



MINUTES

Ordinary Council Meeting

27 June 2018

Menets

f daa Ordeneri Kaunsl Miiten

orn 27 Juun 2018

**MINUTES OF NORFOLK ISLAND REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE NORFOLK ISLAND REGIONAL COUNCIL CHAMBERS
ON WEDNESDAY, 27 JUNE 2018 AT 2:00PM**

PRESENT: Cr Robin Adams (Mayor), Cr Rod Buffett (Councillor), Cr John McCoy (Deputy Mayor), Cr David Porter (Councillor), Cr Lisle Snell (Councillor)

IN ATTENDANCE: Lotta Jackson (General Manager), Bruce Taylor (Group Manager Services), Joy Walker (Executive Manager Governance and Human Resources), Phillip Wilson (Group Manager Corporate / CFO), Monique Kiernan (Minute Taker)

1 WELCOME

The Mayor welcomed Councillors, Officers and the community to the meeting of the Norfolk Island Regional Council and opened the meeting at 2:00pm.

2 STATEMENT OF RESPECT

The Norfolk Island Regional Council promotes a climate of respect for all. We will endeavour to inspire in our community shared civic pride by valuing and protecting our unique culture and environment, both natural and built, for the current and future generations. We, the elected members and staff of the Norfolk Island Regional Council undertake to act with honesty and integrity, to conduct ourselves in a way that engenders trust and confidence in the decisions we make, and the actions we take on behalf of the Norfolk Island community. We acknowledge the Norfolk Island people, the traditional custodians of this Island.

3 APOLOGIES

Nil

CONDOLENCES

Cr Adams recorded the passing of:

- Stephen George Christian
- Garry Holland

As a mark of respect to the memory of the deceased all Councillors stood in silence.

4 DISCLOSURE OF INTEREST

Nil

5 CONFIRMATION OF MINUTES**5.1 MINUTES OF THE COUNCIL MEETING HELD ON 16 MAY 2018****RESOLUTION 2018/86**

Moved: Cr David Porter

Seconded: Cr John McCoy

That the Minutes of the Council Meeting held on 16 May 2018 be received and the recommendations therein be adopted.

CARRIED

6 PUBLIC ACCESS

Nil

7 MAYORAL MINUTE**RESOLUTION 2018/87**

Moved: Cr Robin Adams

Seconded: Cr Lisle Snell

NOTING –

1. It is the vision of the Norfolk Island people in the Community Strategic Plan 2016-2026 to be ‘The Best Small Island in the World’ and to assist the Norfolk Island people in achieving that Vision the Plan at Strategic Direction 04 requires Council to lobby for cable connectivity for increased business and educational opportunities; and
2. That it was reported in the Australian media last week that the Turnbull government has confirmed it would spend \$136 million to build undersea data cables to Papua New Guinea and the Solomon Islands,

Council therefore asks the Mayor to write to Minister McVeigh requesting the Australian government consider the feasibility of Norfolk Island being connected to the undersea cables currently under discussion with Pacific Island nations on the understanding that securing cable connectivity for Norfolk Island and integration with the Australian Mobile and Fixed-Line network would satisfy all resident, government, and business needs and the expectations of the 30,000+ tourists that will visit Norfolk Island each year.

CARRIED

RESOLUTION 2018/88

Moved: Cr Robin Adams

Seconded: Cr Lisle Snell

That Council provide a letter of support to Tenterfield Shire Council in NSW and the New England Joint Organisation advocating for the funding of a comprehensive feasibility study to convert waste to energy at a local scale.

CARRIED

8 STATUS REPORTS**8.1 QUESTION: TOURIST ACCOMMODATION ACT AND REGULATIONS 1984**

An answer was provided in the report to the question:

When can Council expect to be briefed on the issues to be addressed in the following motion of Council passed on 28 June 2017, namely – ‘That the request to the Department of Infrastructure and Regional Development to draft an ordinance in regard to Grading System, Grading or System of Grading in the Tourist Accommodation Act 1984 and the Tourist Accommodation Regulations 1984, be deferred to a future meeting to allow Council to review the relevant Regulations, to be briefed on relevant regulations and to include any other potential changes so that the Minister is only required to make legislative changes once’.

NOTED

8.2 QUESTION: PEST AND DISEASE MANAGEMENT PLAN

An answer was provided in the report to the question:

Council agreed at the April 2018 meeting that the proposed Pest and Diseases Management Plan (the Plan) be brought to Council for its consideration as a matter of urgency. Please report when the Plan will be brought to Council.

NOTED

8.3 RATES STATUS REPORT 31 MAY 2018

The purpose of this Status Report is to update Council as to the receipt of rating revenue up until the due date of the fourth and final instalment for the 2017-18 financial year.

NOTED

8.4 WASTE AND ENVIRONMENT

The purpose of this Status Report is to update Council on Waste and Environment.

NOTED

9 REPORTS FROM COMMITTEES**9.1 MINUTES OF THE ROCK FEED SOURCE ADVISORY COMMITTEE MEETING HELD ON 24 MAY 2018****RESOLUTION 2018/89**

Moved: Cr David Porter

Seconded: Cr John McCoy

That the Minutes of the Rock Feed Source Advisory Committee Meeting held on 24 May 2018 be received and the recommendations therein be noted.

CARRIED

9.2 MINUTES OF THE HERITAGE AND CULTURE ADVISORY COMMITTEE MEETING HELD ON 25 MAY 2018**RESOLUTION 2018/90**

Moved: Cr Lisle Snell

Seconded: Cr John McCoy

1. That the Minutes of the Heritage and Culture Advisory Committee Meeting held on 25 May 2018 be received and the recommendations therein be noted; and
2. That the progress of tasks from resolutions of Council be noted; and
3. That a media release be drafted for Council recognising the importance of volunteer's contribution to Norfolk Island community and its pivotal support of the Islands' heritage. Draft to be reviewed at next HCAC meeting for approval before issuing.

CARRIED

9.3 MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON 30 MAY 2018**MOTION**

Moved: Cr Rod Buffett

Seconded: Cr Lisle Snell

1. That the Minutes of the Audit Committee Meeting held on 28 February 2018 as tabled by the Chair be confirmed;
2. That the confirmed minutes be provided to the Council as required;
3. Council note that the Audit Committee will follow the Council's Code of Meeting Practice as applicable and ensure that full and accurate minutes of the proceedings are kept;
4. Council note it authorises the Committee within the scope of its role and responsibilities to obtain any information it needs from an employee or external party and this requirement may occur during a meeting, in setting an agenda or via a request to the General Manager;
5. Council note that the draft Report to the Audit & Risk Committee on the audit for year ending 30 June 2017 was not received by the Committee or Chair on 27 February 2018;
6. That in its management response to audit recommendations the response include:
 - a) Acceptance of the recommendations
 - b) Actions to be undertaken
 - c) Responsible officer
 - d) Implementation timeframeand that the Risk and Internal Audit Officer validate completed actions;
7. Council consider and confirm management's determination on whether to apply the new accounting standards (referred to in the Auditor's report);
8. The Final Report from Pitcher Partners be provided to the August 2018 meeting of the Audit Committee;
9. The Audit Committee notes the progress made by the Norfolk Island Regional Council and looks forward to reviewing the draft Risk Management Policy and Framework at its next meeting on 8 August 2018 and the draft Internal Audit Plan at its 16 October 2018 meeting;
10. The Audit Committee notes the Norfolk Island Regional Council's Internal Audit and Risk Management Implementation Plan for the achievement of the key outcomes of expected internal audit and risk management practices and its accompanying timeframe;
11. The Committee notes that Council advise that it has recently completed an update to the plan for the management of Emergency Risk on Norfolk Island (NORDISPLAN 2018) and requests that a copy be provided to the committee at its August meeting;
12. The Audit Committee notes that the Norfolk Island Regional Council is working towards improving its engagement with risk through the development of a Risk Management Framework and associated Procedures document consistent with the requirements issued by the NSW Office of Local Government under section 23A of the *Local Government Act 1993*;
13. The Audit Committee endorses the draft Business Continuity Planning policy presented at

- Attachment 1 with an amendment to include the PPRR Model (Prevention, Preparedness, Response and Recovery);
14. The Audit Committee recommends that the Norfolk Island Regional Council adopts the draft Business Continuity Planning policy and that the Business Continuity Framework and corresponding plans be developed with a progress report being presented to the Audit Committee at its October meeting;
 15. Council's draft Audit Charter be presented to the Audit Committee at its August 2018 meeting;
 16. Council note the Audit Committee Charter is compliant with local government issued Internal Audit Guidelines under s23 A of the *Local Government Act 1993 (NSW)(NI)*;
 17. Council note the External Auditor's advice that Council should adopt amendments to the NSW Local Government Act which require Councils to appoint an Audit, Risk and Improvement Committee;
 18. The Audit Committee notes the information provided on the control framework for exercise of delegations;
 19. The Audit Committee be provided with an update on the progress of the Performance Management Framework at its October 2018 meeting;
 20. That Council note the information (policy and guidelines review);
 21. The Audit Committee notes that the Norfolk Island Regional Council continues to work towards ensuring its Risk, Internal Audit and Work, Health and Safety obligations are fulfilled by securing appropriate resources;
 22. The information contained in the Quarterly Financial Review Report to the 31 March 2018 be noted;
 23. Council note that the Audit Committee again concurs with the Responsible Accounting Officer that Council's financial position is unsatisfactory;
 24. Council note the Audit Committee is concerned Council has found it necessary to delay purchase of capital equipment to the value of \$1.970 million;
 25. Council note the Audit Committee concern that Council's forecast cash flow will reduce by some \$6.5 million over the next three months to \$7.838 million;
 26. That contained in each future budget review the Audit Committee be provided with additional informational in each of the 5 Business Unit reports as follows:
 - The original budget amount adopted by Council
 - The actual year to date income and expenditure amounts to the end of each quarter
 - The revised budgets and variances
 - A statement along the following lines from the Responsible Accounting Officer "the estimated profit/loss for this Business Unit as at 30/06/20XX is \$X.";
 27. The Audit Committee be provided with the surplus or deficit of each of the five Business Units of Council for the year ended 30/06/2018 at its August 2018 meeting;
 28. The Audit Committee be provided with a copy of the results of the entire budget with variances to actual for the year ended 30/06/2018 at its August meeting to determine the effectiveness of the budget and the quarterly budget reviews;

29. That the Audit Committee notes that the Norfolk Regional Council's 2018-19 Draft Operational Plan is legislatively compliant, currently on Public Exhibition until 13 June 2018 and on track to be adopted in full by 30 June 2018;
30. That Council in updating its Long Term Financial Plan considers the minimum funding required to maintain financial sustainability;
31. Given the Audit Committee was advised the 10 year LTFP was to be completed by 30 June, 2018, a copy of this LTFP be provided to the August 2018 meeting of the Audit Committee;
32. Council note the timing of the audit of Council's 2017-18 financial statements and expected review by the Audit Committee;
33. Council note the Audit Committee will provide a report of its annual operations to Council as at 30 June 2018;
34. The Committee notes its next meeting will take place on 8 August and that at its following meeting on 16 October it will consider Council's 2017-18 Financial Statements.

PROCEDURAL MOTION

Moved: Cr Robin Adams

Seconded: Cr Rod Buffett

A motion was moved to allow Councillor Snell to speak for longer than 5 minutes.

CARRIED

AMENDMENT

Moved: Cr Robin Adams

Seconded: Cr Rod Buffett

That a paragraph at the end of the motion be entered as follows:

35. That Council notes the advice from the Committee Chair Kelly McFayden that she will be resigning as Chair and Member of the Audit Committee effective from 30 June 2018 and records its sincere appreciation for the professional role she has performed for the Norfolk Island Regional Council on the Audit Committee.

CARRIED

RESOLUTION 2018/91

Moved: Cr Rod Buffett

Seconded: Cr Lisle Snell

1. That the Minutes of the Audit Committee Meeting held on 28 February 2018 as tabled by the Chair be confirmed;
2. That the confirmed minutes be provided to the Council as required;
3. Council note that the Audit Committee will follow the Council's Code of Meeting Practice as applicable and ensure that full and accurate minutes of the proceedings are kept;
4. Council note it authorises the Committee within the scope of its role and responsibilities to obtain any information it needs from an employee or external party and this requirement may occur during a meeting, in setting an agenda or via a request to the General Manager;
5. Council note that the draft Report to the Audit & Risk Committee on the audit for year ending 30 June 2017 was not received by the Committee or Chair on 27 February 2018;
6. That in its management response to audit recommendations the response include:
 - a) Acceptance of the recommendations
 - b) Actions to be undertaken
 - c) Responsible officer
 - d) Implementation timeframeand that the Risk and Internal Audit Officer validate completed actions;
7. Council consider and confirm management's determination on whether to apply the new accounting standards (referred to in the Auditor's report);
8. The Final Report from Pitcher Partners be provided to the August 2018 meeting of the Audit

Committee;

9. The Audit Committee notes the progress made by the Norfolk Island Regional Council and looks forward to reviewing the draft Risk Management Policy and Framework at its next meeting on 8 August 2018 and the draft Internal Audit Plan at its 16 October 2018 meeting;
10. The Audit Committee notes the Norfolk Island Regional Council's Internal Audit and Risk Management Implementation Plan for the achievement of the key outcomes of expected internal audit and risk management practices and its accompanying timeframe;
11. The Committee notes that Council advise that it has recently completed an update to the plan for the management of Emergency Risk on Norfolk Island (NORDISPLAN 2018) and requests that a copy be provided to the committee at its August meeting;
12. The Audit Committee notes that the Norfolk Island Regional Council is working towards improving its engagement with risk through the development of a Risk Management Framework and associated Procedures document consistent with the requirements issued by the NSW Office of Local Government under section 23A of the *Local Government Act 1993*;
13. The Audit Committee endorses the draft Business Continuity Planning policy presented at Attachment 1 with an amendment to include the PPRR Model (Prevention, Preparedness, Response and Recovery);
14. The Audit Committee recommends that the Norfolk Island Regional Council adopts the draft Business Continuity Planning policy and that the Business Continuity Framework and corresponding plans be developed with a progress report being presented to the Audit Committee at its October meeting;
15. Council's draft Audit Charter be presented to the Audit Committee at its August 2018 meeting;
16. Council note the Audit Committee Charter is compliant with local government issued Internal Audit Guidelines under s23 A of the *Local Government Act 1993 (NSW)(NI)*;
17. Council note the External Auditor's advice that Council should adopt amendments to the NSW Local Government Act which require Councils to appoint an Audit, Risk and Improvement Committee;
18. The Audit Committee notes the information provided on the control framework for exercise of delegations;
19. The Audit Committee be provided with an update on the progress of the Performance Management Framework at its October 2018 meeting;
20. That Council note the information (policy and guidelines review);
21. The Audit Committee notes that the Norfolk Island Regional Council continues to work towards ensuring its Risk, Internal Audit and Work, Health and Safety obligations are fulfilled by securing appropriate resources;
22. The information contained in the Quarterly Financial Review Report to the 31 March 2018 be noted;
23. Council note that the Audit Committee again concurs with the Responsible Accounting Officer that Council's financial position is unsatisfactory;
24. Council note the Audit Committee is concerned Council has found it necessary to delay purchase of capital equipment to the value of \$1.970 million;

25. Council note the Audit Committee concern that Council's forecast cash flow will reduce by some \$6.5 million over the next three months to \$7.838 million;
26. That contained in each future budget review the Audit Committee be provided with additional informational in each of the 5 Business Unit reports as follows:
 - The original budget amount adopted by Council
 - The actual year to date income and expenditure amounts to the end of each quarter
 - The revised budgets and variances
 - A statement along the following lines from the Responsible Accounting Officer "the estimated profit/loss for this Business Unit as at 30/06/20XX is \$X.";
27. The Audit Committee be provided with the surplus or deficit of each of the five Business Units of Council for the year ended 30/06/2018 at its August 2018 meeting;
28. The Audit Committee be provided with a copy of the results of the entire budget with variances to actual for the year ended 30/06/2018 at its August meeting to determine the effectiveness of the budget and the quarterly budget reviews;
29. That the Audit Committee notes that the Norfolk Regional Council's 2018-19 Draft Operational Plan is legislatively compliant, currently on Public Exhibition until 13 June 2018 and on track to be adopted in full by 30 June 2018;
30. That Council in updating its Long Term Financial Plan considers the minimum funding required to maintain financial sustainability;
31. Given the Audit Committee was advised the 10 year LTFP was to be completed by 30 June, 2018, a copy of this LTFP be provided to the August 2018 meeting of the Audit Committee;
32. Council note the timing of the audit of Council's 2017-18 financial statements and expected review by the Audit Committee;
33. Council note the Audit Committee will provide a report of its annual operations to Council as at 30 June 2018;
34. The Committee notes its next meeting will take place on 8 August and that at its following meeting on 16 October it will consider Council's 2017-18 Financial Statements.
35. That Council notes the advice from the Committee Chair Kelly McFayden that she will be resigning as Chair and Member of the Audit Committee effective from 30 June 2018 and records its sincere appreciation for the professional role she has performed for the Norfolk Island Regional Council on the Audit Committee.

CARRIED

9.4 MINUTES OF THE TOURISM ADVISORY COMMITTEE MEETING HELD ON 7 JUNE 2018**RESOLUTION 2018/92**

Moved: Cr Lisle Snell

Seconded: Cr Robin Adams

1. That the Minutes of the Tourism Advisory Committee Meeting held on 7 June 2018 be received and the recommendations therein be noted; and
2. That the Tourism Report May 2018 be noted.

CARRIED

10 REPORTS FROM GENERAL MANAGER

10.1 OPERATIONAL PLAN 2018-2019

The purpose of this report is for Council to adopt the Operational Plan 2018-2019 which includes the activities, rates, fees and charges and budget for the financial year 2018-2019.

MOTION

Moved: Cr David Porter

Seconded: Cr Rod Buffett

That

1. Council notes the draft Operational Plan 2018-2019 in its entirety and recognises the constructive submissions from the community received during the public exhibition period;
2. Council adopts the activities in the draft Operational Plan 2018-2019 with the inclusion of action 12.8.2 “for Council to establish a Disability Access Committee”;
3. Council adopts the revenue policy, fees and charges and budget, as contained within the draft Operational Plan 2018-2019, inclusive of minor rectifications related to omissions in the legislated fees and charges, and the additional fee of \$85 to import a dog under the Animal (Importation) Regulations 1995 that was missed due to an administrative error;
4. In accordance with section 355 of the *Local Government Act 1993 (NSW) (NI)* Council makes, fixes and levies the rated as follows for the year ending 30 June 2019 for the following rating categories:

Category	Base Rate	Ad Valorum Rate	Base %	Ad Valorum %	Total Category Yield
Residential	\$210.32	\$0.0020439	45%	55%	\$687,500
Business	\$858.78	\$0.0072610	45%	55%	\$500,000
Farmland	\$219.73	\$0.0014326	45%	55%	\$62,500
Mining	\$644.08	\$0.0054457	45%	55%	\$0
					\$1,250,000

5. Council adopts the draft Operational Plan 2018-2019 inclusive of the changes above.

AMENDMENT

Moved: Cr Robin Adams

Seconded: Cr Lisle Snell

1. That these words be inserted at the beginning of paragraph 3 'Subject to further changes proposed in paragraph 3A':
2. Insert after paragraph 3 the words:
'3A. That the following additional changes be made to the fees and charges schedule:
 - a) Delete the charges currently proposed on page 56/134 under the heading 'Composting charges to commence when the system is operational' in respect of green waste disposal (bulk) and compost charge resale;
 - b) Remove the charge for the registration of a dog by a pensioner on page 24/102;
 - c) Increase the charge for the 'Application to register premises' (Hairdressers) from \$1 to \$14 on page 29/107;
 - d) The commencement of lighterage charge increases to customers be delayed until after the discharge of Norfolk Guardian Voyage 155 – page 30/108; and
 - e) Correct the amount for 'The charge for a right of pasturage (including the issue of a tag) for a period of less than 6 months shall be half of the charge' from \$75 to \$72.50 on page 36/114.'

CARRIED

RESOLUTION 2018/93

Moved: Cr David Porter

Seconded: Cr Rod Buffett

That

1. Council notes the draft Operational Plan 2018-2019 in its entirety and recognises the constructive submissions from the community received during the public exhibition period;
2. Council adopts the activities in the draft Operational Plan 2018-2019 with the inclusion of action 12.8.2 "for Council to establish a Disability Access Committee";
3. Subject to further changes proposed in paragraph 3A, Council adopts the revenue policy, fees and charges and budget, as contained within the draft Operational Plan 2018-2019, inclusive of minor rectifications related to omissions in the legislated fees and charges, and the additional fee of \$85 to import a dog under the Animal (Importation) Regulations 1995 that was missed due to an administrative error,
 - 3A. That the following additional changes be made to the fees and charges schedule:
 - a) Delete the charges currently proposed on page 56/134 under the heading 'Composting charges to commence when the system is operational' in respect of green waste disposal (bulk) and compost charge resale;
 - b) Remove the charge for the registration of a dog by a pensioner on page 24/102;
 - c) Increase the charge for the 'Application to register premises' (Hairdressers) from \$1 to \$14 on page 29/107;

- d) The commencement of lighterage charge increases to customers be delayed until after the discharge of Norfolk Guardian Voyage 155 – page 30/108; and
- e) Correct the amount for ‘The charge for a right of pasturage (including the issue of a tag) for a period of less than 6 months shall be half of the charge’ from \$75 to \$72.50 on page 36/114.’

4. In accordance with section 355 of the *Local Government Act 1993 (NSW) (NI)* Council makes, fixes and levies the rated as follows for the year ending 30 June 2019 for the following rating categories:

Category	Base Rate	Ad Valorum Rate	Base %	Ad Valorum %	Total Category Yield
Residential	\$210.32	\$0.0020439	45%	55%	\$687,500
Business	\$858.78	\$0.0072610	45%	55%	\$500,000
Farmland	\$219.73	\$0.0014326	45%	55%	\$62,500
Mining	\$644.08	\$0.0054457	45%	55%	\$0
					\$1,250,000

5. Council adopts the draft Operational Plan 2018-2019 inclusive of the changes above.

CARRIED

11 REPORTS FROM EXECUTIVE MANAGER GOVERNANCE AND HUMAN RESOURCES

11.1 POLICY: VOLUNTEER POLICY

The purpose of this report is for Council to consider recommendations regarding a Volunteer Policy.

RESOLUTION 2018/94

Moved: Cr Rod Buffett
 Seconded: Cr David Porter

- That Council makes the Norfolk Island Administration Policy and Guideline 2009/10 – Volunteer Management obsolete.
- That Council adopts the proposed new Volunteer Policy.

CARRIED

11.2 POLICY: HUMAN RESOURCES POLICIES

The purpose of this report is for Council to note the superseded Norfolk Island Administration Policy and Guidelines (APGs) in relation to Human Resources policies.

RESOLUTION 2018/95

Moved: Cr David Porter

Seconded: Cr Rod Buffett

That Council notes that the Norfolk Island Administration Policy and Guidelines policies below are superseded by the Enterprise Agreement 2018, and that they are therefore obsolete:

- a) 2011/02 – Absenteeism Management
- b) 2015/05 – Higher Duties Allowances (HDA)
- c) 2015/08 – Time Off in Lieu (TOIL)

Vote recorded against: Cr Lisle Snell

CARRIED

11.3 WORKFORCE MANAGEMENT PLAN 2016-2020

The purpose of this report is for Council to adopt the revised Workforce Management Plan 2016-2020 as part of the Resourcing Strategy for Council's Delivery Program.

RESOLUTION 2018/96

Moved: Cr David Porter

Seconded: Cr Rod Buffett

That Council adopts the revised Workforce Management Plan 2016-2020.

CARRIED

12 REPORTS FROM GROUP MANAGER CORPORATE / CHIEF FINANCIAL OFFICER**12.1 INVESTMENT REPORT**

The purpose of this report is for Council to note investments held as at 31 May 2018.

Mayor, Cr Robin Adams vacated the Chair at 3:44pm

Deputy Mayor, Cr John McCoy assumed the Chair and proceeded with the meeting.

RESOLUTION 2018/97

Moved: Cr David Porter

Seconded: Cr Lisle Snell

That this investment report be received and noted, with the interest accrued on investments during the month of May 2018 being \$23,998.81 and the total deposits held being \$15,336,178.

CARRIED

Mayor, Cr Robin Adams resumed the position of Chair at 3:49pm

12.2 LONG TERM FINANCIAL PLAN 2019-2028

The purpose of this report is to update Council on the revised Long Term Financial Plan (Plan) in conjunction with the 2018-19 Operational Plan Budget.

MOTION

Moved: Cr David Porter

Seconded: Cr Rod Buffett

That

1. Council notes the Long Term Financial Plan 2019-28; and
2. Council adopts the 'Planned Scenario' contained within the Long Term Financial Plan 2019-28.

AMENDMENT

Moved: Cr Robin Adams

Seconded: Cr Lisle Snell

That Council adopts the 'Conservative Scenario' instead of the 'Planned Scenario'.

LOST

RESOLUTION 2018/98

Moved: Cr David Porter

Seconded: Cr Rod Buffett

That

1. Council notes the Long Term Financial Plan 2019-28; and
2. Council adopts the 'Planned Scenario' contained within the Long Term Financial Plan 2019-28.

Vote recorded against: Cr Lisle Snell

CARRIED

13 REPORTS FROM GROUP MANAGER SERVICES**13.1 POLICY: ASSET MANAGEMENT**

The purpose of this report is for Council to adopt the attached Draft Asset Management Policy V1.

RESOLUTION 2018/99

Moved: Cr David Porter

Seconded: Cr Rod Buffett

That the Asset Management Policy be adopted by Council, with grammatical corrections.

Vote recorded against: Cr Lisle Snell

CARRIED

13.2 CLASSIFICATION OF PUBLIC LAND UNDER THE LOCAL GOVERNMENT ACT 1993 (NSW)(NI)

This Report outlines the requirement for Council to classify public land under the *Local Government Act 1993(NSW)(NI)* by 1 July 2018; and recommends that, under section 31 of that Act, Council resolves to classify each parcel of public land as proposed in the attached Spreadsheet titled "Classification of Public Land under the Local Government Act 1993 (NSW)(NI)"; with the exception of roads which are not required to be classified.

RESOLUTION 2018/100

Moved: Cr David Porter

Seconded: Cr John McCoy

That, under section 31 of the *Local Government Act 1993 (NSW)(NI)*, Council resolves to classify each public land parcel owned by Council, as per below in accordance with the Spreadsheet titled "Classification of Public Land under the Local Government Act 1993 (NSW)(NI)", to fulfil its requirements under section 25 of the *Local Government Act 1993 (NSW)(NI)*.

Street	Portion	Proposed Classification
Ferny Lane & Douglas Drive,	183	Operational
Anson Bay Rd	110c	Operational
Two Chimneys Rd	20g2	Operational
Two Chimneys Rd	20h2	Operational
Harpers Rd	22a5	Operational
Harpers Rd	22a6	Operational
Harpers Rd	22a7	Operational
Harpers Rd	22a8	Operational
Taylor's Rd	24f(rem)	Operational
Taylor's Rd	24i(rem)	Operational
Taylor's Rd	24g	Operational
Taylor's Rd	24n	Operational

Taylor's Rd	25l	Operational
Taylor's Rd	25m	Operational
Taylor's Rd	25n	Operational
Taylor's Rd	25p	Operational
Behind Bicentennial - landlocked	21g	Operational
New Cascade Rd	25x6	Operational
New Cascade Rd	26a4	Operational
New Cascade Rd	26a3	Operational
New Cascade Rd	26c1	Operational
New Cascade Rd	26w	Operational
Ferny Lane	35o1	Operational
Douglas Dr	35p1	Operational
off Bun Pine Alley	37n9	Operational
Part Castaway Driveway	37o10	Operational
Cascade Rd	44a	Operational
Marshs Rd	48e	Operational
Collins Head Rd	57b14	Operational
Anson Bay Reserve	RES	Community
Headstone Reserve	RES	Operational
Headstone Reserve	85b(pt)	Operational
Headstone Reserve	83(pt)	Operational
Hundred Acres Reserve	92	Community
Stock Reserve	RES	Operational
Point Ross Reserve	96c	Community
Bumbora Reserve	90a	Community
Ball Bay Reserve	48b(rem)	Community
Two Chimneys Reserve	RES	Community
Quarantine Reserve	RES	Community
Middleridge Reserve	54c10	Operational
Middleridge Area	54c2	Operational
Middleridge Area	54c3	Operational
Middleridge Area	54c4	Operational
Middleridge Area	54c5	Operational
Middleridge Area	54c6	Operational
Middleridge Area	54c7	Operational
Middleridge Area	54c11	Operational
Middleridge Area	54c12	Operational
Middleridge Area	54c13	Operational
Middleridge Area	54c14	Operational
Middleridge Area	54c15	Operational
Middleridge Area	54c15(rem)	Operational
Ball Bay Fuel Tank Storage	48a	Operational
Tanalith Plant	40b47	Operational
Lighterage depot	40b59	Operational
Baden Powell Centre	54c16	Operational

(Trust)		
Vacant block at Douglas Drive	174a	Operational
Kingfisher Area, Anson Bay	110a2	Operational
Kingfisher Area, Anson Bay	110a3	Operational
Kingfisher Area, Anson Bay	110a4	Operational
Kingfisher Area, Anson Bay	110a5	Operational
Kingfisher Area, Anson Bay	110a6	Operational
Kingfisher Area, Anson Bay	110a7	Operational
Anson Point (gun club)	109a(rem)	Operational

Vote recorded against: Cr John McCoy

CARRIED

14 NOTICES OF MOTION

14.1 NOTICE OF MOTION - BIOSECURITY RISK ASSESSMENT FOR IMPORTATION OF HORSES

I, Councillor Robin Adams, give notice that at the next Ordinary Meeting of Council be held on 27 June 2018, I intend to move the following motion:-

MOTION

Moved: Cr Robin Adams

Seconded: Cr John McCoy

Noting –

1. That stringent import conditions applicable on Norfolk Island prior to 1 July 2016 which were designed to minimise the risk of introduction of pests and diseases through the importation of horses into Norfolk Island are now deemed out-dated by the Department of Agriculture and Water Resources (Cth);
2. That “Australia’s obligations as a member country of the World Trade Organisation means that any import conditions must be based on scientific principles and evidence”;
3. That the diseases – Strangles, Melioidosis, Equine Herpes and Virus (EVH) 2 – 5 – were not included in the Norfolk Island Quarantine Survey 2012-2014 and that international conventions therefore dictate that the Department of Agriculture and Water Resources (Cth) quote “would need to conduct a risk assessment into these specific diseases to support these conditions being applied”;
4. That bot flies and ticks were included in the Norfolk Island Quarantine Survey 2012-14, and Norfolk Island was found to be free of bot flies (*Gasterophilus intestinalis*) and the only ticks found were *Haemaphysalis longicornis*;
5. Objective 2 of the Community Strategic Plan 2016-2026 requires Council to minimise the presence of invasive species and to manage plant and animal pest species,

Council therefore requests the Mayor and the General Manager to write to the Department of Agriculture and Water Resources (Cth) requesting –

6. That the Department conduct a risk assessment into the diseases identified in paragraph 3 above; and
7. That appropriate measures be implemented at the very least to prevent the introduction of bot flies and foreign ticks (in particular the Paralysis tick, *Ixodes holocyclus*) prior to any horses being imported into Norfolk Island.

AMENDMENT

Moved: Cr Robin Adams

Seconded: Cr Lisle Snell

1. At the conclusion of paragraph 5 replace ‘,’ with ‘; and’ and insert new paragraph 5A –
‘5A Noting –
 - a) Action 38 in the Heritage and Culture Strategy 2017-2020 cautions that “Whilst supporting building a stronger relationship with Australia always be conscious of the impact on local culture through the replacement of local laws and practices with NSW and Federal laws that can lead to a loss of local culture and homogenisation to Australian norms.”; and
 - b) The Biosecurity Act 2015 (Cth) policies currently have the potential to impact negatively on the traditional and cultural farming and livestock industries on Norfolk Island,’
2. Delete paragraphs 6 and 7, and insert –
‘6. That the Department –
 - a) Conduct a risk assessment into the diseases identified in paragraph 3 above; and
 - b) Implement appropriate measures at the very least to prevent the introduction of bot flies and foreign ticks (in particular the Paralysis tick, *Ixodes holocyclus*),
prior to any horses being imported into Norfolk Island.’

CARRIED

RESOLUTION 2018/101

Moved: Cr Robin Adams

Seconded: Cr John McCoy

Noting –

1. That stringent import conditions applicable on Norfolk Island prior to 1 July 2016 which were designed to minimise the risk of introduction of pests and diseases through the importation of horses into Norfolk Island are now deemed out-dated by the Department of Agriculture and Water Resources (Cth);
2. That “Australia’s obligations as a member country of the World Trade Organisation means that any import conditions must be based on scientific principles and evidence”;
3. That the diseases – Strangles, Melioidosis, Equine Herpes and Virus (EVH) 2 – 5 – were not included in the Norfolk Island Quarantine Survey 2012-2014 and that international conventions therefore dictate that the Department of Agriculture and Water Resources (Cth) quote “would need to conduct a risk assessment into these specific diseases to support these conditions being applied”;
4. That bot flies and ticks were included in the Norfolk Island Quarantine Survey 2012-14, and Norfolk Island was found to be free of bot flies (*Gasterophilus intestinalis*) and the only ticks found were *Haemaphysalis longicornis*;

5. Objective 2 of the Community Strategic Plan 2016-2026 requires Council to minimise the presence of invasive species and to manage plant and animal pest species; and

5A Noting –

- a) Action 38 in the Heritage and Culture Strategy 2017-2020 cautions that “Whilst supporting building a stronger relationship with Australia always be conscious of the impact on local culture through the replacement of local laws and practices with NSW and Federal laws that can lead to a loss of local culture and homogenisation to Australian norms.”; and
- b) The Biosecurity Act 2009 (Cth) policies currently have the potential to impact negatively on the traditional and cultural farming and livestock industries on Norfolk Island,

Council therefore requests the Mayor and the General Manager to write to the Department of Agriculture and Water Resources (Cth) requesting –

6. That the Department –

- a) Conduct a risk assessment into the diseases identified in paragraph 3 above; and
- b) Implement appropriate measures at the very least to prevent the introduction of bot flies and foreign ticks (in particular the Paralysis tick, *Ixodes holocyclus*),

prior to any horses being imported into Norfolk Island.

CARRIED

14.2 NOTICE OF MOTION - FAIR WORK ACT 2009 - REQUEST FOR IMPACT ASSESSMENT

I, Councillor Robin Adams, give notice that at the next Ordinary Meeting of Council be held on 27 June 2018, I intend to move the following motion:-

RESOLUTION 2018/102

Moved: Cr Robin Adams

Seconded: Cr John McCoy

Council at its meeting on 16 May 2018 requested the Mayor make Minister McVeigh aware of the many representations and serious concerns held by the Norfolk Island business community relating to the imminent introduction of the Australian Awards System under the Fair Work Act 2009 (Cth) in its application to Norfolk Island; and of Council's support for progression as a matter of urgency of the review and monitoring of the impact of Commonwealth reforms on Norfolk Island as foreshadowed by the Minister in his letter to the Mayor of 20 February 2018 and endorsed by Council at its March 2018 meeting.

Council notes –

1. The Mayor on 23 May 2018 wrote to Minister McVeigh (letter attached) seeking his thoughts on how at this very late stage an impact assessment might occur on the imminent introduction of the Australian Awards System on Norfolk Island; and
2. That following the announcement that the Fair Work Commission has just announced a 3.5% increase to minimum wages following its 2018 Annual Wage Review the Mayor on 4 June 2018 has written to Minister McVeigh (letter attached) expressing concern that a further impost is being imposed on the Norfolk Island People under the Fair Work Act without an impact assessment being undertaken; and requesting the Minister to use his good office to expedite an on island public inquiry being conducted to determine the current financial capacity of the Island economically, socially and culturally.

CARRIED

15 URGENT BUSINESS WITHOUT NOTICE

Nil

16 CONFIDENTIAL MATTERS FOR CONSIDERATION

Nil

17 QUESTIONS FOR THE NEXT MEETING

COUNCILLOR	QUESTION
Cr Adams	Who has Council engaged to update the Retail Price Index for Norfolk Island and when can Council expect an updated Price Index to be published?

The next Ordinary Meeting of Council will take place on Wednesday 18 July 2018 held at the Norfolk Island Regional Council Chambers commencing at 2:00pm.

There being no further business the Mayor declared the meeting closed at 4:55pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting of Council held on Wednesday 27 June 2018.

Submitted to the Ordinary Meeting of Council held on Wednesday 18 July 2018.

Mayor Robin Adams

Date