



# Norfolk Island Government Gazette

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NORFOLK ISLAND GOVERNMENT GAZETTE NO. 32

Friday 19 July 2019

## **ASSOCIATIONS INCORPORATION ACT 2005 (NI)**

### **NOTICE OF RESOLUTION SECTION 27(2)**

Under Section 27(2) of the *Associations Incorporation Act 2005* (NI) and in the matter of Ellen Tanner Foundation Inc. – Notice is hereby given that at a general meeting the resolution set out below was duly passed.

1. To transfer all its funds to the St Philip Howard Catholic Church
2. That the Association commences winding up

This notice has been approved by the Registrar of Associations.

Dated: 15 July 2019

TONY PERRY  
PRESIDENT

## **ASSOCIATIONS INCORPORATION ACT 2005 (NI)**

### **NOTICE OF PROPOSAL UNDER SUBSECTION 29(3) TO CANCEL REGISTRATION OF AN ASSOCIATION**

I, Allen Bataille, Registrar of Associations, having previously notified the Association in the Schedule under section 29(1) of the *Associations Incorporation Act 2005* (NI), by letter on 28 March 2019 of a proposal to cancel the registration of the Association, hereby give notice under subsection 29(2) of the Act that the Association specified in the attached Schedule, unless cause is shown to the contrary, at the expiration of 3 months from the gazettal of this notice, will have their registration cancelled and the Association will be dissolved.

#### **SCHEDULE**

Kung Fu Wushu Norfolk Island Inc.

Dated: 16 July 2019

ALLEN BATAILLE  
REGISTRAR OF ASSOCIATIONS

## **TRAFFIC ACT 2010 (NI)**

### **NORFOLK ISLAND DRIVERS LICENCES / TRANSFERS OF DRIVING LICENSES FROM OTHER JURISDICTIONS**

Following a review of the current arrangements concerning applications for a transfer of a drivers licence from another jurisdiction to a Norfolk Island driver's licence, it is hereby advised that applications will now be processed as follows -

1. Holders of a current driver's licence will be required to have their licence cleared by the respective issuing authority (which may be made online) prior to the application for a Norfolk Island licence being made to the Registry Office. Any such report must not be more than two weeks old when presented to the Registry Office.
2. For the purpose of having an application processed it will be necessary for the applicant to provide official photographic evidence as to their identity.
3. All refusals of renewal of driving license, all disqualifications of driving license, all cancellations of license, all suspensions (permanent or temporary) of their driving license anywhere in the world must be disclosed. The Registrar will revoke any Norfolk Island license previously issued where incorrect or misleading information is later found to have been provided including where no full disclosure has been made.

For information, the *Traffic Act 2010* (NI) provides that for the purposes of the Act, a licence ceases to be a recognised licence when the holder of the licence has been ordinarily resident in Norfolk Island for a period of 3 months. The above is to ensure that no applications are received from persons whose license or entitlement to drive a motor vehicle of any kind has been disqualified, cancelled, suspended or expired

Dated: 17 July 2019

ALLEN BATAILLE  
REGISTRAR OF MOTOR VEHICLES

**PROVISION OF SATELLITE BANDWIDTH SERVICES**  
**EXPRESSIONS OF INTEREST 16/19**

The Norfolk Island Regional Council is seeking **Expressions of Interest** from organisations that are suitably qualified in providing commercial satellite bandwidth in the Pacific Region for use on Norfolk Island for Norfolk Telecom.

Please refer to Tenderlink (link below) for full details and to download the EOI documents.

Please note the following when responding:

- EOI to be marked:** NIRC Satellite Bandwidth Services EOI 16/19
- Closing date:** Monday 12 August 2019 at 4:00pm UTC + 11:00
- Submissions:** Submissions must be submitted electronically to the Electronic EOI box at [www.tenderlink.com/norfolk](http://www.tenderlink.com/norfolk) before the deadline.
- Enquiries:** All enquiries relating to the EOI must be submitted in writing on the FORUM at [www.tenderlink.com/norfolk](http://www.tenderlink.com/norfolk) via the EOI notice.

Dated: 17 July 2019

LOTTA JACKSON  
GENERAL MANAGER

**NORFOLK ISLAND REGIONAL COUNCIL CLEANING CONTRACTS**  
**REQUEST FOR QUOTE 14/19**

The Norfolk Island Regional Council is seeking **quotes** for the cleaning of the following Norfolk Island Regional Council occupied premises:

1. New Military Barracks
2. Airport Terminal and Compound
3. Bi-Centennial Centre
4. Electricity Shed Ben Christian Drive
5. Emergency Services Centre – Fire Station
6. Legal & Workers Compensation Offices
7. Liquor Bond Retail Store & Warehouse
8. Norfolk Island Research Centre No.9 Quality Row
9. Records Section
10. Telecom Communications Centre
11. Visitor Information Centre
12. Munna's KAVHA

Additional information relating to quote guidelines, cleaning specifications, and quote application form can be found on the Norfolk Island Regional Council website [www.norfolkisland.gov.nf/your-council/tenders-and-eoi](http://www.norfolkisland.gov.nf/your-council/tenders-and-eoi).

Please note the following when responding:

- Quotes to be marked:** Norfolk Island Regional Council Cleaning Contract RFQ 14/19
- Closing date:** Monday 29 July 2019 at 4:00pm AEST
- Submissions:** Quotes can be placed in the Tenders Box in the Registry Office, Council Offices, Kingston; or submitted by email to [regionalcouncil@nirc.gov.nf](mailto:regionalcouncil@nirc.gov.nf)
- Contact Person:** Alistair Innes-Walker  
E: [alistair.innes-walker@nirc.gov.nf](mailto:alistair.innes-walker@nirc.gov.nf)  
P: (+6723) 54002

**Addendum Notification for the NIRC Cleaning Contract RFQ 14/19**

The following specification has been added to the **NIRC Cleaning Contract Guidelines and Scope of Work Part C Scope of Work 3. Cleaning Specifications.**

- Consumables: All consumables, such as toilet paper, paper rolls, and hand soap shall be provided at the contractor's expense

An amended copy of the Guidelines and Scope of Work is available on the Norfolk Island Regional Council website [www.norfolkisland.gov.nf/your-council/tenders-and-eoi](http://www.norfolkisland.gov.nf/your-council/tenders-and-eoi)

Dated: 5 July 2019

BRUCE TAYLOR  
GROUP MANAGER SERVICES

**ENERGY ECONOMIST CONSULTANT**  
**REQUEST FOR QUOTE 13/19**

The Norfolk Island Regional Council is seeking **quotes** from an Energy Economist to determine and document the financial impacts of engineering solutions designed to increase the renewable energy contribution to the Norfolk Island electricity supply.

The project will include an analysis of the following key areas: Solar PV yield of the proposed centralised solar PV system, optimal size of BESS system's capacity, energy configuration, potential operating modes, operational profile of diesel plant within the new hybrid system, quantification of expected diesel fuel cost savings, analysis of tariff structure and the impact of third-party funding possibilities.

Information relating to quote guidelines and scope of work can be found either on the Norfolk Island Regional Council website [www.norfolkisland.gov.nf/your-council/tenders-and-eoi](http://www.norfolkisland.gov.nf/your-council/tenders-and-eoi) or from Council's tendering portal at [www.tenderlink.com/norfolk/](http://www.tenderlink.com/norfolk/)

All enquiries relating to the quote documentation must be submitted via the online FORUM at [www.tenderlink.com/norfolk/](http://www.tenderlink.com/norfolk/) via the quote notice. Requests for confidential documents referred to in the quote documents should be directed to the nominated contact person.

Please note the following when responding:

- Quotes to be marked:** Norfolk Island Energy Economist Consultant RFQ 13/19
- Closing date:** Monday 29 July 2019 at 11:00am AEST
- Submissions:** Quotes can be placed in:
1. the Tenders Box in the Registry Office, Council Offices, Kingston, or
  2. via the Tenderlink electronic tender box at [www.tenderlink.com/norfolk/](http://www.tenderlink.com/norfolk/). Respondents to Tenderlink will receive a Successful Submission Receipt timed and dated upon completion. Should assistance be required please use the online manual on the portal under Support/Online Manuals/Making a Submission or contact Tenderlink Customer Support on 1800-233-533 or if calling from Norfolk Island dial +61-1800-233-533.
- Contact Person:** Alistair Innes-Walker  
E: [alistair.innes-walker@nirc.gov.nf](mailto:alistair.innes-walker@nirc.gov.nf)  
P: (+6723) 54002

Dated: 21 June 2019

BRUCE TAYLOR  
GROUP MANAGER SERVICES

**FREIGHT HANDLING LOGISTICS (SUPPLY OF SELF-PROPELLED BARGE)**  
**REQUEST FOR TENDER SPT781920NIRC (15/19)**

Regional Procurement, on behalf of the Norfolk Island Regional Council, is calling for the above Tender.

Please refer to TenderLink for full details and to download the Tender documents for a non-refundable fee of \$50.00.

- Closing date:** 10:00am, Tuesday 13 August 2019
- Information and submissions:** via Tenderlink: [www.tenderlink.com/regionalprocurement](http://www.tenderlink.com/regionalprocurement)
- Contact person:** For general enquiries ONLY – Mark Kentish on (02) 4978 4017 or Support Services on (02) 4978 4046.

Dated: 19 July 2019

MURRAY THOMPSON  
MANAGER PLANNING & ENVIRONMENT

**NORFOLK ISLAND AIRPORT MASTER PLAN**  
**REQUEST FOR TENDER 11/19**

The Norfolk Island Regional Council seeks to appoint a suitably qualified and experienced consultant who has demonstrated experience in the delivery of quality outcomes in Master Planning and the design of major regional airports with an understanding of the remoteness and uniqueness of Norfolk Island for an Airport Master Plan.

**Forms and Lodgement**

**REGISTRATION:** Documents can be downloaded from Council's tendering portal at [www.tenderlink.com/norfolk](http://www.tenderlink.com/norfolk). Documents are divided into two categories: "Tender Information" and "Returnables".

"Tender Information" refers to the documents and conditions that outline the requirements of the tender and associated contract.

"Returnables" refers to the documents that must be completed as outlined in the Instructions for Tender Submissions below.

**ENQUIRIES:** All enquiries relating to the proposed contract must be submitted in writing on the FORUM at [www.tenderlink.com/norfolk/](http://www.tenderlink.com/norfolk/) via the tender notice.

**SUBMISSIONS:** Completed responses must be submitted via the electronic tender box (see option below). Respondents will receive a Successful Submission Receipt timed and dated upon completion. Should assistance be required please use the online manual on the portal under Support/Online Manuals/Making a Submission, or contact Tenderlink Customer Support on 1800-233-533 or if calling from Norfolk Island dial +61-1800-233-533.

Complete tenders (i.e. containing all completed schedules, documents, information and details required) shall be considered ONLY if received as specified below.

(a) Tender must be submitted electronically to the Electronic Tender box at [www.tenderlink.com/norfolk](http://www.tenderlink.com/norfolk) before the deadline for the close of tender. The submission MUST BE COMPLETE as described in this Invitation to Tender,

(b) Alternately, a hard copy may be lodged into the Tender Box located at the address shown in the Invitation to Tender document. This hard copy must be enclosed in a sealed envelope or package.

**CLOSING DATE AND TIME:** Tenders close at 10:00 am AEST on 07 August 2019 and submissions must be fully received by this time. The Norfolk Island Regional Council is not bound to accept the lowest priced tender or all or any part of a tender and reserves the right to conduct the Request for Tender process and select the successful respondent(s) as it sees fit. The Norfolk Island Regional Council staff are unable to respond to verbal enquiries in relation to the proposal. Late, verbal or emailed proposals will not be accepted.

Dated: 21 June 2019

BRUCE TAYLOR  
MANAGER GROUP SERVICES

**COMMUNITY GRANTS PROGRAM**

Applications are invited under the 2019-2020 round of the Community Strategic Plan Grant program offered by the Norfolk Island Regional Council. (Excludes the Tertiary Education Bursary which will open in January 2020).

**Application closing date:** 19 August 2019 at 4:00pm

**Information and submissions:** [www.norfolkisland.gov.nf/council/grants-program](http://www.norfolkisland.gov.nf/council/grants-program)

Contact Officer – Anita French, Grants Officer, +6723 22001 Ext. 103 or [anita.french@nirc.gov.nf](mailto:anita.french@nirc.gov.nf)

Dated: 12 July 2019

LOTTA JACKSON  
GENERAL MANAGER

**FULL TIME POSITION VACANT**

Norfolk Island Regional Council is seeking applications from an enthusiastic, suitable person to join the Council team. The relevant Position Description listing the full set of key accountabilities and competencies are available from our website - <http://www.norfolkisland.gov.nf/your-council/working-council>

**Job Number: NIRC201920-02 – New position – adopted by Council in June 2019**

**Governance Officer (1130) - \$58,264.17 per annum**

Manage Council's governance framework and appropriate systems of corporate governance effectively to ensure Council's statutory compliance activities are met as well as manage Council's policy procedures registers. Advise on legislative changes and governance and assist with the integrated planning and reporting framework.

**Enquiry Contact Officer – Joy Walker - phone +6723 22001, ext. 5 or email [joy.walker@nirc.gov.nf](mailto:joy.walker@nirc.gov.nf)**

General enquiries may be made to Human Resources Office, [hr@nirc.gov.nf](mailto:hr@nirc.gov.nf) or phone Thomas Andresen on +6723 22001, Ext. 5.

9.5% superannuation, employer contributions only made if monthly wages exceed \$450 (before tax).

Appointments will be made on merit in compliance with the principles of Equal Employment Opportunity. If you are interested in the advertised position you will need to send a written application addressing the competencies and qualifications contained in the Position Description. Applications must also include a resumé/curriculum vitae and two recent work-related referees. Please note that if you do not fully address the competencies and qualifications criteria you may be excluded from being shortlisted for further progression in the recruitment process. Applications are to be lodged by **email** to [hr@nirc.gov.nf](mailto:hr@nirc.gov.nf) **no later than 9:00am, Monday, 12 August 2019.**

Dated: 17 July 2019

LOTTA JACKSON  
GENERAL MANAGER

**FULL TIME POSITION VACANT (10 MONTHS CONTRACT)**

Norfolk Island Regional Council is seeking applications from an enthusiastic, suitable person to join the Council team. The relevant Position Description listing the full set of key accountabilities and competencies is available from our website - <http://www.norfolkisland.gov.nf/your-council/working-council>

**Job Number: NIRC201920-01 – New position (10 months contract (30/6/2020) with potential for a further 12 months, pending funding)**

**Field Officer – Argentine Ant Eradication (1129) - \$54,890.70 per annum**

The purpose of this role is to lead the successful implementation of the Argentine Ant Eradication Program according to the Argentine Ant Eradication Strategy Norfolk Island and regular Work Plans developed by the CSIRO.

**Enquiry Contact Officer – James Castles - phone +6723 22609 or email [jim.castles@nirc.gov.nf](mailto:jim.castles@nirc.gov.nf)**

General enquiries may be made to Human Resources Office, [hr@nirc.gov.nf](mailto:hr@nirc.gov.nf) or phone Thomas Andresen on +6723 22001, Ext. 5.

9.5% superannuation, employer contributions only made if monthly wages exceed \$450 (before tax).

Appointments will be made on merit in compliance with the principles of Equal Employment Opportunity. If you are interested in the advertised position you will need to send a written application addressing the competencies and qualifications contained in the Position Description. Applications must also include a resumé/curriculum vitae and two recent work-related referees. Please note that if you do not fully address the competencies and qualifications criteria you may be excluded from being shortlisted for further progression in the recruitment process. Applications are to be lodged by **email** to [hr@nirc.gov.nf](mailto:hr@nirc.gov.nf) **no later than 9:00am, Monday, 29 July 2019.**

Dated: 12 July 2019

LOTTA JACKSON  
GENERAL MANAGER

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