



MINUTES

Ordinary Council Meeting 19 September 2018

Menets

*f daa Ordeneri Kaunsl Miiten
orn 19 Septemba 2018*

**MINUTES OF NORFOLK ISLAND REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE NORFOLK ISLAND REGIONAL COUNCIL CHAMBERS
ON WEDNESDAY, 19 SEPTEMBER 2018 AT 2:00PM**

PRESENT: Cr Robin Adams (Mayor), Cr Rod Buffett (Councillor), Cr John McCoy (Deputy Mayor), Cr David Porter (Councillor), Cr Lisle Snell (Councillor)

IN ATTENDANCE: Lotta Jackson (General Manager), Bruce Taylor (Group Manager Services), Joy Walker (Executive Manager Governance and Human Resources), Susan Prior (Minute Taker)

1 WELCOME

The Mayor welcomed Councillors, Officers and the community to the meeting of the Norfolk Island Regional Council and opened the meeting at 2:00pm.

2 STATEMENT OF RESPECT

The Norfolk Island Regional Council promotes a climate of respect for all. We will endeavour to inspire in our community shared civic pride by valuing and protecting our unique culture and environment, both natural and built, for the current and future generations. We, the elected members and staff of the Norfolk Island Regional Council undertake to act with honesty and integrity, to conduct ourselves in a way that engenders trust and confidence in the decisions we make, and the actions we take on behalf of the Norfolk Island community. We acknowledge the Norfolk Island people, the traditional custodians of this Island.

3 APOLOGIES

Phillip Wilson's (Group Manager Corporate / CFO) apology was recorded.

CONDOLENCES

Cr Adams recorded the passing of:

- Ian Hamilton McCowan
- Stephen Roy Nobbs
- Audrey Pearl Scott
- Peter John Connolly

As a mark of respect to the memory of the deceased all Councillors stood in silence.

4 DISCLOSURE OF INTEREST

Nil

5 PUBLIC ACCESS

Nil

6 CONFIRMATION OF MINUTES**5.1 MINUTES OF THE COUNCIL MEETING HELD ON 15 AUGUST 2018****RESOLUTION 2018/136**

Moved: Cr David Porter

Seconded: Cr John McCoy

That the Minutes of the Council Meeting held on 15 August 2018 be received and confirmed.

CARRIED

7 MAYORAL MINUTE**7.1 REQUEST FOR ADDITIONAL AIR SERVICES****RESOLUTION 2018/137**

Moved: Cr Robin Adams

Seconded: Cr Lisle Snell

At the Norfolk Island Industry Briefing in Sydney on 22 August 2018 the Commonwealth and Air New Zealand were asked to consider the following proposal for year-round flights to the Island to support visitor and economic growth, the proposal being:

Maintain the current schedule and schedule a:

- second Brisbane (Tuesday) flight to operate all year round;
- third Brisbane (Sunday) flight Sept – April;
- third Sydney (Sunday) flight to operate all year round.

Council, at its meeting on 18 July 2018, requested the General Manager to urgently enter into discussions with the Commonwealth on the re-instatement of the Tuesday service ex-Brisbane year round; and permanently locking in the Sydney Sunday service in 2019.

Council now requests the General Manager to advocate to the Commonwealth and Air New Zealand on behalf of the Norfolk Island community that a third flight ex-Brisbane on a Sunday be commenced as soon as possible for the months September through to April each year.

CARRIED

8 STATUS REPORTS**8.1 INSURANCE PREMIUM REBATES - STATEWIDE MUTUAL**

The purpose of this report is to advise Council of the Insurance Premium Rebate from Statewide Mutual. As Council's insurers, the scheme allows members to obtain an insurance rebate.

NOTED

8.2 RISK MANAGEMENT CONFERENCE - STATEWIDE MUTUAL AUGUST 2018

The purpose of this report is to advise Council of attendance at the annual Statewide Mutual Risk Management Conference 30–31 August 2018.

NOTED

8.3 RETAIL PRICE INDEX

The purpose of this report is to update Council on the status of the Retail Price Index.

NOTED

8.4 RATES REPORT - INSTALMENT ONE

The purpose of this Status Report is to update Council on the collection of rating revenue.

Councils annual rates notices were issued in July 2018. The total amount levied was \$1,242,153.68. As at 31 August, \$474,856 or 38 per cent of the total levied rates had been received.

NOTED

8.5 DAYLIGHT SAVING

The purpose of this report is to inform the Councillors about Federal Government's response to Resolution 2018/72:

That Council writes to Minister Dr John McVeigh to amend the Norfolk Island Standard Time Ordinance 2015, to include daylight saving time to commence on the first Sunday each October and ending on the first Sunday in April.

In response to the letter sent to the Hon Dr John McVeigh on 21 May 2018, regarding the matter of daylight saving, Council received a written response from the Minister stating that he has asked departmental staff to commence the work on the Ordinance for daylight saving, to commence from October 2019.

NOTED

9 REPORTS FROM COMMITTEES

9.1 MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON 8 AUGUST 2018

RESOLUTION 2018/138

Moved: Cr Rod Buffett

Seconded: Cr David Porter

1. That the Minutes of the Audit Committee Meeting held on 8 August 2018 be taken as circulated and confirmed.
2. That Council notes the financial performance of Councils' five Business Units for the period ended 30/06/2018.
3. That the Audit Committee notes that:
 - a) Council is currently researching and reviewing the changes to AASB via the Office of Local Government (OLG) Code of accounting practice and financial reporting (update 26).
 - b) Council will implement new accounting standards and codes as required.
 - c) Council will verify AASB application with the external auditors during audit process.
4. That the Audit Committee recommends that the information on minimum funding required to maintain financial sustainability in the updated long-term financial plan be noted.
5. That the Audit Committee recommends Council
 - a) Note the preliminary and unaudited budget results for the period ended 30/06/2018.
 - b) That future quarterly reviews will be continually monitored to ensure that Council is aware of its estimated financial position as at 30 June each year.
6. That the Audit Committee:
 - a) Endorses the draft Risk Management Policy, draft Risk Management Framework and draft Risk Management Procedures.
 - b) Refers to Council for adoption, the draft Risk Management Policy, draft Risk Management Framework and draft Risk Management Procedures (see separate report).
7. That Audit Committee recommends to Council that it:

Notes that the NORDISPLAN (2018) has been submitted to the office of Dr John McVeigh, Minister for Regional Development, Territories and Local Government and that it will be provided with a copy of the plan once statutory processes are complete.
8. That the Audit Committee:
 - a) Endorses the draft Norfolk Island Regional Council Internal Audit Charter; and
 - b) Refers to Council for adoption, the draft Norfolk Island Regional Council Internal Audit Charter (see separate report).

9. That the Audit Committee recommends to Council that it note the considerable progress being made in the Norfolk Island Policies and Guidelines and congratulates Council on progress being made and encourages Council to make obsolete those previous policies and guidelines that might be impacting on Council's daily operations.

CARRIED

9.2 MINUTES OF THE HERITAGE AND CULTURE ADVISORY COMMITTEE MEETING HELD ON 24 AUGUST 2018

RESOLUTION 2018/139

Moved: Cr Robin Adams

Seconded: Cr Lisle Snell

1. That the Minutes of the Heritage and Culture Advisory Committee Meeting held on 24 August 2018 be received and the recommendations therein be adopted.
2. That more consideration be given to the questions prepared for the Administrator, and that the questions be brought back to the next meeting.
3. The 5 June 2018 letter from the Chair of the KAVHA Advisory Committee be noted.
4. An invitation is sent to the Chair of the KAVHA Advisory Committee to attend a future meeting of the Heritage and Culture Advisory Committee.
5. That the report by the Team Leader – Heritage Management regarding calling for the Heritage and Culture Advisory Committee members to:
 - (a) Progress the actions dealt with at this meeting as listed in the 'Heritage and Culture Strategy 2017–2020',
 - (b) Allocate action items to committee members to implement the currently outstanding Council Resolutions, be received and noted.

CARRIED

9.3 MINUTES OF THE TOURISM ADVISORY COMMITTEE MEETING HELD ON 6 SEPTEMBER 2018

RESOLUTION 2018/140

Moved: Cr John McCoy

Seconded: Cr Lisle Snell

1. That the Minutes of the Tourism Advisory Committee Meeting held on 6 September 2018 be received and noted.
2. That the Tourism Report August 2018 be noted.
3. That a regular, informal tourism industry gathering occur as an opportunity for networking and information sharing. To be held at 5:00pm on the first Wednesday of each month with the venue to be rotated.

CARRIED

10 REPORTS FROM GENERAL MANAGER

10.1 MEETING DAY AND TIME

The purpose of this report is to allow Council to determine the meeting day and time for the Ordinary meetings of Council for the period September 2018 to September 2019.

RESOLUTION 2018/141

Moved: Cr David Porter

Seconded: Cr Rod Buffett

That Council adopts the schedule of meetings at 2:00pm as follows:

Meeting Date & Time
17 October 2018
21 November 2018
19 December 2018
No meeting in January
20 February 2019
20 March 2019
17 April 2019
15 May 2019
26 June 2019 (Note: 4 th Wednesday)
17 July 2019
21 August 2019
18 September 2019

CARRIED

10.2 BUY LOCAL SPENDING SPREE COMPETITION REPORT

The purpose of this report is to provide Council with the results from the Buy Local Spending Spree Competition.

RESOLUTION 2018/142

Moved: Cr John McCoy

Seconded: Cr David Porter

As a result of the competition the Buy Local Working Group recommend:

1. That another Buy Local Spending Spree Competition be conducted in July 2019.
2. That the competition report to Council be circulated to the business community and the Chamber of Commerce.

CARRIED

10.3 COMMUNITY GRANTS COMMITTEE REPORT

The purpose of this report is for Council to adopt the results of the assessment of the Community Grant Strategic Plan Program for 2018–2019.

RESOLUTION 2018/143

Moved: Cr David Porter

Seconded: Cr John McCoy

1. That the following Community Grant Programs funding be granted:

Organisation	Details	Amount
JMALT HOLDINGS PTY LTD t/as GO NORFOLK ISLAND	Norfolk Island Christmas Pageant (event)	\$1,260.00
Care Norfolk Inc	Garbage Collection for the Aged, Frail and Disabled	\$2,200.00
Norfolk Island Netball Association	Pacific Games 2019	\$2,640.00
Norfolk Island Men's Shed	Initiate member participation in woodworking activities at NIMS	\$4,500.00
Norfolk Island Flora and Fauna Society Inc	The Great Lily Hunt 2019	\$2,500.00
Lions Club of Norfolk Island	Seniors Christmas Party	\$1,078.00
Norfolk Island Wa'a Outrigger Club	Marketing of the Norfolk Ocean Challenge 2019	\$4,300.00
Norfolk Island Parents & Citizens Association	Provide permanent and moveable outdoor lighting at NICS	\$1,000.00
Community Arts Society of Norfolk Island	Wearable Arts (event)	\$895.00
Wildpines Broadcasting Inc	Access to Mt Pitt facility	\$7,200.00
Lions Club of Norfolk Island	Restore and restructure the Lions Club Historical Photo display	\$4,111.50
Norfolk Island Growers Co-Operative	Resources to support community agriculture education activities	\$3,500.00
Norfolk Island Touch Football Association	Promote Norfolk Touch Football and participate in Samoa	\$4,000.00
Association of Norfolk Island Archers	Facilities to support Archery Association	\$4,675.50
Norfolk Island Junior Rugby League	NIJRL Change room Canteen upgrade	\$3,000.00
Norfolk Island RSL Sub Branch	NI Commemorates Cessation of WWII – Strategic Planning	\$5,000.00
Norfolk Island Shooting Federation	Access improvements	\$2,600.00
The Church of England on Norfolk Island	The Melanesian Mission – a Neglected Treasure - book	\$6,400.00
Royal Norfolk Island Agriculture and Horticultural Society	Show Tables renewal	\$4,140.00
Norfolk Island Golf Club	Golf Club greens renovation machinery	\$1,000.00
TOTAL		\$66,000.00

2. Successful and unsuccessful applicants will to be notified by letter. Unsuccessful applicants to be advised how they can improve on future applications.

CARRIED

10.4 MUSEUMS FEES AND CHARGES, AND OPENING HOURS

The purpose of this report is for Council to approve increasing the fees and charges at the Norfolk Island Museums and Research Centre, and to consider extending the hours of the Research Centre on Wednesdays. While Norfolk Island Central School will continue to be serviced at no cost, it is proposed that visiting schools incur a nominal fee per student to cover the costs associated with the education programme offered to them.

MOTION

Moved: Cr John McCoy

Seconded: Cr Rod Buffett

Recommendation

1. That Council places the following changes in fees on public exhibition for 28 days, and considers any valid submissions when presented to Council after the public exhibition period:

SERVICE PROVIDER	DESCRIPTION	Pricing Code	Current Fee	Proposed Fee
Museums	Entry Fee all Museums and Tag Along Tour – multiple entry	D	\$25	\$35 (including Research Centre)
	Entry Fee all Museums, Tag Along Tour, Research Centre –Norfolk Island Residents on production of drivers licence	D	\$0	\$0
Research Centre [No. 9 Quality Row]	Annex & Courtyard – Non-commercial (up to 3 hours)	D	\$8 per head or minimum charge \$72	\$6 per head or minimum charge \$72
	Entry Fee	D	\$5 per person	\$0
	Entry Fee Off-island School groups	D	\$0	\$3 per person
	Entry Fee Norfolk Island Central School groups	D	\$0	\$0
	Assisted Research and/or use of KRIC resources	D	\$10 (includes entry fee) plus photocopy charges	\$15 (includes entry fee) plus photocopy charges
	Research Request completed by Research Officer – 2 hours (includes report and documentation)	D	\$35	\$50 plus photocopy charges
	A4 Black & White	D	\$0.50 per page	\$1.00 per page
	A3 Black & White	D	\$1.50 per page	\$2.00 per page

2. That the operating hours of the Research Centre be extended to 11am–7pm on Wednesdays. All other operating hours within the museums and Research Centre to remain the same.

AMENDMENT

Moved: Cr John McCoy

Seconded: Cr Lisle Snell

1. To remove the \$3 per person charge for off-island school groups.

Replace point 2 with:

2. That the operating hours of the Research Centre be extended to 9am–5pm on Wednesdays. All other operating hours within the museums and Research Centre to remain the same.

CARRIED**RESOLUTION 2018/144**

Moved: Cr John McCoy

Seconded: Cr Rod Buffett

1. That Council places the following changes in fees on public exhibition for 28 days, and considers any valid submissions when presented to Council after the public exhibition period:

SERVICE PROVIDER	DESCRIPTION	Pricing Code	Current Fee	Proposed Fee
Museums	Entry Fee all Museums and Tag Along Tour – multiple entry	D	\$25	\$35 (including Research Centre)
	Entry Fee all Museums, Tag Along Tour, Research Centre –Norfolk Island Residents on production of drivers licence	D	\$0	\$0
Research Centre [No. 9 Quality Row]	Annex & Courtyard – Non-commercial (up to 3 hours)	D	\$8 per head or minimum charge \$72	\$6 per head or minimum charge \$72
	Entry Fee	D	\$5 per person	\$0
	Entry Fee Off-island School groups	D	\$0	\$0 per person
	Entry Fee Norfolk Island Central School groups	D	\$0	\$0
	Assisted Research and/or use of KRIC resources	D	\$10 (includes entry fee) plus photocopy charges	\$15 (includes entry fee) plus photocopy charges
	Research Request completed by Research Officer – 2 hours (includes report and documentation)	D	\$35	\$50 plus photocopy charges
	A4 Black & White	D	\$0.50 per page	\$1.00 per page
	A3 Black & White	D	\$1.50 per page	\$2.00 per page

2. That the operating hours of the Research Centre be extended to 9am–5pm on Wednesdays. All other operating hours within the museums and Research Centre to remain the same.

CARRIED

10.5 GOOD GOVERNANCE FORUM 2018 - FOCUS ON PERFORMANCE - COUNCILLOR TRAINING

The purpose of this report is to advise Council of the upcoming *Good Governance Forum 2018*, with the theme being '*Focus on Performance*'. Further, information is provided on potential in-house training sessions on relevant topics such as Finance Issues and the Councillor handbook. Attendance at the Governance Forum and/or the in-house training is presented to Council for consideration.

MOTION

Moved: Cr John McCoy

Seconded: Cr David Porter

1. That Council approves the attendance of Councillor(s)..... at the Good Governance Forum 2018 to be held in Sydney on 29 November 2018
and/or
2. That Council requests the General Manager to investigate if training, in line with the Councillor Handbook 2017, can be provided on-island to all Councillors, and at the same time arrange for the delivery of collaborative training sessions for Senior management and Councillors relating to Finance Issues and Working together to Deliver.

AMENDMENT

Moved: Cr David Porter

Seconded: Cr Robin Adams

To delete point 1 of the recommendation.

CARRIED

RESOLUTION 2018/145

Moved: Cr John McCoy

Seconded: Cr David Porter

That Council requests the General Manager to investigate if training, in line with the Councillor Handbook 2017, can be provided on-island to all Councillors, and at the same time arrange for the delivery of collaborative training sessions for Senior management and Councillors relating to Finance Issues and Working together to Deliver.

CARRIED

11 REPORTS FROM EXECUTIVE MANAGER GOVERNANCE AND HUMAN RESOURCES**11.1 NORDISPLAN 2018 UPDATE**

The purpose of this paper is to provide Council with an update on the NORDISPLAN (2018).

RESOLUTION 2018/146

Moved: Cr John McCoy

Seconded: Cr David Porter

That Council notes that the NORDISPLAN 2018 has been approved by Dr John McVeigh as the Minister for Regional Development, Territories and Local Government.

CARRIED

11.2 CHRISTMAS AND NEW YEAR CLOSE DOWN

The purpose of this report is to seek Council's approval for the closure of all Council offices and operations on Monday 24 December 2018.

RECOMMENDATION

That Council approves for the closure of Council offices and operations on Monday, 24 December 2018.

LOST

11.3 POLICY: BUSINESS CONTINUITY PLANNING POLICY

The purpose of this report is for Council to consider adopting the Business Continuity Planning Policy.

RESOLUTION 2018/147

Moved: Cr David Porter

Seconded: Cr Rod Buffett

That the proposed Business Continuity Planning Policy be adopted by Council.

CARRIED

11.4 DRAFT RISK MANAGEMENT POLICY, PROCEDURES AND FRAMEWORK

The purpose of this report is for Council to adopt the draft Risk Management Policy, Procedures and Framework as recommended by the Audit Committee in the minutes of 8 August 2018.

RESOLUTION 2018/148

Moved: Cr David Porter

Seconded: Cr John McCoy

That Council, as recommended by the Audit Committee,

1. Adopts the draft Risk Management Policy and Procedures;
2. Adopts the draft Enterprise Risk Management Framework.

CARRIED

11.5 DRAFT INTERNAL AUDIT CHARTER

The purpose of this report is for Council to adopt the draft Internal Audit Charter as recommended by the Audit Committee in the minutes of 8 August 2018.

RESOLUTION 2018/149

Moved: Cr John McCoy

Seconded: Cr David Porter

That Council, as recommended by the Audit Committee, adopts the draft Internal Audit Charter.

CARRIED

12 REPORTS FROM GROUP MANAGER CORPORATE / CHIEF FINANCIAL OFFICER**12.1 CUSTOMER SERVICE SURVEY 2018**

The intent of this report is to provide information to Council in relation to the 2018 Customer Service Survey.

MOTION

Moved: Cr Robin Adams

Seconded: Cr David Porter

It is recommended that Councillors consider the following:

1. Continue to survey the community every 12 months to gauge improvements and/or deterioration in the level of service provided across Council's departments.
2. Allow survey information to be passed to both the Executive Team and Managers to enable them to undertake research into the provision of some of the recommendations.
3. Provide information back to the community around the improvements that Council has implemented as a direct result of the feedback received in the Customer Service Survey to encourage greater participation.
4. Investigate a better way to conduct the customer service survey in order to increase the response rate and gain better information about how Council is providing services. This would include looking at the possibility of conducting face-to-face interviews.

AMENDMENT

Moved: Cr Robin Adams

Seconded: Cr David Porter

Change the first line of the recommendation to: 'The following recommendations are agreed'.

CARRIED

RESOLUTION 2018/150

Moved: Cr Robin Adams

Seconded: Cr David Porter

The following recommendations are agreed:

1. Continue to survey the community every 12 months to gauge improvements and/or deterioration in the level of service provided across Council's departments.
2. Allow survey information to be passed to both the Executive Team and Managers to enable them to undertake research into the provision of some of the recommendations.
3. Provide information back to the community around the improvements that Council has implemented as a direct result of the feedback received in the Customer Service Survey to encourage greater participation.

4. Investigate a better way to conduct the customer service survey in order to increase the response rate and gain better information about how Council is providing services. This would include looking at the possibility of conducting face-to-face interviews.

CARRIED

12.2 INVESTMENT REPORT - 31 AUGUST 2018

The purpose of this report is for Council to note investments held as at 31 August 2018.

RESOLUTION 2018/151

Moved: Cr Rod Buffett

Seconded: Cr John McCoy

That Council notes:

- The investment report for August 2018
- The total deposits held at 31 August 2018 was \$17,862,163
- The interest accrued on investments for the month of August was \$32,940.

CARRIED

Mayor, Cr Robin Adams left the meeting at 4:23pm

Deputy Mayor, Cr John McCoy assumed the Chair and proceeded with the meeting.

Mayor, Cr Robin Adams returned to the meeting at 4:25pm and resumed the position of Chair.

Cr Lisle Snell left the meeting at 4:26pm

12.3 DRAFT FINANCIAL STATEMENTS: 2017-18

The purpose of this report is to present to Council the draft annual Financial Statements 2017–18 and to subsequently refer the Statements for audit. In accordance with Section 416 of the Local Government Act 1993 (NSW)(NI) Council is required to pass a resolution to this effect.

RESOLUTION 2018/152

Moved: Cr David Porter

Seconded: Cr Rod Buffett

That Council;

1. Receives and notes the draft annual '2017–18 Financial Statements;
2. Delegates authority to the General Manager to refer the Financial Statements 2017–18 to audit in accordance with Section 413 of the Local Government Act 1993 (NSW)(NI); and
3. Authorises the Mayor, Deputy Mayor, General Manager, and Responsible Accounting Officer to sign the Council statements as per Section 413(2) (c) of the *Local Government Act 1993 (NSW)(NI)*.

CARRIED

Cr Lisle Snell returned to the meeting at 4:30pm.

Cr David Porter left the meeting at 4:33pm.

Cr David Porter returned to the meeting at 4:35pm.

13 REPORTS FROM GROUP MANAGER SERVICES**13.1 ENVIRONMENT STRATEGY 2018-2023**

The purpose of this report is for Council to agree for the *Draft Norfolk Island Environment Strategy 2018–2023* to be placed on public exhibition for 28 days, and for Council to consider the required resourcing for the implementation of the actions within the plan, as well as addressing the current shortfall in resources in the Waste and Environmental section of Council.

MOTION

Moved: Cr John McCoy

Seconded: Cr David Porter

That Council:

1. Endorses the draft Environment Strategy 2018–2023;
2. Places the Environment Strategy 2018–2023 on public display for 28 days for community input prior to final adoption at the November 2018, Ordinary Council Meeting;
3. Convenes a public meeting within the 28 days to provide information to assist the community in providing input; and
4. In order to adequately resource the Environmental Strategy and the Environmental section as it currently operates, Council approves the budget changes to provide \$115,000 for the new positions of Manager Planning and Environmental Services, and Environmental Officer by reducing the wages budgets of identified savings due to vacant positions:
 - Sewer \$35,000
 - Composting \$23,000
 - Public Health \$35,000
 - Environment Parks/Reserves \$22,000

RESOLUTION 2018/153

Moved: Cr John McCoy

Seconded: Cr Rod Buffett

That Council move from Open Council into Closed Council.

CARRIED

RESOLUTION 2018/154

Moved: Cr John McCoy

Seconded: Cr Rod Buffett

That Council move from Closed Council into Open Council.

CARRIED

AMENDMENT

Moved: Cr Robin Adams

Seconded: Cr Lisle Snell

Amend paragraph 1 by the deletion of the word 'Endorses', insert 'Receives and notes'.

CARRIED

AMENDMENT

Moved: Cr Robin Adams

Seconded: Cr John McCoy

Add the following words at the end of paragraph 3:

- a. makes the draft Norfolk Island Environment Strategy available electronically by Customer Care free of charge on request; and
- b. makes hard copies of Appendix A – Summary of all actions listed in order of priority – available on request for collection at Customer Care

CARRIED

AMENDMENT

Moved: Cr Robin Adams

Seconded: Cr Lisle Snell

Delete paragraph 4 and insert:

4. Acknowledges it is essential that the environment section of Council is adequately resourced to carry out current activities as well as the actions within the draft Environment Strategy, Council will consider the recommendation on staffing at the November 2018 Council meeting when the draft Environment Strategy is brought to Council for adoption following community consultation and submissions considered.

CARRIED

RESOLUTION 2018/155

Moved: Cr John McCoy

Seconded: Cr David Porter

That Council:

1. Receives and notes the draft Environment Strategy 2018–2023.
2. Places the Environment Strategy 2018–2023 on public display for 28 days for community input prior to final adoption at the November 2018, Ordinary Council Meeting;
3. Convenes a public meeting within the 28 days to provide information to assist the community in providing input; and
 - a. makes the draft Norfolk Island Environment Strategy available electronically by Customer Care free of charge on request; and
 - b. makes hard copies of Appendix A – Summary of all actions listed in order of priority – available on request for collection at Customer Care.

4. Acknowledges it is essential that the environment section of Council is adequately resourced to carry out current activities as well as the actions within the draft Environment Strategy, Council will consider the recommendation on staffing at the November 2018 Council meeting when the draft Environment Strategy is brought to Council for adoption following community consultation and submissions considered.

CARRIED

14 NOTICES OF MOTION

14.1 NOTICE OF MOTION - REHABILITATION OF PORTION 44A CASCADE ROAD

I, Councillor Robin Adams, give notice that at the next Ordinary Meeting of Council be held on 19 September 2018, I intend to move the following motion:

RESOLUTION 2018/156

Moved: Cr Robin Adams

Seconded: Cr John McCoy

That Council requests the General Manager to brief Council at the October meeting on progress with the extraction of rock on portion 44a, including providing timelines for:

- a) Completion of the rock extraction process; and
- b) Rehabilitation of portion 44a to align with its current special use zoning prior to the hosting of the 2020/21 Oceania Masters Athletics Championships to be held on the oval adjoining portion 44a.

CARRIED

15 URGENT BUSINESS WITHOUT NOTICE

Nil

16 CONFIDENTIAL MATTERS FOR CONSIDERATION**RESOLUTION 2018/157**

Moved: Cr David Porter

Seconded: Cr John McCoy

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

16.1 Telecommunications Infrastructure, Mt Pitt, Norfolk Island National Park

This matter is considered to be confidential under Section 10A(2) - dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

CARRIED

RESOLUTION 2018/158

Moved: Cr David Porter

Seconded: Cr John McCoy

That Council moves out of Closed Council into Open Council.

CARRIED

16.1 TELECOMMUNICATIONS INFRASTRUCTURE, MT PITT, NORFOLK ISLAND NATIONAL PARK

The purpose of this report is for Council to approve for the General Manager to negotiate a licence with the Director of National Parks for ongoing access and use of the Mt Pitt Telecommunications infrastructure site.

RESOLUTION 2018/159

Moved: Cr Robin Adams

Seconded: Cr John McCoy

That Council delegates to the General Manager to negotiate a new licence with the Director of National Parks for ongoing access and use of the Mt Pitt Telecommunications infrastructure site and bring back the draft licence to Council in due course for its consideration and adoption.

CARRIED

17 QUESTIONS FOR THE NEXT MEETING

Councillor	Question
Cr Adams	<p>Notwithstanding report 8.4 to Council on 16 May 2018 please provide a further update on:</p> <ul style="list-style-type: none"> • progress with the transfer to Norfolk Island of all outstanding roads and reserves including but not limited to Queen Elizabeth Avenue, Cascade Reserve, Selwyn Reserve and Nepean Island including detail of whether there are changes being proposed to the current Proclamation for the Cascade Reserve prior to transfer; • when a draft future port management plan for Norfolk Island will come before Council for its consideration; and • whether the Surveyor-General has ruled on whether a survey of all roads will need to be conducted and submitted to the Survey-General for approval before the title to roads can be transferred

The next Ordinary Meeting of Council will take place on Wednesday 17 October 2018 held at the Norfolk Island Regional Council Chambers commencing at 2:00pm.

There being no further business the Mayor declared the meeting closed at 6:01pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting of Council held on Wednesday 19 September 2018.

Submitted to the Ordinary Meeting of Council held on Wednesday 17 October 2018.

Mayor Robin Adams

Date