



MINUTES

Ordinary Council Meeting

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orn 15 Orgas 2018

15 August 2018

**MINUTES OF NORFOLK ISLAND REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE NORFOLK ISLAND REGIONAL COUNCIL CHAMBERS
ON WEDNESDAY, 15 AUGUST 2018 AT 2:07PM**

PRESENT: Cr Robin Adams (Mayor), Cr Rod Buffett (Councillor), Cr John McCoy (Deputy Mayor), Cr David Porter (Councillor), Cr Lisle Snell (Councillor)

IN ATTENDANCE: Lotta Jackson (General Manager), Bruce Taylor (Group Manager Services), Phillip Wilson (Group Manager Corporate / CFO), Joy Walker (Executive Manager Governance and Human Resources), Sharyn Quintal (Minute Taker)

1 WELCOME

The Mayor welcomed Councillors, Officers and the community to the meeting of the Norfolk Island Regional Council and opened the meeting at 2:07pm.

2 STATEMENT OF RESPECT

The Norfolk Island Regional Council promotes a climate of respect for all. We will endeavour to inspire in our community shared civic pride by valuing and protecting our unique culture and environment, both natural and built, for the current and future generations. We, the elected members and staff of the Norfolk Island Regional Council undertake to act with honesty and integrity, to conduct ourselves in a way that engenders trust and confidence in the decisions we make, and the actions we take on behalf of the Norfolk Island community. We acknowledge the Norfolk Island people, the traditional custodians of this Island.

3 APOLOGIES

Nil

CONDOLENCES

Cr Robin Adams recorded the passing of:

- Gregory Andrew Hinks

As a mark of respect to the memory of the deceased all Councillors stood in silence.

4 DISCLOSURE OF INTEREST

Councillor	Agenda Item	Type	Nature of Interest
Cr David Porter	13.2 Convention, Entertainment, Emergency & Sports Centre	Less than significant non-pecuniary	Member and advisor to committee

5 PUBLIC ACCESS

Nil

6 CONFIRMATION OF MINUTES**5.1 MINUTES OF THE COUNCIL MEETING HELD ON 18 JULY 2018****RESOLUTION 2018/119**

Moved: Cr John McCoy

Seconded: Cr Rod Buffett

That the Minutes of the Council Meeting held on 18 July 2018 be received and confirmed.

CARRIED

5.2 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 27 JULY 2018**RESOLUTION 2018/120**

Moved: Cr David Porter

Seconded: Cr Rod Buffett

That the Minutes of the Extraordinary Council Meeting held on 27 July 2018 be received and confirmed.

CARRIED

7 MAYORAL MINUTE

Nil

8 STATUS REPORTS**8.1 QUESTION: ESSENTIAL SERVICE**

An answer was provided in the report to the question:

“Would the General Manager please advise if any NIRC enterprise is regarded as an ‘Essential Service’ and if so, what are the conditions or criterion used? “

NOTED

8.2 WASTE & ENVIRONMENT MONTHLY REPORT

The purpose of this report is to provide a Waste and Environment update to council.

NOTED

9 REPORTS FROM COMMITTEES**9.1 MINUTES OF THE HERITAGE AND CULTURE ADVISORY COMMITTEE MEETING HELD ON 27 JULY 2018****RESOLUTION 2018/121**

Moved: Cr Lisle Snell

Seconded: Cr Robin Adams

1. That the Minutes of the Heritage and Culture Advisory Committee Meeting held on 27 July 2018 be received and the recommendations therein be adopted.
2. Questions to be sent to Darren Mitzel (Biosecurity representative) requesting a written reply to queries to be submitted to the committee by next HCAC meeting (24 August 2018). Document 'Questions to Biosecurity re impact changes have to our culture and heritage' includes amended question 5 and added question 9.
3. Members are to prepare questions that could be put to the Administrator when he is invited to attend a HCAC meeting. Questions are to be emailed to secretary Helen Brackin, with the list then to be discussed by HCAC in the August meeting before an invitation is extended to the Administrator.

CARRIED

9.2 MINUTES OF THE TOURISM ADVISORY COMMITTEE MEETING HELD ON 2 AUGUST 2018**RESOLUTION 2018/122**

Moved: Cr Lisle Snell

Seconded: Cr John McCoy

1. That the Minutes of the Tourism Advisory Committee Meeting held on 2 August 2018 be received and the recommendations therein be adopted.
2. That Theresa Morey, DIRD be invited as an observer to the Tourism Industry SWOT Analysis - Round Table Workshop on Wednesday 29 August 3:30pm – 5:00pm.
3. That the Tourism & Economic Development Report July 2018 be noted.
4. That the Business Marketing Workshop proposal by Kyle Czech be agreed.
5. That the Administrator's office contact Tourism Australia, enquiring about the possibility of Norfolk Island being listed under the States & Territories as an external territory.
6. That the currently available NIRC Community Grants Program be circulated as soon as possible to the local Tourism Industry by Team Leader Tourism & Economic Development.

7. That the former Norfolk Island Government Tourist Bureau Event Funding Policy be circulated by Team Leader Tourism and Economic Development to the TAC for review, and discussion/consideration at a later meeting.

Vote recorded against: Cr John McCoy

CARRIED

10 REPORTS FROM GENERAL MANAGER

10.1 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT 2018

The purpose of this report is to provide information to Council in relation to the Mayor's and the General Manager's attendance at the National General Assembly of Local Government 2018, held in Canberra, 17 June to 20 June 2018.

RESOLUTION 2018/123

Moved: Cr David Porter

Seconded: Cr Rod Buffett

That Council notes the information in this report in relation to the Mayor's and General Manager's attendance at the National General Assembly of Local Government 2018, held in Canberra 17 June 2018 to 20 June 2018.

CARRIED

10.2 POLICY - PAYMENT OF EXPENSES AND PROVISION OF FACILITIES TO COUNCILLORS

The purpose of this report is for Council to amend the policy titled *Payment of Expenses and Provision of Facilities to Councillors*.

RESOLUTION 2018/124

Moved: Cr David Porter

Seconded: Cr John McCoy

That Council

1. Amends the *Payment of Expenses and Provision of Facilities to Councillors Policy* to be adopted as Policy of Council with the following changes:
 - a) A limit of \$70.00 will apply for any one meal, or where more than one meal is involved a daily limit of \$150.00 will apply;
 - b) Accommodation costs will be limited to a maximum of \$370.00 per night in Capital City locations and \$250.00 per night in other locations;
 - c) Increase cents/km in line with ATO ruling to 68 cents/km;
 - d) Include "Councillors are entitled to be provided with an I-Pad for civic duties should they so elect".

CARRIED

10.3 MEETING WITH AIR NEW ZEALAND IN SYDNEY

The purpose of this report is for Council to endorse the attendance by the Mayor at the Norfolk Island Industry Briefing with Air New Zealand in Sydney on 22 August 2018.

MOTION

Moved: Cr John McCoy

Seconded: Cr Lisle Snell

That Council endorses the Mayor's attendance at the Norfolk Island Industry Briefing with Air New Zealand to be held in Sydney on 22 August 2018, and that the travel expenses are in accordance with Council's Payment of Expenses and Provision of Facilities to Councillors Policy.

AMENDMENT

Moved: Cr Robin Adams

Seconded: Cr David Porter

That the following words be inserted at the end of the recommendation –
Council further endorses the Mayor meeting with Minister McVeigh in Canberra on 23 August 2018 to continue discussions on the issues raised by Councillors at their meeting with the Minister on Norfolk Island on 25 July 2018.

CARRIED

RESOLUTION 2018/125

Moved: Cr John McCoy

Seconded: Cr Lisle Snell

That Council endorses the Mayor's attendance at the Norfolk Island Industry Briefing with Air New Zealand to be held in Sydney on 22 August 2018, and that the travel expenses are in accordance with Council's Payment of Expenses and Provision of Facilities to Councillors Policy. Council further endorses the Mayor meeting with Minister McVeigh in Canberra on 23 August 2018 to continue discussions on the issues raised by Councillors at their meeting with the Minister on Norfolk Island on 25 July 2018.

CARRIED

10.4 OPERATIONAL PLAN 2017-2018 QUARTERLY REVIEW

The purpose of this report is for Council to note the progress in the Operational Plan 2017 - 2018 for the period for the full year up to June 2018.

RESOLUTION 2018/126

Moved: Cr David Porter

Seconded: Cr Rod Buffett

That Council notes the progress of activities in the Operational Plan 2017 – 2018, including the last Quarter April 2018 to June 2018.

CARRIED

10.5 COUNCIL MEETING RESOLUTION REVIEW APRIL 2018 - JUNE 2018

The purpose of this report is to inform Council and the community of the progress of the tasks adopted by resolution of Council, during the fourth quarter April 2018 to June 2018, and seeing that this is the end of the financial year 2017/18, the full resolutions register for the year is presented.

RESOLUTION 2018/127

Moved: Cr David Porter

Seconded: Cr Rod Buffett

That Council

1. Notes the progress of tasks from resolutions adopted by Council for the fourth quarter April to June 2018;
2. Notes that out of 228 resolutions made in 20017/18, only 18 resolutions are still in progress and they relate to Advisory Committees (7); Officers' Reports (5), Mayoral Minutes/Notice of Motion (3); and deferred recommendations (3).

CARRIED

10.6 BUY LOCAL SURVEY RESULTS REPORT

The purpose of this report is to provide Council with results from the Buy Local Survey.

RESOLUTION 2018/128

Moved: Cr Lisle Snell

Seconded: Cr John McCoy

As a result of the community survey, the Buy Local Working Group recommend:

1. That the Buy Local survey report to Council be circulated to the business community and the Chamber of Commerce;
2. That another Buy Local survey be conducted in 12 months' time to measure change in consumer behaviour.

CARRIED

11 REPORTS FROM EXECUTIVE MANAGER GOVERNANCE AND HUMAN RESOURCES

Nil

12 REPORTS FROM GROUP MANAGER CORPORATE / CHIEF FINANCIAL OFFICER**12.1 INVESTMENT REPORT**

The purpose of this report is for Council to note investments held as at 31 July 2018.

RESOLUTION 2018/129

Moved: Cr Lisle Snell

Seconded: Cr David Porter

That Council notes:

- The investment report for July 2018;
- The total deposits held at 31 July 2018 was \$17,573,371; and
- The interest accrued on investments for the month of July was \$26,386.

CARRIED

13 REPORTS FROM GROUP MANAGER SERVICES**13.1 WASTE STEERING COMMITTEE**

The purpose of this report is to recommend the disbanding of the Waste Management Steering Committee.

MOTION

Moved: Cr Lisle Snell

Seconded: Cr David Porter

That the Waste Management Steering Committee be disbanded.

AMENDMENT

Moved: Cr Robin Adams

Seconded: Cr David Porter

That the following words be inserted at the end of the recommendation –
; and the General Manager facilitate a site inspection by Councillors at the Waste Management Centre, including the proposed composting site, no later than the end of November to enable Councillors to be fully briefed on progress with meeting the Waste Management Strategy.

CARRIED

RESOLUTION 2018/130

Moved: Cr Lisle Snell

Seconded: Cr David Porter

That the Waste Management Steering Committee be disbanded, and the General Manager facilitate a site inspection by Councillors at the Waste Management Centre, including the proposed composting site, no later than the end of November to enable Councillors to be fully briefed on progress with meeting the Waste Management Strategy.

CARRIED

13.2 CONVENTION, ENTERTAINMENT, EMERGENCY & SPORTS CENTRE

The purpose of this report is for Council to consider the request by CESC4NI Inc. (Community, Entertainment and Sports Centre 4 Norfolk Island) to utilise the land portion 44a Cascade Road.

RESOLUTION 2018/131

Moved: Cr John McCoy

Seconded: Cr Robin Adams

That Council commits to allowing CESC4NI to utilise portion 44a for the purpose of construction of a convention, entertainment, emergency and sports centre. This commitment will lapse should the centre not be operational by June 2023.

CARRIED

14 NOTICES OF MOTION**14.1 NOTICE OF MOTION - VP DAY COMMEMORATION OF VICTORY IN THE PACIFIC**

I, Councillor Robin Adams, give notice that at the next Ordinary Meeting of Council to be held on 15 August 2018, I intend to move the following motion:-

RESOLUTION 2018/132

Moved: Cr Robin Adams

Seconded: Cr John McCoy

On 15 August 2020 Norfolk Island, under the leadership of the Norfolk Island RSL, will commemorate the 75th Anniversary of the cessation of hostilities in the Pacific in World War II and recognise the significant strategic role of Norfolk Island in that war.

That

1. Council supports advocacy by the Mayor for, and participation in, the planning and preparation for the Commemoration activities in 2020.

CARRIED

15 URGENT BUSINESS WITHOUT NOTICE

Nil

16 CONFIDENTIAL MATTERS FOR CONSIDERATION**RESOLUTION 2018/133**

Moved: Cr David Porter

Seconded: Cr John McCoy

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

16.1 Audit Committee Membership

This matter is considered to be confidential under Section 10A(2) - di and dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

CARRIED

RESOLUTION 2018/134

Moved: Cr David Porter

Seconded: Cr Rod Buffett

That Council moves out of Closed Council into Open Council.

CARRIED

16.1 AUDIT COMMITTEE MEMBERSHIP

The purpose of this report is for Council to appoint one (1) independent Audit Committee member following the resignation of the Chair mid-term.

RESOLUTION 2018/135

Moved: Cr Rod Buffett

Seconded: Cr David Porter

That Council

1. Appoints Ms Katie Sexton to fill the current vacancy in the Audit Committee.

CARRIED

Cr David Porter left the Chamber at 5:06pm.

17 QUESTIONS FOR THE NEXT MEETING

Nil

The next Ordinary Meeting of Council will take place on Wednesday 19 September 2018 to be held at the Norfolk Island Regional Council Chambers commencing at 2:00pm.

There being no further business the Mayor declared the meeting closed at 5:07pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting of Council held on Wednesday 15 August 2018.

Submitted to the Ordinary Meeting of Council held on Wednesday 19 September 2018.

Mayor Robin Adams

Date