with best practice, and relevant rules and regulations.

**SOCIAL IMPLICATIONS:**

The creation of this Rock Feed Source Advisory Committee provides a structure to empower the community to provide advice to Council. This committee will promote innovation and sustainability in relation to the sourcing of rock.

**FINANCIAL IMPLICATIONS:**

Staff time and disbursements.

**RECOMMENDATION:**

- (1) That Council adopts the Terms of Reference – Rock Feed Source Committee;
- (2) That Council appoints the Mayor and Councillor McCoy or Councillor .....to be members of the Rock Feed Source Advisory Committee;
- (3) That Council approves the General Manager to advertise for expressions of interest for membership of the Rock Feed Source Advisory Committee as per the Terms of Reference.

**Attachment 6:** Terms of Reference – Rock Feed Source Advisory Committee

## **(ITEM: GM 29/16) NORFOLK ISLAND TOURISM MARKETING UPDATE**

**REPORT BY:** Trina Shepherd, Section Leader Tourism, Lotta Jackson, General Manager

### **SUMMARY:**

The purpose of this report is to provide Council with information in relation to the Norfolk Island Tourism Marketing Program for the period July to December 2016.

### **BACKGROUND:**

The Tourism program and budget for 2016/17 was developed and approved prior to 30 June 2016 by the previous Administration. A total of \$1.1 million was provided for in the hand- over budget to cover staff cost, the running of the Visitor Information Centre, Media and Agent famils, co-operative marketing and destination marketing (previous responsibilities by the Tourism Bureau).

### **RELEVANCE TO COMMUNITY STRATEGIC PLAN AND RESOURCING STRATEGY:**

The Tourism Marketing Program aligns to the Norfolk Island Community Strategic Plan objectives as follows:

- Objective 6 (Strong, diverse and vibrant business environment)
- Objective 13 (Visitors have a safe experience).

### **DISCUSSION:**

This report highlights the extensive tourism promotion activities that Council has facilitated since July and what is planned for until December 2016. In detail, the following programs have been planned for July to December 2016:

#### **Cooperative Marketing**

<b>Partner</b>	<b>Marketing Activity</b>	<b>Target Markets</b>
<b>Omniche Holidays</b>	<b>Print</b> 78 Print ads x 20 Sundays: QLD Sunday Mail (Escape Travel section) NSW Sunday Telegraph (Escape Travel Section) NSW Sunday Sun Herald (Traveller Travel Section) VIC Sunday Herald Sun (Escape T Travel Section) 4 x press ads in RACQ Road Ahead magazine and regular RACQ EDM's  <b>Digital</b> Travelzoo x 2 Destination Campaigns (the 2 <sup>nd</sup> campaign is in Feb 2017) <b>TVC</b> Nine Network	FIT (Fully Independent Traveller)

	3 x months NINE Network mainstream TV SYD and BNE – off sale months	
<b>Oxley Travel</b>	<b>Print</b> News Limited Telegraph, Sunday Mail, The Australian & The Age Fairfax Traveller Sydney Morning Herald, Sun Herald & Herald Sun Focus Magazine (Greater Port Macquarie Area) Glossies Mindfood, Country Style, National Geographic, Gourmet Traveller, Holidays with Kids <b>Digital</b> Google AdWords	FIT
<b>Norfolk Select</b>	<b>Print</b> Tweed Daily News Herald Sun Melbourne Probus Magazine <b>Direct Mail</b> Probus mailout to all clubs in July 2016 for promotion of groups to Norfolk Island in 2017	FIT / Group Tours
<b>NI Travel Centre</b>	<b>Print</b> <b>EDM</b> <b>Direct Mail</b> <b>PR/Media Events</b>	Groups / FIT
<b>Sunlover/AOT</b>	Awaiting proposal - Advertising Campaign	FIT
<b>Trade Travel</b>	Awaiting proposal - Event Promotion	School Groups / Events

## Destination Marketing

Destination Marketing is above and outside of Trade and Distribution and is extremely important for recognition of the brand of 'Norfolk Island' ie: *Where is Norfolk Island? "There's More to Norfolk Island"*. All destinations that attract visitors have a destination marketing spend. To stay visible, we must ALWAYS market our destination and brand of Norfolk Island.

### Challenges:

- Market awareness of Norfolk Island is still poor.
- Consumer and trade market perception has been dominated by large travel groups primarily aged over 65yrs and the destination is still regarded as an 'older persons' destination.
- Airline contract and capacity, whilst Air NZ is a reputable and a reliable airline, there is no current competition and there are existing capacity issues.
- Distribution issues as retailers are motivated by high volume price driven destinations.
- On island suppliers not always reliable – shops, activities, restaurants.



- On island product falling short of visitor expectations for certain markets (not in all cases).
- Competitive destinations and cruise product.

**Opportunities:**

- Norfolk Island brand message “There’s More to Norfolk Island”
- Niche market opportunities.
- Investment opportunities.
- USP now part of Australia which has: Nature, history, culture, cuisine, marine and activities (all in one tiny destination).
- Special Events eg. Winter Festival Celebration including a light projection display on the Historical buildings in Kingston.
- New markets such as Melbourne and Tasmania.

**Current Destination Campaign:**

Norfolk Island Tourism has secured a well-positioned and reputable ambassador in Ray Martin, five time Gold Logie Award winning Australian TV journalist and entertainment personality. Ray is the star of our Destination Campaign which includes a 3 minute video of Ray visiting Norfolk Island capturing his experiences, 4 x short stories of local characters which will be promoted online with social media targeting specific audiences, on the NI Tourism website, and for NI Tourism promotional Destinations advertising.

Ray Martin and Virtual Connexion will also be amplifying this content through their own media outlets and the possibility of TV presence. A series of 20 still shots will also be provided to be used for promotional activity on websites and in trade and tactical advertising by NI Tourism.

Additionally, Ray has also agreed to appear on 3 different images for a ‘Back of Bus’ APN Outdoor Campaign opportunity in October and November on 30 x buses in Sydney City.

This is the most professional, modern real time campaign ever to be launched by Norfolk Island Tourism, especially considering the small budget allocated for a destinations spend. The Council and industry will be advised of the launch date as soon as the content has been completed and the date is set. NI Tourism will host a launch night for the industry so they can not only view the campaign content but also learn how they can drive the amplification and goal of the campaign, which is in line with the NI Tourism Strategic Plan.

**Media Families July – Dec 2016**

To reach niche markets and the target demographic, different avenues of marketing are used to grab the consumer. Media is used throughout the FY in our marketing activities. Media involves Newspaper, magazines and online social avenues. Below is a table of Media Families for the 1<sup>st</sup> and 2<sup>nd</sup> quarter of this financial year.

<b>Date</b>	<b>Media</b>	<b>Interest</b>
18-22 July OCCURRED	Michael Whitney + Sophie Falkiner – Presenters, Syd Weekender Television + 3 Crew(Channel 7	Food, paddock to plate, dining, winter short break weekends

17-22 July OCCURRED	India Hendrikse – KiaOra Magazine	General oversight for all markets. Inflight Magazine – Air NZ
29 July – 9 August OCCURRED	Jack Entwistle, Nic Jones - World Champion Long boarders) and Spencer Frost – Eye in the Sky Visuals. (Sponsored by Air NZ for flights and luggage).	Video and photographic shoot for GoPro and NI Tourism. Online promotions through IG and Tourism Australia
12-16 August OCCURRED	Ray Martin and Virtual Connexion Crew	Destination Campaign – Promotional video and short story videos+ Still photography
19-22 August OCCURED	Dorian Mode, Freelance Journalist + Lydia Thorpe, Photographer, NSW Open Road + Seniors on the Coast	Soft adventure, nature, beaches, wildlife, dining
August OCCURED	Max Anderson, Freelance Writer, Fairfax Traveller	20 reasons to visit island – food, nature, adventure, local artisans
September OCCURED	Christine Manfield, Chef and author, Mindfood magazine	Food, travel, community
15-18 October CONFIRMED	Lauren Bath, Photographer/Digital Influencer, Lauren Bath Services + 3 Influencers: Robert Mullally, Jewels Lynch, Matthew Donovan	Outdoors, nature, landscape, beaches, wildlife, dining
October TBA	Melissa Hoyer, Travel/Style/Fashion/Social/Entertainment Commentator + Son, Connor	Social/family/experiences
November CONFIRMED	Kirsty McKenzie, Editor + Ken Brass, Photographer, Australian Country	Food, travel, architecture, residence interiors
November TBA	Better Homes & Gardens (Channel 7)	
December CONFIRMED	Ben Groundwater, Freelance Writer	Norfolk Island Jazzes It Up, adventure

### Agent Famils July – Dec 2016

Agent distribution and training is essential for tactical sales to Norfolk Island. Our wholesale partners have preferred agreements with various agencies and whenever possible, our MOU with Air New Zealand and our industry partner support, enable us to organise on island agent famils. This activity is usually in off-peak season and is aimed at target niche market selling points.

Date	Agent	Interest
25-28 July OCCURRED	Sam Lippiatt – Australian Health and Wellbeing Travel	Small groups and health retreats. Specialised.
4-6 Sept OCCURRED	Ross McLaughlin (Oceania Tourism Group) + 10 top performing agents	New Zealand Market – selling Norfolk Island.
30 Sept – 3 <sup>rd</sup> Oct CONFIRMED	Norfolk Select	20 reasons to visit island – food, nature, adventure, local artisans

### Joint Venture (JV) between Air New Zealand and Norfolk Island Tourism:

Norfolk Island Tourism in the past 2 years has entered a Joint Venture Agreement with Air New Zealand which involves being promoted during a sale period of 2 weeks on the Air New Zealand website landing page, best airfares page, destination page, hotels page, trade landing page, trade destination page and Airnotes (their trade online newsletter). This FY the JV was in July and the results were very pleasing creating greater volume in bookings for the July – Dec 2016 period since 2010. Weekly statistics for forward bookings received from Air New Zealand are positive however key selling periods are approaching which are November and January – March. These periods in the past have been supported by marketing dollars which in order to maintain momentum we would recommend replication in marketing. The graph below indicates monthly bookings year on year. You will notice that bookings have overall been greater all year and forward bookings indicate from September through to December they will remain greater.



### Online Marketing:

Norfolk Island Tourism has embraced social media for both building awareness and advertising. Substantial investment has been made in upskilling staff, resources and content for the development of this medium. Platforms used are Facebook, Instagram, Twitter and YouTube. A strong online presence is essential for the future of Norfolk Island Tourism.



**Overall Recommendations:**

- Research Commissioning
- Product development and training
- Continual destination marketing
- Video and image content development
- Strategies to increase consumer demand
- Change of trade and consumer perception
- Development of special events through expert channels to target seasonality
- Development of a 3 year plan to guide steps to transition in marketing
- Increase online presence
- Build further partnerships in Australia and New Zealand
- Work with Tourism Australia to develop investment opportunities
- Drive the NI Tourism Strategic Action Plan

**Overview:**

The Norfolk Island Tourism Strategic Plan 2013 – 2023, as endorsed by the Norfolk Island Regional Council, is a plan to guide direction, rebuild success and establish sustainability in the Norfolk Tourism Industry. This plan provides the framework for which operational strategies and plans are developed within Norfolk Island Tourism. The NI Tourism Action Plan objectives are:

- Increase Destination awareness
- Promote Investment
- Improve visitor experience
- Develop Industry Infrastructure and create Industry vitality
- Develop industry skill and training

**GOVERNANCE/POLICY IMPLICATIONS:** Nil

**LEGAL IMPLICATIONS:** Nil

**ENVIRONMENTAL IMPLICATIONS:** Nil

**SOCIAL IMPLICATIONS:**

**FINANCIAL IMPLICATIONS:**

Total marketing budget July to December 2016 is \$400,000.00 across both Australia and New Zealand.

**RECOMMENDATION:**

That Council notes the extensive tourism marketing information provided in this Norfolk Island Tourism Marketing Program report.

## **(ITEM: GM 30/16) DISCLOSURE OF INTEREST RETURNS**

**REPORT BY:** Lotta Jackson, General Manager

### **SUMMARY:**

This report has been prepared to allow the tabling of the Disclosure of Interest Returns lodged by 30 September 2016.

### **BACKGROUND:**

In accordance with Section 450 A(2) of the Local Government Act 1993, the General Manager must table the Disclosure of Interest Returns lodged by 30 September 2016.

The Disclosure of Interest Returns are hereby tabled at this September 2016 Ordinary Council Meeting.

**RELEVANCE TO COMMUNITY STRATEGIC PLAN AND RESOURCING STRATEGY:** Nil

### **DISCUSSION:**

Councillors, members of Council committees and delegated staff are required to annually fill out a disclosure of interest return. The General Manager sent out a memo to all relevant individuals asking them to fill out the enclosed disclosure of interest return form.

All Disclosure of Interest Returns have been completed by the designated persons and returned to the Office of the General Manager.

**GOVERNANCE/POLICY IMPLICATIONS:** Nil

**LEGAL IMPLICATIONS:** Nil

**ENVIRONMENTAL IMPLICATIONS:** Nil

**SOCIAL IMPLICATIONS:** Nil

**FINANCIAL IMPLICATIONS:** Nil

### **RECOMMENDATION:**

- (1) That the General Manager's Report "Disclosure of Interest Returns" be received and noted; and further
- (2) That Council notes the tabling of the Disclosure of Interest Returns lodged by 30 September 2016.

## **(ITEM: GC 01/16) GIFTS AND BENEFITS POLICY**

**REPORT BY:** John van Gaalen, Group Manager Commercial Hub; Leanne Webb, Manager Customer Care

### **SUMMARY:**

The purpose of this report is to present to Councillors the Gifts and Benefits Policy for review.

The acceptance of gifts or benefits has real and perceived opportunities for undermining integrity. The purpose of this policy is to clearly define the way in which the organisation will manage the offer of gifts and benefits.

### **BACKGROUND:**

The Gifts and Benefits Policy has been developed to ensure that transparency, good governance, and accountability, are practised by Councillors and Council staff when receiving gifts and benefits in the course of their duties.

### **RELEVANCE TO COMMUNITY STRATEGIC PLAN AND RESOURCING STRATEGY:**

This policy builds on Section 5 (Personal Benefit) of the Norfolk Island Regional Council Model Code of Conduct.

### **DISCUSSION:**

The Gifts and Benefits Policy sets out the way in which the Norfolk Island Regional Council will manage offers of gifts or benefits in accordance with the obligations set out in Norfolk Island Regional Councils Model Code of Conduct (Section 5).

### **GOVERNANCE/POLICY IMPLICATIONS:**

This is a new policy which compliments Section 5 of the adopted Norfolk Island Regional Council Model Code of Conduct.

If adopted, this policy should be applied to employees of the organisation under employment legislation relevant to Norfolk Island.

### **LEGAL IMPLICATIONS:**

The application of this policy is designed to reduce organisational risk by minimising the likelihood of corrupt conduct by a Council Official which may require investigation and the bringing of criminal charges.

**ENVIRONMENTAL IMPLICATIONS:** Nil

### **SOCIAL IMPLICATIONS:**

There is a risk of damage to Councils reputation or image should a Councillor or member of staff be accused of providing preferential treatment and/or bias, or acting in a manner that

could be considered a conflict of interest. The application of this policy aims to reduce this risk as well discourage the setting of precedents within the organisation.

**FINANCIAL IMPLICATIONS:**

The introduction and maintenance of this policy, as well as the monitoring of a Gifts and Benefits Register is designed to reduce the financial risk that the organisation is exposed to if an investigation were to occur in the form of the cost of legal fees should disciplinary action or criminal charges be laid.

**CONCLUSION:**

The intent of the Gifts and Benefits Policy is to add strength to the Norfolk Island Regional Council Model Code of Conduct (Section 5) and provide direction to Councillors and Council staff in circumstances where they may be presented with a gift or benefit in the course of their day to day duties.

The adoption, implementation and monitoring of this Policy reduces the financial and reputational risk to Council by clearly defining the way in which the offer of gifts and benefits is managed.

**RECOMMENDATION:**

That Council adopts the Gifts and Benefits Policy.

**Attachment 7:** Draft Gifts and Benefits Policy

**(ITEM NM..BUFFETT 1/16) APPOINTMENT OF A SUSTAINABLE ENERGY ADVISORY COMMITTEE**

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I, Councillor Rod Buffett, hereby give notice that I intend to move the following motion at the Ordinary Council meeting to be held on Wednesday, 21 September 2016 --

**That –**

- (1) the Norfolk Island Regional Council appoints a Sustainable Energy Advisory Committee; and**
- (2) the terms of reference for the Sustainable Energy Advisory Committee are –**
  - a) Review past reports on Norfolk Island Electricity;**
  - b) Assess the oversupply of photovoltaic electricity;**
  - c) Assess the present demand;**
  - d) Assess future demand;**
  - e) Determine access to supply; and**
  - f) Make recommendations to the Norfolk Island Regional Council.**

**BACKGROUND:**

Norfolk Island has an over-supply of photovoltaic electricity that exists on Island that is affecting the economical diesel generation of electricity, there is an urgent need to find a solution to the form of storage for Photovoltaic electricity, as at present a dummy load, creating extra extensive cost, is required to offset this for both units to work in tandem.

**RELEVANCE TO COMMUNITY STRATEGIC PLAN AND RESOURCING STRATEGY:**

Objective 1 Use and manage our resources wisely.  
Clause 1.1 Develop a clean energy future.  
Objective 4 We work together to achieve our goals.  
Clause 6.3 Greater efficiencies in business costs.

Councillor Rod Buffett  
10 September 2016



**(ITEM NM: McCOY 4/16) TELECOMMUNICATION SERVICE IN NORFOLK ISLAND**

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I, Councillor John McCoy hereby give notice that I intend to move the following motion at the Ordinary Council meeting to be held on Wednesday, 21 September 2016 -

**That to assist Council in its consideration of a proposal for fibre optic internet connectivity through the Hawaiki Submarine Cable System, as a matter of priority –**

- (1) A business plan for Norfolk Telecom be prepared detailing the potential benefits to Norfolk Island through connectivity to the Hawaiki submarine cable system;**
- (2) Provide Council with a brief on the future commercial viability of Norfolk Telecom as a telecommunications provider; and**
- (3) Provide Council with a brief on how the *Telecommunications Act 1997 (Cth)* if extended to Norfolk Island would impact beneficially on the current telecommunication services provided on Norfolk Island.**

**BACKGROUND:**

Council is in discussion with Hawaiki Submarine Cable on the possibility of Norfolk Island entering into a contract with Hawaiki for connection to the fibre optic cable being laid between Australia, New Zealand, Hawaii and the USA.

**RELEVANCE TO COMMUNITY STRATEGIC PLAN AND RESOURCING STRATEGY:**

Strategic Direction 04 – A Successful and Innovative community

Objective 6 – Strong, diverse and vibrant business environment

Councillor John McCoy  
12 September 2016