



Norfolk Island Government Gazette

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NORFOLK ISLAND GOVERNMENT GAZETTE NO. 38

Friday 30 August 2019

PUBLIC HOLIDAYS 2020 (CORRECTED) - NOTICE FOR PUBLIC INFORMATION EMPLOYMENT ACT 1988 (NI)

I, Eric Russell Hutchinson, Administrator of Norfolk Island, wish to advise that Sunday 12 April 2020 (Easter Sunday) was incorrectly listed as a public holiday in the Norfolk Island Government Gazette No. 30 on 5 July 2019.

The following is the corrected list of days that will be public holidays in Norfolk Island during 2020, in accordance with section 9 of the *Employment Act 1988 (NI)* and the *Norfolk Island Employment (Show Day) Declaration 2017*:

Wednesday 1 January 2020	New Year's Day
Monday 27 January 2020 (in lieu of Sunday 26 th)	Australia Day
Friday 6 March 2020	Foundation Day
Friday 10 April 2020	Good Friday
Monday 13 April 2020	Easter Monday
Saturday 25 April 2020	Anzac Day
Monday 8 June 2020	Anniversary (Bounty) Day
Monday 15 June 2020	Queen's Birthday
Monday 12 October 2020	Show Day
Wednesday 25 November 2020	Thanksgiving Day
Friday 25 December 2020	Christmas Day
Saturday 26 December 2020	Boxing Day
Monday 28 December 2020	Boxing Day Holiday

Dated: 23 August 2019

ERIC HUTCHINSON
ADMINISTRATOR

COURT OF PETTY SESSIONS

The next sittings of the Court of Petty Sessions is down for Tuesday 3 September 2019 at 11:00am in the Court House, Kingston.

Dated: 23 August 2019

ALLEN BATAILLE
CLERK OF THE COURT OF PETTY SESSIONS

PLANNING ACT 2002 (NI) – SUBSECTION 43(1) NOTICE DEVELOPMENT APPLICATION

1. Development Application No.: DA.BA 19/2019

Applicant:	S S Friend & G E Friend PO Box 5086, PORT VILA, VANUATU
Location:	Portion(s) Lot: 88 Sec: 2 Por: 2a2 Sh: 24, Stockyard Road (b)
Proposed Development:	<i>Residence - Dual Occupancy</i> : Construct two detached houses
Zone:	Rural
Category:	Permissible (with consent)

Public Exhibition

This Development Application may be inspected, during business hours, at the Planning Office at the Norfolk Island Regional Council, New Military Barracks, Kingston.

Submission

Any person may, during the period between Monday 26 August 2019 and Monday 9 September 2019, make written submissions to the General Manager about this Development Application. All submissions must state the relevant Development Application number. All submissions must be signed by at least one person making the submission. If a submission objects to the proposed development, the grounds for objections must be specified in the submission.

Reviewable decisions

Decisions made on this Development Application under the *Planning Act 2002 (NI)* are reviewable decisions within the meaning of subsection 78(1) of the Act.

Dated: 22 August 2019

JODIE BROWN
SENIOR STRATEGIC PLANNER

**PASTURAGE AND ENCLOSURE ACT 1949 (NI)
REGULATION 5**

I, Lotta Jackson, General Manager of Norfolk Island Regional Council, direct the owners of stock depastured under the *Pasturage and Enclosure Act 1949* (NI), to muster stock for drenching at one of the following places between 7am and 3pm on the dates indicated below for that area. Dates are subject to change depending on the weather. Any variation of dates will be notified over the local radio.

Stock Found in the Following areas	Muster Place	Muster Dates
Cockpit Burnt Pine New Cascade Road J.E. Road Red Road Cascade	Cascade Yards	Monday 16 September 2019
Kingston Store Road Middlegate Rooty Hill Road Cutters Corn Bloody Bridge Bumboras Peters Highway New Farm Road Longridge Rocky Point	Pound Paddock, Kingston	Monday/Tuesday 16 and 17 September 2019
Anson Bay Road Duncombe Bay Road Kingfisher Paddock	Kingfisher Paddock Yards, Anson Bay	Thursday 19 September 2019
Ball Bay Bucks Point Steels Point	Pound Paddock, Kingston	Friday 20 September 2019
Mt Pitt Road Mission Road Headstone Road Douglas Drive	Mission Pool Yards	Monday 23 September 2019

Cattle owners are required to attend in person, at the appropriate muster place to muster and drench stock. Cattle owners may appoint an agent to attend the muster on their behalf, at the appropriate muster place(s) provided any such appointment is in writing and handed to the Inspector of Brands and Marks prior to muster. Failure to attend muster or failure to submit the written appointment of an agent will result in that cattle owner being ineligible to be granted pasturage rights for the next 12-month period beginning April 2020, in accordance with the approved *Depasturing Cattle Policy*. It should be further noted that an approved right of pasturage must exist in respect of calves over the age of 6 months, which are expected to be depastured on common land.

Dated: 20 August 2019

LOTTA JACKSON
GENERAL MANAGER

SUPPLY AND INSTALL GENERATOR AND BATTERIES
REQUEST FOR TENDER 17/19 (SPT701920NIRC)

Regional Procurement is calling a Single Source tender on behalf of the Norfolk Island Regional Council and Norfolk Electricity.

1. PURPOSE: A Design and Construct Contract for the replacement of Generator no. 5 and supply and installation of a new Battery Energy Storage System at the Norfolk Island Powerhouse.

It is envisaged that the successful tenderer will commence this engagement on or about 18 October 2019, subject to Council approval.

2. INVITATION: Tender responses are to be submitted to Regional Procurement by the deadline, 10:00am (Sydney time), Tuesday, 10th September 2019. (Submissions shall be via the Electronic Tender Box via TenderLink – see the link below.)

3. MANDATORY PRESENTATIONS: Tenderers are advised that a shortlist of up to three (3) tenderers will be required to attend a mandatory meeting to deliver a short (20-minute) presentation to the Evaluation Panel on their respective submissions.

DATE: Saturday 28 September 2019.
TIME: Commencing at 10:00am.
VENUE: The Governor's Lodge, Queen Elizabeth Avenue, Norfolk Island.

Shortlisted tenderers will be contacted on or about 17 September 2019.

All presentation meeting costs associated with transport, accommodation or otherwise are to be borne by the tenderer. Shortlisted tenderers are encouraged to book flights and confirm visa requirements ASAP due to the limited number of flights in and out of Norfolk Island.

Failure to have a bona-fide company representative at this meeting WILL render your company ineligible to tender.

Tenderers are to note the requirements of the documents contained in the 'Information' zip folder.

A hard copy is required to be submitted to the Tender Box, 59 Bonville Avenue, Thornton 2322, as per the Invitation to Tender. Responsibility for lodgement of completed tender documents by the deadline lies solely with the Tenderer. Tender lodgement information is provided in the tender documents. Norfolk Island Regional Council and Norfolk Telecom are not bound to accept the lowest tender, or any tender submitted. All inquiries are to be lodged via the TenderLink (see link below).

Closing date: 10.00am AEST Tuesday 10 September 2019
Information and submissions: via Tenderlink www.tenderlink.com/regionalprocurement
Contact person: Peter Salafia +61 2 49784044, or Support Services +61 2 4978 2046

Dated: 9 August 2019

BRUCE TAYLOR
MANAGER GROUP SERVICES

THREE (3) FULL TIME APPRENTICESHIP POSITIONS VACANT

Norfolk Island Regional Council is seeking applications from enthusiastic, suitable persons to join the Council team. The relevant Position Descriptions listing the full set of key accountabilities and competencies are available from our website - <http://www.norfolkisland.gov.nf/your-council/working-council>

Job Number: NIRC201920-06

Apprenticeship – Plumbing (1132)

Norfolk Island Regional Council is offering a four (4) year Plumbing apprenticeship, which involves on the job training with Council combined with formal study of the relevant Certificate III course with an accredited training provider. The course provides national competencies to undertake training in your relevant field.

As a Plumbing apprentice, you will assist qualified tradespeople in all areas of the plumbing profession such as plumbing and related maintenance on new and existing buildings and structure.

Enquiry Contact Officer – Alan Buckley - phone +6723 50057 or email alan.buckley@nirc.gov.nf

Job Number: NIRC201920-07

Apprenticeship - Electrical (1133)

Norfolk Island Regional Council is offering a four (4) year Electrical apprenticeship, which involves on the job training with Council combined with formal study of the relevant Certificate III course with an accredited training provider. The course provides national competencies to undertake training in your relevant field.

As an Electrical apprentice, you will assist qualified tradespeople in areas such as general construction, domestic and industrial wiring, switchboards, low and high voltage substations and distribution network, airport lighting, emergency generators.

Enquiry Contact Officer – Alistair Innes-Walker - phone +6723 22001 or email alistair.innes-walker@nirc.gov.nf

Job Number: NIRC201920-08

Apprenticeship - Telecommunications (1134)

Norfolk Island Regional Council is offering a four (4) year Telecommunications apprenticeship, which involves on the job training with Council combined with formal study of the relevant Certificate III course with an accredited training provider. The course provides national competencies to undertake training in your relevant field.

As a Telecommunications apprentice, you will assist qualified tradespeople in areas such as installation and configuring equipment in connecting technologies that integrate radio, optical and internet protocol (IP) based applications. Installation requirements, test installed equipment, run fault finding checks and maintenance of Council's telecommunication assets.

Enquiry Contact Officer – Alistair Innes-Walker - phone +6723 22001 or email alistair.innes-walker@nirc.gov.nf

Salaries for all Council apprenticeships are:

1st year \$28,334.47 per annum (pa), 2nd year \$33,486.19pa, 3rd year \$38,637.92pa, 4th year \$46,365.50pa Minimum salary for adult apprentice \$44,770.27pa (subject to changes in the Enterprise Agreement).

Norfolk Island Regional Council Values are at the core of our work. It is expected that your conduct will reflect Council's values and your commitment to those values will be central to your successful performance as an employee of Council.

These are full time roles for a period of 4 years, with salary and conditions of employment being paid in accordance with Council's Enterprise Agreement 2018. **Employment to commence January 2020 and you must be able to commit to block training, off island, at a TAFE NSW Campus early 2020.**

Successful applicants will be required to undergo a pre-employment medical examination at Council's expense.

Please note that Council cannot guarantee ongoing employment at the completion of the apprenticeships.

General enquiries may be made to Human Resources Office, hr@nirc.gov.nf or phone Thomas Andresen on +6723 22001, Ext. 5 or Ext.115.

9.5% superannuation, employer contributions only made if monthly wages exceed \$450 (before tax).

Appointments will be made on merit in compliance with the principles of Equal Employment Opportunity. If you are interested in the advertised positions, you will need to send a written application addressing the competencies and qualifications contained in the Position Description. Applications must also include a resumé/curriculum vitae and two recent work-related referees. Please note that if you do not fully address the competencies and qualifications criteria you may be excluded from being shortlisted for further progression in the recruitment process. Applications are to be lodged by **email** to hr@nirc.gov.nf **no later than 9:00am, Monday, 9 September 2019.**

Dated: 23 August 2019

LOTTA JACKSON
GENERAL MANAGER

READVERTISED - FULL TIME POSITION VACANT

Norfolk Island Regional Council is seeking applications from an enthusiastic, suitable person to join the Council team. The relevant Position Description listing the full set of key accountabilities and competencies are available from our website - <http://www.norfolkisland.gov.nf/your-council/working-council>

Job Number: NIRC201920-02 – New position – approved by Council June 2019.

Governance Officer (1130) - \$61,637.65 per annum

Manage Council's governance framework and appropriate systems of corporate governance effectively to ensure Council's statutory compliance activities are met as well as manage Council's policy procedures registers. Advise on legislative changes and governance and assist with the integrated planning and reporting framework.

Enquiry Contact Officer – Joy Walker - phone +6723 22001 ext. 5 or email joy.walker@nirc.gov.nf

General enquiries may be made to Human Resources Office, hr@nirc.gov.nf or phone Thomas Andresen on +6723 22001, Ext. 5 or Ext. 115.

9.5% superannuation, employer contributions only made if monthly wages exceed \$450 (before tax).

Appointments will be made on merit in compliance with the principles of Equal Employment Opportunity. If you are interested in the advertised position you will need to send a written application addressing the competencies and qualifications contained in the Position Description. Applications must also include a resumé/curriculum vitae and two recent work-related referees. Please note that if you do not fully address the competencies and qualifications criteria you may be excluded from being shortlisted for further progression in the recruitment process. Applications are to be lodged by **email** to hr@nirc.gov.nf **no later than 9:00am, Monday, 9 September 2019.**

Dated: 23 August 2019

LOTTA JACKSON
GENERAL MANAGER

FULL TIME POSITIONS VACANT

Norfolk Island Regional Council is seeking applications from enthusiastic, suitable persons to join the Council team. The relevant Position Descriptions listing the full set of key accountabilities and competencies are available from our website - <http://www.norfolkisland.gov.nf/your-council/working-council>

Job Number: NIRC201920-04 – Vacant position

Finance Officer – Stores and Purchasing (1038) - \$54,890.70 per annum

To assist in the delivery of competitive best practice purchasing. Supply support to the organisation in all matters regarding procurement and develop relationships to maintain continuity in service provisions. To undertake purchasing officer duties for Council and contribute skills and knowledge to ensure that objectives are achieved.

Enquiry Contact Officer – Phillip Wilson - phone +6723 22001 ext. 4 or email phillip.wilson@nirc.gov.nf

Job Number: NIRC201920-05 – Vacant position

Financial/Management Accountant (1106) - \$80,000 per annum

The Financial Accountant and Management Accountant are required to provide reliable, timely advice to internal and external stakeholders regarding Council's financial management and Council's accounting activities, ensuring they comply with legislation, accounting standards and relevant guidelines. The Financial Accountant and Management Accountant are separate positions working under the same position description.

Enquiry Contact Officer – Phillip Wilson - phone +6723 22001 ext. 4 or email phillip.wilson@nirc.gov.nf

General enquiries may be made to Human Resources Office, hr@nirc.gov.nf or phone Thomas Andresen on +6723 22001, Ext. 5 or Ext.115.

9.5% superannuation, employer contributions only made if monthly wages exceed \$450 (before tax).

Appointments will be made on merit in compliance with the principles of Equal Employment Opportunity. If you are interested in the advertised positions you will need to send a written application addressing the competencies and qualifications contained in the Position Description. Applications must also include a resumé/curriculum vitae and two recent work-related referees. Please note that if you do not fully address the competencies and qualifications criteria you may be excluded from being shortlisted for further progression in the recruitment process. Applications are to be lodged by **email** to hr@nirc.gov.nf **no later than 9:00am, Monday, 2 September 2019.**

Dated: 16 August 2019

LOTTA JACKSON
GENERAL MANAGER
