



Norfolk Island Government Gazette

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NORFOLK ISLAND GOVERNMENT GAZETTE NO. 30

Friday 5 July 2019

NORFOLK ISLAND EMPLOYMENT CONCILIATION BOARD – APPOINTMENTS 2019

I, Eric Hutchinson, Administrator of the Territory of Norfolk Island, and delegate of the Commonwealth Minister under item 1.34 of the *Minister's Norfolk Island Delegation Instrument 2017 (No. 2)*, **appoint** under subsection 65(2) of the *Employment Act 1988* (NI) the following person as a member of the Employment Conciliation Board for a period of two years beginning on the date of publication of the notice in the Norfolk Island Gazette:

Nicole Pearson

I also **appoint** under subsection 65(5) of the *Employment Act 1988* (NI) the following person as Chairman of the Employment Conciliation Board beginning on the date of publication of the notice in the Norfolk Island Gazette:

Nicole Pearson

Dated: 1 July 2019

ERIC HUTCHINSON
ADMINISTRATOR

PUBLIC HOLIDAYS 2020 - NOTICE FOR PUBLIC INFORMATION

EMPLOYMENT ACT 1988 (NI)

I, Eric Russell Hutchinson, Administrator of Norfolk Island, in accordance with subsection 9 (1) of the *Employment Act 1988* (NI), and for the purposes of subsection 9 (2) of the Act, advise that the following days will be public holidays in Norfolk Island during 2020:

Wednesday 1 January 2020	New Year's Day
Monday 27 January 2020 (in lieu of Sunday 26th)	Australia Day
Friday 6 March 2020	Foundation Day
Friday 10 April 2020	Good Friday
Sunday 12 April 2020	Easter Sunday
Monday 13 April 2020	Easter Monday
Saturday 25 April 2020	Anzac Day
Monday 8 June 2020	Anniversary (Bounty) Day
Monday 15 June 2020	Queen's Birthday
Monday 12 October 2020	Show Day
Wednesday 25 November 2020	Thanksgiving Day
Friday 25 December 2020	Christmas Day
Saturday 26 December 2020	Boxing Day
Monday 28 December 2020	Boxing Day Holiday

Dated: 2 July 2019

ERIC HUTCHINSON
ADMINISTRATOR

TREES ACT 1997 (NI) NOTICE UNDER SUBSECTION 9(5) GRANT OF PERMITS TO TAKE PROTECTED TREES

I, James Castles, Senior Environmental Officer, authorised officer of the Norfolk Island Regional Council, give notice in accordance with subsection 9(5) of the *Trees Act 1997* (NI) that the following permits have been granted under subsection 9(1) of the Act during the period 1 April 2019 to 30 June 2019.

Tree number	Species	Location
18/19 – 19/19	2 x white oak trees	Portion 54c6, Middlegate Road
20/19	1 x Norfolk pine tree	Portion 11d, 87 Two Chimneys Road
21/19 – 28/19	8 x Norfolk pine trees	Portion 57d14, 158D Collins Head Road
29/19 – 50/19	22 x Norfolk pine trees	Government House Grounds Reserve
51/19 – 58/19	8 x Norfolk pine trees	Portion 35c34, Grassy Road
59/19 – 64/19	5 x Norfolk pine trees 1 x white oak tree	Portion 91b, Beefsteak Road
65/19	1 x Norfolk pine tree	Portion 32c3, 143 Stockyard Road

Dated: 1 July 2019

JAMES CASTLES
SENIOR ENVIRONMENTAL OFFICER

TRAFFIC ACT 2010 (NI)
TEMPORARY CLOSURE OF ROAD ON WEDNESDAY 14 AUGUST 2019
NICS CROSS COUNTRY CARNIVAL

I, Lotta Jackson, Chief Executive Officer and General Manager of the Norfolk Island Regional Council, under section 50 of the *Traffic Act 2010* (NI), close that part of the road specified in Part 1 of the Schedule to all vehicular traffic (except any vehicle specified in Part 2 of the Schedule) for the period **11:45am to 1:30pm on Wednesday 14 August 2019** as necessary for public safety purposes and to enable a public function to be held on, or in the vicinity of the road, namely for the **NORFOLK ISLAND CENTRAL SCHOOL to conduct a CROSS COUNTRY EVENT** and for public safety purposes.

SCHEDULE

Part 1 – (A) Part road closure: half way down Bounty Street (over the cattle grid) through to intersection of Bay Street (some road to remain open from Quality Row to allow for parking for spectators) and
(B) part of Bay Street from the salt house intersection with Bounty Street through to Lone Pine car park.

Part 2 - Exempted classes of vehicles –

- (a) Vehicles authorised by the Council for delivery of goods or services
- (b) Council vehicles involved on official business
- (c) Police, ambulance, fire services and emergency vehicles on official business
- (d) Vehicles authorised by OIC Police or delegate thereof.

Dated: 26 June 2019

LOTTA JACKSON
CHIEF EXECUTIVE OFFICER

TRAFFIC ACT 2010 (NI)
NORFOLK ISLAND DRIVERS LICENCES / TRANSFERS OF DRIVING LICENSES FROM OTHER JURISDICTIONS

Following a review of the current arrangements concerning applications for a transfer of a drivers licence from another jurisdiction to a Norfolk Island driver's licence, it is hereby advised that applications will now be processed as follows -

1. For those jurisdictions other than Australia where the applicant holds a current driver's licence they will need to produce a current national official police criminal check that is no more than 6 months old from the jurisdiction where their licence was issued. If the police check is in a language other than English, then a copy of the English translation will also be required. Foreign nationals who have been driving in Australia any time in the past 10 years will also need to produce an Australian police check as well. Where a foreign government licensing department issues traffic record checks, a copy of the current official traffic offence record (with translation to English where relevant) must also be produced to the Registrar of Motor Vehicles in addition to the criminal history (the latter may contain serious traffic related offences).
2. Holders of a current Australian driver's licence will be required to have their licence cleared by the Norfolk Island Police Force through the Registry office prior to the application being approved
3. For the purpose of having an application processed it will be necessary for the applicant to provide photographic evidence as to their identity which will require the production of their current passport.
4. All refusals of renewal of driving license, all disqualifications of driving license, all cancellations of license, all suspensions (permanent or temporary) of driving license including by police at the roadside anywhere in the world must be disclosed – the Registrar will revoke any Norfolk Island license previously issued where incorrect or misleading information is later found to have been provided including where no full disclosure has been made and may refer the matter to police and Commonwealth Director of Public Prosecutions for further action.

For information, the *Traffic Act 2010* (NI) provides that for the purposes of the Act, a licence referred to in items 1 and 2 above ceases to be a recognised licence when the holder of the licence has been ordinarily resident in Norfolk Island for a period of 3 months. The above is to ensure that no applications are received from persons whose license or entitlement to drive a motor vehicle of any kind has been disqualified, cancelled, suspended or expired.

Dated: 26 June 2019

ALLEN BATAILLE
REGISTRAR OF MOTOR VEHICLES

PLANNING ACT 2002 (NI) – SECTION 48 NOTICE

The following Development Application for permissible (with consent) use or development of land has been determined under the *Planning Act 2002 (NI)*.

DA Number	Applicant	Location	Approved Use and/or Development	Decision
DA 1/2019	K H Sexton and J R Sexton, PO Box 353, NORFOLK ISLAND 2899	Portions 89q4 and 89q8, Bumbora Rd NORFOLK ISLAND 2899	<i>Subdivision - Major:</i> Boundary Adjustment	Approved, 27 June 2019, subject to conditions.

Public Inspection

The Notice of Decision and accompanying documents may be inspected, free of charge, during business hours at the Planning Office of the Norfolk Island Regional Council, New Military Barracks, Kingston.

Reviewable Decisions

Decisions made in relation to development applications are reviewable decisions within the meaning of subsection 78(1) of the *Planning Act 2002 (NI)*. The applicant or any person who made a written public submission about the development application has the right to apply to the Administrative Review Tribunal or the Administrative Appeals Tribunal for review of a decision on a development application. An application for a review must be lodged within 28 days of the date the decision was given.

Dated: 27 June 2019

JODIE BROWN
SENIOR STRATEGIC PLANNER

PLANNING ACT 2002 (NI) – SUBSECTION 43(1) NOTICE

DEVELOPMENT APPLICATION

1. Development Application No.: DA.BA 15/2019

Applicant: R Boler
PO Box 966, NORFOLK ISLAND 2899,
Location: Portion 35f6, 20 Ferny Lane (a) NORFOLK ISLAND
Proposed Development: *Residence - Dwelling House:* Carport (encroaching into minimum setback requirements)
Zone: Mixed Use
Category: Permissible (with consent)

Public Exhibition

This Development Application may be inspected, during business hours, at the Planning Office at the Norfolk Island Regional Council, New Military Barracks, Kingston.

Submission

Any person may, during the period between Monday 8 July 2019 and Monday 22 July 2019, make written submissions to the General Manager about this Development Application. All submissions must state the relevant Development Application number. All submissions must be signed by at least one person making the submission. If a submission objects to the proposed development, the grounds for objections must be specified in the submission.

Reviewable decisions

Decisions made on this Development Application under the *Planning Act 2002 (NI)* are reviewable decisions within the meaning of subsection 78(1) of the Act.

Dated: 28 June 2019

JODIE BROWN
SENIOR STRATEGIC PLANNER

PLANNING ACT 2002 (NI) – SUBSECTION 43(1) NOTICE
DEVELOPMENT APPLICATION

1. Development Application No.: DA.BA 16/2019

Applicant: K A Evans
PO Box 260, NORFOLK ISLAND 2899,
Location: Portion(s) Lot: 12 Sec: 33 Por: 110a1 Sh: 88, 352 Anson Bay Road NORFOLK ISLAND 2899
Proposed Development: Residence - Dual Occupancy: Construct one additional dwelling
Zone: Rural
Category: Permissible (with consent)

Public Exhibition

This Development Application may be inspected, during business hours, at the Planning Office at the Norfolk Island Regional Council, New Military Barracks, Kingston.

Submission

Any person may, during the period between Monday 8 July 2019 and Monday 22 July 2019, make written submissions to the General Manager about this Development Application. All submissions must state the relevant Development Application number. All submissions must be signed by at least one person making the submission. If a submission objects to the proposed development, the grounds for objections must be specified in the submission.

Reviewable decisions

Decisions made on this Development Application under the *Planning Act 2002* (NI) are reviewable decisions within the meaning of subsection 78(1) of the Act.

Dated: 2 July 2019

JODIE BROWN
SENIOR STRATEGIC PLANNER

COURT OF PETTY SESSIONS

The next sittings of the Court of Petty Sessions is set down for Tuesday 9 July 2019 at 10:30am in the Court House, Kingston.

Dated: 25 June 2019

ALLEN BATAILLE
CLERK OF THE COURT OF PETTY SESSIONS

SALE OF TOBACCO ACT 2004 (NI)

NOTICE TO ALL SELLERS OF TOBACCO IN NORFOLK ISLAND

Persons or businesses involved in the sale of tobacco in Norfolk Island are required to hold a licence under Section 7 of the *Sale of Tobacco Act 2004* (NI). All Sale of Tobacco (SOT) licences expire on 30 June in the financial year in which they were issued regardless of when a licence is issued within that particular year. New applications by new business owners or renewal applications by business owners who already hold a SOT licence must be lodged in writing in the prescribed form together with payment of the full applicable licence fee (\$170) at the Customer Care Facility of the Norfolk Island Regional Council before 30 June 2019.

The licensee must:

- Prominently display in the premises warnings and anti-smoking signs

The licensee must not:

- Supply, sell or cause or permit to be supplied or sold a tobacco product to a person under the age of 18 years
- Sell a tobacco product other than for smoking
- Sell something that looks like or resembles a tobacco product that is not
- Sell cigarettes other than in packets of 20 or more
- Manufacture tobacco products.

The 'APPLICATION FOR A LICENCE UNDER THE SALE OF TOBACCO ACT 2004' form can be collected from Customer Care, New Cascade Road or downloaded from Council's website from the following link:

<http://www.norfolkisland.gov.nf/council/council-documents/forms-sale-tobacco/sale-tobacco-application-licence>

Dated: 21 June 2019

PETER WILSON
TEAM LEADER WASTE AND ENVIRONMENT

NORFOLK ISLAND REGIONAL COUNCIL CLEANING CONTRACTS
REQUEST FOR QUOTE 14/19

The Norfolk Island Regional Council is seeking **quotes** for the cleaning of the following Norfolk Island Regional Council occupied premises:

1. New Military Barracks
2. Airport Terminal & Compound
3. Bi-Centennial Centre,
4. Electricity Shed Ben Christian Drive,
5. Emergency Services Centre – Fire Station,
6. Legal & Workers Compensation Offices,
7. Liquor Bond Retail Store & Warehouse,
8. Norfolk Island Research Centre No.9 Quality Row,
9. Records Section,
10. Telecom Communications Centre,
11. Visitor Information Centre,
12. Munna's KAVHA.

Additional information relating to quote guidelines, cleaning specifications, and quote application form can be found on the Norfolk Island Regional Council website www.norfolkisland.gov.nf/your-council/tenders-and-eoi.

Please note the following when responding:

- Quotes to be marked:** Norfolk Island Regional Council Cleaning Contract RFQ 14/19
- Closing date:** Monday 29 July 2019 at 4:00pm AEST
- Submissions:** Quotes can be placed in the Tenders Box in the Registry Office, Council Offices, Kingston; or submitted by email to regionalcouncil@nirc.gov.nf
- Contact Person:** Alistair Innes-Walker
E: Alistair.innes-walker@nirc.gov.nf
P: (+6723) 54002

Dated: 5 July 2019

BRUCE TAYLOR
GROUP MANAGER SERVICES

ENERGY ECONOMIST CONSULTANT
REQUEST FOR QUOTE 13/19

The Norfolk Island Regional Council is seeking **quotes** from an Energy Economist to determine and document the financial impacts of engineering solutions designed to increase the renewable energy contribution to the Norfolk Island electricity supply.

The project will include an analysis of the following key areas: Solar PV yield of the proposed centralised solar PV system, optimal size of BESS system's capacity, energy configuration, and potential operating modes, operational profile of diesel plant within the new hybrid system, and quantification of expected diesel fuel cost savings, analysis of tariff structure, and the impact of third-party funding possibilities.

Information relating to quote guidelines and scope of work can be found on the Norfolk Island Regional Council website www.norfolkisland.gov.nf/your-council/tenders-and-eoi or either from Council's tendering portal at www.tenderlink.com/norfolk/

All enquiries relating to the quote documentation must be submitted via the online FORUM at www.tenderlink.com/norfolk/ via the quote notice. Requests for confidential documents referred to in the quote documents should be directed to nominated contact person

Please note the following when responding:

- Quotes to be marked:** Norfolk Island Energy Economist Consultant RFQ 13/19
- Closing date:** Monday 29 July 2019 at 11:00am AEST
- Submissions:** Quotes can be placed in:
1. the Tenders Box in the Registry Office, Council Offices, Kingston, or
 2. via the Tenderlink electronic tender box at www.tenderlink.com/norfolk/. Respondents to Tenderlink will receive a Successful Submission Receipt timed and dated upon completion. Should assistance be required please use the online manual on the portal under Support/Online Manuals/Making a Submission or contact Tenderlink Customer Support on 1800-233-533 or if calling from Norfolk Island dial +61-1800-233-533.
- Contact Person:** Alistair Innes-Walker
E: Alistair.innes-walker@nirc.gov.nf
P: (+6723) 54002

Dated: 21 June 2019

BRUCE TAYLOR
GROUP MANAGER SERVICES

NORFOLK ISLAND AIRPORT MASTER PLAN
REQUEST FOR TENDER 11/19

The Norfolk Island Regional Council seeks to appoint a suitably qualified and experienced consultant who has demonstrated experience in the delivery of quality outcomes in Master Planning and the design of major regional airports with an understanding of the remoteness and uniqueness of Norfolk Island for an Airport Master Plan.

Forms and Lodgement

REGISTRATION: Documents can be downloaded from Council's tendering portal at www.tenderlink.com/norfolk. Documents are divided into two categories: "Tender Information" and "Returnables".

"Tender Information" refers to the documents and conditions that outline the requirements of the tender and associated contract.

"Returnables" refers to the documents that must be completed as outlined in the Instructions for Tender Submissions below.

ENQUIRIES: All enquiries relating to the proposed contract must be submitted in writing on the FORUM at www.tenderlink.com/norfolk/ via the tender notice.

SUBMISSIONS: Completed responses must be submitted via the electronic tender box (see option below). Respondents will receive a Successful Submission Receipt timed and dated upon completion. Should assistance be required please use the online manual on the portal under Support/Online Manuals/Making a Submission, or contact Tenderlink Customer Support on 1800-233-533 or if calling from Norfolk Island dial +61-1800-233-533.

Complete tenders (i.e. containing all completed schedules, documents, information and details required) shall be considered ONLY if received as specified below.

(a) Tender must be submitted electronically to the Electronic Tender box at www.tenderlink.com/norfolk before the deadline for the close of tender. The submission MUST BE COMPLETE as described in this Invitation to Tender,

(b) Alternately, a hard copy may be lodged into the Tender Box located at the address shown in the Invitation to Tender document. This hard copy must be enclosed in a sealed envelope or package.

CLOSING DATE AND TIME: Tenders close at 10:00 am AEST on 07 August 2019 and submissions must be fully received by this time. The Norfolk Island Regional Council is not bound to accept the lowest priced tender or all or any part of a tender and reserves the right to conduct the Request for Tender process and select the successful respondent(s) as it sees fit. The Norfolk Island Regional Council staff are unable to respond to verbal enquiries in relation to the proposal. Late, verbal or emailed proposals will not be accepted.

Dated: 21 June 2019

BRUCE TAYLOR
MANAGER GROUP SERVICES

FULL TIME POSITION VACANT

Norfolk Island Regional Council is seeking applications from enthusiastic, suitable persons to join the Council team. The relevant Position Description listing the full set of key accountabilities and competencies is available from our website - <http://www.norfolkisland.gov.nf/your-council/working-council>

Job Number: NIRC201819-49 – Vacant position

Plant Operator Grounds and Open Space Maintenance (1046) - \$46,741.50 per annum

To undertake and maintain Norfolk Island Regional Council Grounds and Open Spaces precincts to a high standard of presentation.

Enquiry Contact Officer – Gavin Snell - phone +6723 22006 or email gavin.snell@nirc.gov.nf

General enquiries may be made to Human Resources Office, hr@nirc.gov.nf or phone Thomas Andresen on +6723 22001, Ext. 2 or Ext.115.

9.5% superannuation (from 1 July 2019), employer contributions only made if monthly wages exceed \$450 (before tax).

Appointments will be made on merit in compliance with the principles of Equal Employment Opportunity. If you are interested in the advertised position you will need to send a written application addressing the competencies and qualifications contained in the Position Description. Applications must also include a resumé/curriculum vitae and two recent work-related referees. Please note that if you do not fully address the competencies and qualifications criteria you may be excluded from being shortlisted for further progression in the recruitment process. Applications are to be lodged by **email** to hr@nirc.gov.nf **no later than 9:00am, Monday, 15 July 2019.**

Dated: 28 June 2019

LOTTA JACKSON
GENERAL MANAGER

FULL TIME POSITION VACANT

Norfolk Island Regional Council is seeking applications from enthusiastic, suitable persons to join the Council team. The relevant Position Description listing the full set of key accountabilities and competencies is available from our website - <http://www.norfolkisland.gov.nf/your-council/working-council>

Job Number: NIRC201819-48 - Vacant position (Council will consider job share for this position)

Customer Service Officer – Liquor Bond (1064) - \$46,741.50 per annum

The purpose of this position is to provide Liquor Bond customers with both efficient and effective professional customer service by undertaking a variety of activities including retail sales, processing of financial payments, managing/restocking liquor stocks and displays.

Enquiry Contact Officer – Douglas Jackson - phone +6723 22106 or email douglas.jackson@nirc.gov.nf.

General enquiries may be made to Human Resources Office, hr@nirc.gov.nf or phone Thomas Andresen on +6723 22001, Ext. 2 or Ext.115.

9.5% superannuation (from July 2019), employer contributions only made if monthly wages exceed \$450 (before tax).

Appointments will be made on merit in compliance with the principles of Equal Employment Opportunity. If you are interested in the advertised position you will need to send a written application addressing the competencies and qualifications contained in the Position Description. Applications must also include a resumé/curriculum vitae and two recent work-related referees. Please note that if you do not fully address the competencies and qualifications criteria you may be excluded from being shortlisted for further progression in the recruitment process. Applications are to be lodged by **email** to hr@nirc.gov.nf **no later than 9:00am, Monday, 8 July 2019.**

Dated: 21 June 2019

LOTTA JACKSON
GENERAL MANAGER
