



Norfolk Island Government Gazette

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NORFOLK ISLAND GOVERNMENT GAZETTE NO. 31

Friday 12 July 2019

ADMINISTRATION ACT 1936 (NI)
APPOINTMENT OF GAOLER

I, Eric Russell Hutchinson, Administrator of Norfolk Island and delegate of the Commonwealth Minister under item 1.2 of the Schedule to the *Minister's Norfolk Island Delegation Instrument 2017 (No.2)* (Cth), under paragraph 8(1)(c) of the *Administration Act 1936 (NI)*, **appoint** the following persons —

Julia Margaret KENDALL
Hannah Louise Yvonne TAYLOR
Petra Van Den BOOGERD
James William STIBBARD
Douglas Lenard CREEK

to be a **gaoler** for the purposes of that Act from the date of publication of this instrument in the Gazette to 30 June 2020.

Dated: 10 July 2019

ERIC R. HUTCHINSON
ADMINISTRATOR

ADMINISTRATION ACT 1936 (NI)
APPOINTMENT OF GAOLER

I, Eric Russell Hutchinson, Administrator of Norfolk Island and delegate of the Commonwealth Minister under item 1.2 of the Schedule to the *Minister's Norfolk Island Delegation Instrument 2017 (No. 2)* (Cth), under paragraph 8(1)(c) of the *Administration Act 1936 (NI)*, **appoint** the following person —

Deborah Steven

to be a **gaoler** for the purposes of that Act from the date of publication of this instrument in the Gazette.

Dated: 30 June 2019

ERIC R. HUTCHINSON
ADMINISTRATOR

COMPANIES ACT 1985 (NI)
APPOINTMENT AS COMPANIES AUDITORS AUTHORITY

I, Eric Russell Hutchinson, Administrator of Norfolk Island and delegate of the Commonwealth Minister under Item 1.19 of the Schedule to the *Minister's Norfolk Island Delegation Instrument 2017 (No. 2)* (Cth), under section 41 of the *Companies Act 1985 (NI)*, hereby **revoke** all previous appointments as Companies Auditors Authority and **re-appoint** the following natural person as Companies Auditors Authority for the period from the date of publication of this instrument in the Gazette to 30 June 2020:

Allen Vincent Albert Bataille

Dated: 1 July 2019

ERIC R. HUTCHINSON
ADMINISTRATOR

COMPANIES ACT 1985 (NI)
NOTICE OF CANCELLATION OF REGISTRATION OF COMPANY AND COMPANY DISSOLVED UNDER
SUBSECTION 561(4)

I, Allen Bataille, Registrar of Companies, having previously gazetted a notice under section 561(2) of the Act on 18 January 2019 of a proposal to cancel the registration of a company, hereby give notice under subsection 561(4) of the *Companies Act 1985 (NI)*, that the company specified in the attached Schedule, has this day had their registration cancelled and the company has been dissolved.

SCHEDULE

JACOBS ROCK WHARF PTY LTD

Dated: 10 July 2019

ALLEN BATAILLE
REGISTRAR OF COMPANIES

COMPANIES ACT 1985 (NI)
NOTICE OF CANCELLATION OF REGISTRATION OF COMPANY AND COMPANY DISSOLVED UNDER
SUBSECTION 595(3)

I, Allen Bataille, Registrar of Companies, having previously gazetted a notice under section 595(2) of the Act of a proposal to cancel the registration of a company, hereby give notice under subsection 595(3) of the *Companies Act 1985* (NI), that the company specified in the attached Schedule, has this day had their registration cancelled and the company has been dissolved.

SCHEDULE
CLURA PTY LTD

Dated: 10 July 2019

ALLEN BATAILLE
REGISTRAR OF COMPANIES

ASSOCIATIONS INCORPORATION ACT 2005 (NI)
NOTICE OF RESOLUTION SECTION 27(2)

Under Section 27(2) of the *Associations Incorporation Act 2005* (NI) and in the matter of the Ellen Tanner Foundation Incorporated— Notice is hereby given that at the Annual General Meeting the resolution set out below was duly passed.

1. To transfer all its funds into the Roman Catholic Church
2. That the Association commences winding up.

This notice has been approved by the Registrar of Associations.

Dated: 27 June 2019

TONY PERRY
PRESIDENT

NOTICE OF INTENTION TO APPLY FOR LETTERS OF ADMINISTRATION—NO WILL

In the Supreme Court of Norfolk Island
Probate jurisdiction

In the estate of Nicholas Andrew, late of 59E Mill Road, Norfolk Island, deceased.

I, Rosemary Andrew, the mother of the deceased person, intend to apply to the Court not less than 14 days, and not more than 3 months, after the day this notice is published for letters of administration of the estate of the deceased person to be granted to me.

I will also apply to reduce the administration bond to nil.

All documents in relation to the estate may be served on me at the following address for service:

McIntyres Lawyers
PO Box 93
Leaside Arcade
Taylors Road Norfolk Island

Creditors of the estate are required to send particulars of their claims to the address for service.

Dated: 12 July 2019

JOHN TERENCE BROWN
SOLICITOR FOR THE APPLICANT

PLANNING ACT 2002 (NI) – SECTION 48 NOTICE

The following Development Applications for permissible (with consent) use or development of land have been determined under the *Planning Act 2002* (NI).

DA Number	Applicant	Location	Proposed Use and/or Development	Decision
DA.BA 4/2019	Norfolk Island Pistol Association, PO Box 744, Norfolk Island 2899	Portion 109a(rem), 321 Anson Bay Road, Norfolk Island 2899	<i>Outdoor Sport and Recreation Facility:</i> Relocation of Building	Approved, 9 July 2019, subject to conditions
DA 6/2019	E Ryves and Z Sanders, PO Box 626, Norfolk Island 2899	Portion 108b1, 47 Anson Bay Road, Norfolk Island 2899	Change of Use to add <i>Food Premises</i> and <i>Shop</i> as additional permitted uses	Approved, 9 July 2019, subject to conditions
DA 7/2019	J F and T Anderson, PO Box 324, Norfolk Island 2899	Portion 19c, 68 Two Chimneys Road, Norfolk Island 2899	<i>Subdivision – Major:</i> Create one additional lot	Approved, 9 July 2019, subject to conditions
DA.BA 8/2019	L A Rodgers, PO Box 344, Norfolk Island 2899	Portion 39r27, Taylors Road, Norfolk Island 2899	<i>Earthworks</i> in excess of 100 m3	Approved, 9 July 2019, subject to conditions

Public Inspection

The Notice of Decision and accompanying documents for these Approvals may be inspected, free of charge, during business hours at the Planning Office of the Norfolk Island Regional Council, New Military Barracks, Kingston.

Reviewable Decisions

Decisions made in relation to development applications are reviewable decisions within the meaning of subsection 78(1) of the *Planning Act 2002* (NI). The applicant or any person who made a written public submission about the development application has the right to apply to the Administrative Review Tribunal or the Administrative Appeals Tribunal for review of a decision on a development application. An application for a review must be lodged within 28 days of the date the decision was given.

Dated: 9 July 2019

JODIE BROWN
SENIOR STRATEGIC PLANNER

PLANNING ACT 2002 (NI) – SUBSECTION 43(1) NOTICE

DEVELOPMENT APPLICATION

1. Development Application No.: DA.BA 16/2019

Applicant: K A Evans
PO Box 260, NORFOLK ISLAND 2899,
Location: Portion(s) Lot: 12 Sec: 33 Por: 110a1 Sh: 88, 352 Anson Bay Road NORFOLK ISLAND 2899
Proposed Development: Residence - Dual Occupancy: Construct one additional dwelling
Zone: Rural
Category: Permissible (with consent)

Public Exhibition

This Development Application may be inspected, during business hours, at the Planning Office at the Norfolk Island Regional Council, New Military Barracks, Kingston.

Submission

Any person may, during the period between Monday 8 July 2019 and Monday 22 July 2019, make written submissions to the General Manager about this Development Application. All submissions must state the relevant Development Application number. All submissions must be signed by at least one person making the submission. If a submission objects to the proposed development, the grounds for objections must be specified in the submission.

Reviewable decisions

Decisions made on this Development Application under the *Planning Act 2002* (NI) are reviewable decisions within the meaning of subsection 78(1) of the Act.

Dated: 2 July 2019

JODIE BROWN
SENIOR STRATEGIC PLANNER

NORFOLK ISLAND REGIONAL COUNCIL CLEANING CONTRACTS
REQUEST FOR QUOTE 14/19

The Norfolk Island Regional Council is seeking **quotes** for the cleaning of the following Norfolk Island Regional Council occupied premises:

1. New Military Barracks
2. Airport Terminal and Compound
3. Bi-Centennial Centre
4. Electricity Shed Ben Christian Drive
5. Emergency Services Centre – Fire Station
6. Legal & Workers Compensation Offices
7. Liquor Bond Retail Store & Warehouse
8. Norfolk Island Research Centre No.9 Quality Row
9. Records Section
10. Telecom Communications Centre
11. Visitor Information Centre
12. Munna's KAVHA

Additional information relating to quote guidelines, cleaning specifications, and quote application form can be found on the Norfolk Island Regional Council website www.norfolkisland.gov.nf/your-council/tenders-and-eoi.

Please note the following when responding:

- Quotes to be marked:** Norfolk Island Regional Council Cleaning Contract RFQ 14/19
- Closing date:** Monday 29 July 2019 at 4:00pm AEST
- Submissions:** Quotes can be placed in the Tenders Box in the Registry Office, Council Offices, Kingston; or submitted by email to regionalcouncil@nirc.gov.nf
- Contact Person:** Alistair Innes-Walker
E: alistair.innes-walker@nirc.gov.nf
P: (+6723) 54002

Addendum Notification for the NIRC Cleaning Contract RFQ 14/19

The following specification has been added to the **NIRC Cleaning Contract Guidelines and Scope of Work Part C Scope of Work 3. Cleaning Specifications.**

- Consumables: All consumables, such as toilet paper, paper rolls, and hand soap shall be provided at the contractor's expense

An amended copy of the Guidelines and Scope of Work is available on the Norfolk Island Regional Council website www.norfolkisland.gov.nf/your-council/tenders-and-eoi

Dated: 5 July 2019

BRUCE TAYLOR
GROUP MANAGER SERVICES

ENERGY ECONOMIST CONSULTANT
REQUEST FOR QUOTE 13/19

The Norfolk Island Regional Council is seeking **quotes** from an Energy Economist to determine and document the financial impacts of engineering solutions designed to increase the renewable energy contribution to the Norfolk Island electricity supply.

The project will include an analysis of the following key areas: Solar PV yield of the proposed centralised solar PV system, optimal size of BESS system's capacity, energy configuration, potential operating modes, operational profile of diesel plant within the new hybrid system, quantification of expected diesel fuel cost savings, analysis of tariff structure and the impact of third-party funding possibilities.

Information relating to quote guidelines and scope of work can be found either on the Norfolk Island Regional Council website www.norfolkisland.gov.nf/your-council/tenders-and-eoi or from Council's tendering portal at www.tenderlink.com/norfolk/

All enquiries relating to the quote documentation must be submitted via the online FORUM at www.tenderlink.com/norfolk/ via the quote notice. Requests for confidential documents referred to in the quote documents should be directed to the nominated contact person.

Please note the following when responding:

- Quotes to be marked:** Norfolk Island Energy Economist Consultant RFQ 13/19
- Closing date:** Monday 29 July 2019 at 11:00am AEST
- Submissions:** Quotes can be placed in:
1. the Tenders Box in the Registry Office, Council Offices, Kingston, or
 2. via the Tenderlink electronic tender box at www.tenderlink.com/norfolk/. Respondents to Tenderlink will receive a Successful Submission Receipt timed and dated upon completion. Should assistance be required please use the online manual on the portal under Support/Online Manuals/Making a Submission or contact Tenderlink Customer Support on 1800-233-533 or if calling from Norfolk Island dial +61-1800-233-533.
- Contact Person:** Alistair Innes-Walker
E: alistair.innes-walker@nirc.gov.nf
P: (+6723) 54002

Dated: 21 June 2019

BRUCE TAYLOR
GROUP MANAGER SERVICES

FREIGHT HANDLING LOGISTICS (SUPPLY OF SELF-PROPELLED BARGE)
REQUEST FOR TENDER SPT781920NIRC (15/19)

Regional Procurement, on behalf of the Norfolk Island Regional Council, is calling for the above Tender.

Please refer to TenderLink for full details and to download the Tender documents for a non-refundable fee of \$50.00.

- Closing date:** 10:00am, Tuesday 13 August 2019
- Information and submissions:** via Tenderlink: www.tenderlink.com/regionalprocurement
- Contact person:** For general enquiries ONLY – Mark Kentish on (02) 4978 4017 or Support Services on (02) 4978 4046.

Dated: 19 July 2019

MURRAY THOMPSON
MANAGER PLANNING & ENVIRONMENT

NORFOLK ISLAND AIRPORT MASTER PLAN
REQUEST FOR TENDER 11/19

The Norfolk Island Regional Council seeks to appoint a suitably qualified and experienced consultant who has demonstrated experience in the delivery of quality outcomes in Master Planning and the design of major regional airports with an understanding of the remoteness and uniqueness of Norfolk Island for an Airport Master Plan.

Forms and Lodgement

REGISTRATION: Documents can be downloaded from Council's tendering portal at www.tenderlink.com/norfolk. Documents are divided into two categories: "Tender Information" and "Returnables".

"Tender Information" refers to the documents and conditions that outline the requirements of the tender and associated contract.

"Returnables" refers to the documents that must be completed as outlined in the Instructions for Tender Submissions below.

ENQUIRIES: All enquiries relating to the proposed contract must be submitted in writing on the FORUM at www.tenderlink.com/norfolk/ via the tender notice.

SUBMISSIONS: Completed responses must be submitted via the electronic tender box (see option below). Respondents will receive a Successful Submission Receipt timed and dated upon completion. Should assistance be required please use the online manual on the portal under Support/Online Manuals/Making a Submission, or contact Tenderlink Customer Support on 1800-233-533 or if calling from Norfolk Island dial +61-1800-233-533.

Complete tenders (i.e. containing all completed schedules, documents, information and details required) shall be considered ONLY if received as specified below.

(a) Tender must be submitted electronically to the Electronic Tender box at www.tenderlink.com/norfolk before the deadline for the close of tender. The submission MUST BE COMPLETE as described in this Invitation to Tender,

(b) Alternately, a hard copy may be lodged into the Tender Box located at the address shown in the Invitation to Tender document. This hard copy must be enclosed in a sealed envelope or package.

CLOSING DATE AND TIME: Tenders close at 10:00 am AEST on 07 August 2019 and submissions must be fully received by this time. The Norfolk Island Regional Council is not bound to accept the lowest priced tender or all or any part of a tender and reserves the right to conduct the Request for Tender process and select the successful respondent(s) as it sees fit. The Norfolk Island Regional Council staff are unable to respond to verbal enquiries in relation to the proposal. Late, verbal or emailed proposals will not be accepted.

Dated: 21 June 2019

BRUCE TAYLOR
MANAGER GROUP SERVICES

COMMUNITY GRANTS PROGRAM

Applications are invited under the 2019-2020 round of the Community Strategic Plan Grant program offered by the Norfolk Island Regional Council. (Excludes the Tertiary Education Bursary which will open in January 2020).

Application closing date: 19 August 2019 at 4:00pm

Information and submissions: www.norfolkisland.gov.nf/council/grants-program

Contact Officer – Anita French, Grants Officer, +6723 22001 Ext. 103 or anita.french@nirc.gov.nf

Dated: 12 July 2019

LOTTA JACKSON
GENERAL MANAGER

FULL TIME POSITION VACANT (10 MONTHS CONTRACT)

Norfolk Island Regional Council is seeking applications from an enthusiastic, suitable person to join the Council team. The relevant Position Description listing the full set of key accountabilities and competencies is available from our website - <http://www.norfolkisland.gov.nf/your-council/working-council>

Job Number: NIRC201920-01 – New position (10 months contract (30/6/2020) with potential for a further 12 months, pending funding)

Field Officer – Argentine Ant Eradication (1129) - \$54,890.70 per annum

The purpose of this role is to lead the successful implementation of the Argentine Ant Eradication Program according to the Argentine Ant Eradication Strategy Norfolk Island and regular Work Plans developed by the CSIRO.

Enquiry Contact Officer – James Castles - phone +6723 22609 or email jim.castles@nirc.gov.nf

General enquiries may be made to Human Resources Office, hr@nirc.gov.nf or phone Thomas Andresen on +6723 22001, Ext. 5.

9.5% superannuation, employer contributions only made if monthly wages exceed \$450 (before tax).

Appointments will be made on merit in compliance with the principles of Equal Employment Opportunity. If you are interested in the advertised position you will need to send a written application addressing the competencies and qualifications contained in the Position Description. Applications must also include a resumé/curriculum vitae and two recent work-related referees. Please note that if you do not fully address the competencies and qualifications criteria you may be excluded from being shortlisted for further progression in the recruitment process. Applications are to be lodged by **email** to hr@nirc.gov.nf **no later than 9:00am, Monday, 29 July 2019.**

Dated: 12 July 2019

LOTTA JACKSON
GENERAL MANAGER

FULL TIME POSITION VACANT

Norfolk Island Regional Council is seeking applications from an enthusiastic, suitable person to join the Council team. The relevant Position Description listing the full set of key accountabilities and competencies is available from our website - <http://www.norfolkisland.gov.nf/your-council/working-council>

Job Number: NIRC201819-49 – Vacant position

Plant Operator Grounds and Open Space Maintenance (1046) - \$46,741.50 per annum

To undertake and maintain Norfolk Island Regional Council Grounds and Open Spaces precincts to a high standard of presentation.

Enquiry Contact Officer – Gavin Snell - phone +6723 22006 or email gavin.snell@nirc.gov.nf

General enquiries may be made to Human Resources Office, hr@nirc.gov.nf or phone Thomas Andresen on +6723 22001, Ext. 5.

9.5% superannuation (from 1 July 2019), employer contributions only made if monthly wages exceed \$450 (before tax).

Appointments will be made on merit in compliance with the principles of Equal Employment Opportunity. If you are interested in the advertised position you will need to send a written application addressing the competencies and qualifications contained in the Position Description. Applications must also include a resumé/curriculum vitae and two recent work-related referees. Please note that if you do not fully address the competencies and qualifications criteria you may be excluded from being shortlisted for further progression in the recruitment process. Applications are to be lodged by **email** to hr@nirc.gov.nf **no later than 9:00am, Monday, 15 July 2019.**

Dated: 28 June 2019

LOTTA JACKSON
GENERAL MANAGER
