



Electricity Supply Act 1985(NI)

Subsection 23(3)

NOTICE OF CHANGE OF OWNER OR OCCUPIER (CONSUMER)

Service No. 16/1/

About this form

You must use this form to provide notice to the Norfolk Island Regional Council that there has been a change of Owner / Occupier / Consumer at an address to which the supply of Electricity is connected.

How to complete this form

- Ensure that all fields have been filled out correctly in BLOCK LETTERS.
- Please note that fields on this form marked with an * are mandatory and must be completed before submitting this form.
- Once completed you may submit this form by mail or in person. Please see Lodgement Details for further information.
- If there is insufficient space to provide details on this form, please attach a separate sheet(s).

Privacy

Your personal information will be collected, stored, used and treated in compliance with the *Privacy Act 1988 (Cth)* and the Australian Privacy Principles (APP) in force from time to time. Where they are not inconsistent with the above Commonwealth laws, Section 739 of the *Local Government Act 1993 (NSW)(NI)* (protection of privacy) as well as the NSW Model Privacy Management Plan for Local Government and the Privacy Code of Practice for Local Government (NSW) may also be or become applicable to our management and use of your personal information.

To Norfolk Island Regional Council
Authorised Officer with responsibility for the *Electricity Supply Act 1985(NI)*:

I/We,

Title *

Given Name / s *

Family Name *

Of,

Postal Address *

Email Address

Give notice that I am now the Consumer for the: *(tick whichever of following applies)*

- House
- Flat
- Other

(If other, please describe here) - _____

Applicable Address *(to which Electricity is connected)*:

Applicable Portion No. *(to which Electricity is connected)*:

The **Former Owner(s) / Current Owner(s)** of these premises **was / is** : (Circle the appropriate)

The **Former Occupier(s)/ Current Occupiers(s)** of these premises **was / is** : (Circle the appropriate)

The Date I / We Purchased / I / We Occupied these premises: (Circle the appropriate)		(Date)
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NOTICE – Section 23

Consumers are liable for all Electricity Charges until a termination notice is given and a final meter reading taken. Unpaid charges can result in court action.

APPLICANT / CONSUMER * (* Strike out whichever of the above is inapplicable. Printed Name and Signature below)
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PRINTED - Name	Signature	Date
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LANDOWNER OR AGENT *

Landowner or Agent Name	Signature	Date
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IMPORTANT NOTICE – When vacating the above premises, please advise the Council’s Finance section, so that a Termination Reading may be taken and your account finalised. It is in your interest to do this as failure to do so may result in you continuing to be liable for any Electricity consumed after you have vacated these premises.

LODGEMENT DETAILS

Mail: Norfolk Island Regional Council
PO Box 95
NORFOLK ISLAND 2899

Email: customercare@nirc.gov.nf Subject- Attention: Authorised Officer - Electricity

In Person: **Customer Care Team**
9 New Cascade Road
NORFOLK ISLAND

What now:	Once your application is received a Council Officer will respond within 10 working days.
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OFFICIAL USE ONLY			
Consumer Card Noted	<input type="checkbox"/>		Date:
Meter Book Noted	<input type="checkbox"/>		Date:
Computer Noted	<input type="checkbox"/>		Date:
Records File / Index Noted	<input type="checkbox"/>		Date:
Receiving Officer			
Date Received			