



Norfolk Island
Electricity Supply Act 1985(NI)

Subsection 23(1) and (2)

NOTICE OF CEASING TO OCCUPY LAND

Service No. 16/1/

About this form

You must use this form to provide notice to the Norfolk Island Regional Council of my/our Ceasing to Occupy Land at an address to which the supply of Electricity is connected.

How to complete this form

- Ensure that all fields have been filled out correctly in BLOCK LETTERS.
- Please note that fields on this form marked with an * are mandatory and must be completed before submitting this form.
- Once completed you may submit this form by mail or in person. Please see Lodgement Details for further information.
- If there is insufficient space to provide details on this form, please attach a separate sheet(s).

Privacy

Your personal information will be collected, stored, used and treated in compliance with the *Privacy Act 1988 (Cth)* and the Australian Privacy Principles (APP) in force from time to time. Where they are not inconsistent with the above Commonwealth laws, Section 739 of the *Local Government Act 1993 (NSW)(NI)* (protection of privacy) as well as the NSW Model Privacy Management Plan for Local Government and the Privacy Code of Practice for Local Government (NSW) may also be or become applicable to our management and use of your personal information.

To Norfolk Island Regional Council
Authorised Officer with responsibility for the *Electricity Supply Act 1985(NI)*:

I/We,

Title *

Given Name / s *

Family Name *

Of,

Postal Address *

Email Address

Give notice that on		(Date)
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I/We intend to cease to own / occupy the premises at:

Address:

Portion Number (if known):

To which the supply of Electricity is connected.
I request a termination reading of the meter to be carried out as soon as practicable.

There is: *

<input type="checkbox"/> new owner(s)	<input type="checkbox"/> new occupier(s)
<input type="checkbox"/> <u>not</u> new owner(s)	<input type="checkbox"/> <u>not</u> new occupier(s)

NOTE – If the new owner(s) / occupier(s) fail to notify the Council of the change within 7 days after the termination reading, the supply of Electricity may be disconnected.

OWNER(S) / OCCUPIER(S) *

(* Strike out whichever of the above is inapplicable. Printed Name and Signature below)

PRINTED - Name_____
Signature_____
Date**AUTHORISED AGENT**_____
PRINTED - Agent Name_____
Signature_____
Date**LODGEMENT DETAILS****Mail:** Norfolk Island Regional Council
PO Box 95
NORFOLK ISLAND 2899**Email:** customercare@nirc.gov.nf**Subject-** Attention: Authorised Officer -
Electricity**In Person:** **Customer Care Team**
9 New Cascade Road
NORFOLK ISLAND**What now:**

Once your application is received a Council Officer will respond within 10 working days.

OFFICE USE ONLY:

Consumer Card Noted	<input type="checkbox"/>		Date:
Meter Book Noted	<input type="checkbox"/>		Date:
Computer Noted	<input type="checkbox"/>		Date:
Termination Reading	<input type="checkbox"/>		Date:
Non Consuming Number			
Records File / Index Noted	<input type="checkbox"/>		Date:
Receiving Officer			
Date Received			