



# Norfolk Island Government Gazette

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NORFOLK ISLAND GOVERNMENT GAZETTE NO. 7

Friday 6 February 2015

**THE ADMINISTRATION OF NORFOLK ISLAND**  
**FINANCIAL ASSISTANCE FOR THE PROMOTION OF SPORT**

The Norfolk Island Government continues to support the promotion of sport in Norfolk Island by offering financial assistance for a range of approved purposes as set out in Administration Policy and Guidelines No. 2004/08.

Applications are invited from eligible individual athletes and sporting organisations. Applications are to be lodged on the form provided in the Policy and Guideline documentation which is available at <http://norfolkisland.gov.nf/forms/SportsGrants/>.

Applications for the 2014/2015 financial year close at 4.00 pm on Monday 23 February 2015. Applications must be returned, together with supporting documentation as specified, to the Chief Executive Officer, The Administration of Norfolk Island, New Military Barracks, Kingston, Norfolk Island. Late applications will not be considered.

Any enquiries can be directed to Bella Wilson at the Administration on telephone 22001 extension 8 or by email to [bella@admin.gov.nf](mailto:bella@admin.gov.nf).

Dated 28 January 2015

**TIM SHERIDAN**  
**MINISTER FOR FINANCE**

**IMMIGRATION ACT 1980**  
**DECLARATION OF GRANT OF RESIDENCY**

I, Robin Adams, Minister for Cultural Heritage and Community Services, under section 33 of the *Immigration Act 1980*, grant a declaration under section 29 of the Act sought by –

Diwata Pascua Novera

to be a resident of Norfolk Island.

Dated 3 February 2015

**ROBIN ADAMS**  
**MINISTER FOR CULTURAL HERITAGE AND COMMUNITY SERVICES**

**IMMIGRATION ACT 1980**  
**DECLARATION OF GRANT OF RESIDENCY**

I, Robin Adams, Minister for Cultural Heritage and Community Services, under section 33 of the *Immigration Act 1980*, grant a declaration under section 29 of the Act sought by –

Josese Ralele Varo  
Salanieta Naeva Raisele

to be a resident of Norfolk Island.

Dated 3 February 2015

**ROBIN ADAMS**  
**MINISTER FOR CULTURAL HERITAGE AND COMMUNITY SERVICES**

**IMMIGRATION ACT 1980**  
**APPLICATION FOR GRANT OF RESIDENCY**

I, Robin Adams, Minister for Cultural Heritage and Community Services, under section 34(1) of the *Immigration Act 1980*, advise that -

Ratu Saula Komainatoba Moku

has applied under section 29 of the Act to be declared to be a resident of Norfolk Island.

Dated 3 February 2015

**ROBIN ADAMS**  
**MINISTER FOR CULTURAL HERITAGE AND COMMUNITY SERVICES**

**IMMIGRATION ACT 1980**  
**APPLICATION FOR GRANT OF RESIDENCY**

I, Robin Adams, Minister for Cultural Heritage and Community Services, under section 34(1) of the *Immigration Act 1980*, advise that -

Richard Inday Daguil

has applied under section 29 of the Act to be declared to be a resident of Norfolk Island.

Dated 3 February 2015

**ROBIN ADAMS**  
**MINISTER FOR CULTURAL HERITAGE AND COMMUNITY SERVICES**

**IMMIGRATION ACT 1980**  
**APPLICATION FOR GRANT OF RESIDENCY**

I, Robin Adams, Minister for Cultural Heritage and Community Services, under section 34(1) of the *Immigration Act 1980*, advise that -

Mosese Tui Brian Vunivutu

has applied under section 29 of the Act to be declared to be a resident of Norfolk Island.

Dated 3 February 2015

**ROBIN ADAMS**  
**MINISTER FOR CULTURAL HERITAGE AND COMMUNITY SERVICES**

**THE ADMINISTRATION OF NORFOLK ISLAND**  
**EXPRESSION OF INTEREST NO. 1/15**  
**PROVISION OF ROAD CONSTRUCTION & MAINTENANCE SERVICES FOR THE ADMINISTRATION OF NORFOLK ISLAND - REGISTER OF PRE-QUALIFIED SUPPLIERS**

The Administration of Norfolk Island invites Expressions of Interest (EOI) to provide road construction and maintenance services for the Administration of Norfolk Island.

Specific works shall include the provision of repair and maintenance services in the areas of earthworks, road works, drainage, bitumen work using emulsion (not hot bitumen), and small scale concrete work.

The Expression of Interest documentation is available to download from:  
<http://www.norfolkisland.gov.nf/tenders/OpenTenders>

Submitters to this EOI will provide details of plant, equipment and/or labour available, pricing and other required information in order to be considered for inclusion on a Register of Pre-Qualified Suppliers. The information submitted will be retained on the Register of Pre-Qualified Suppliers by the Administration of Norfolk Island for a period of two (2) years.

Enquiries should be submitted to Doug Creek, Manager of Public Works on phone: +6723 22006 extension 4; Mobile: +6723 50452 or by email to [dcreek@admin.gov.nf](mailto:dcreek@admin.gov.nf) during business hours.

Expressions of Interest are to be marked "**Expressions of Interest - Road Construction and Maintenance Services EOI No. 1/15**" and emailed to [tenders@admin.gov.nf](mailto:tenders@admin.gov.nf) by 2.00 pm Norfolk Island time on Monday 9 February 2015.

Canvassing of elected members is not permitted. The Administration of Norfolk Island is not obliged to accept the lowest or any Expression of Interest.

**JON GIBBONS**  
**CHIEF EXECUTIVE OFFICER**

**COURT OF PETTY SESSIONS**

The next sittings of the Court of Petty Sessions is set down for Tuesday 10<sup>th</sup> February 2015 at 10. 00 am in the Court House, Kingston.

**A.V.A. BATAILLE**  
**CLERK OF THE COURT**

**THE ADMINISTRATION OF NORFOLK ISLAND**  
**EXPRESSION OF INTEREST NO. 3/15**

**EXPORTING OF WASTE FROM NORFOLK ISLAND**

The Administration of Norfolk Island ("the Administration") is seeking expressions of interest for the export of selected waste from the Waste Management Centre (WMC) for recycling or disposal.

Prospective suppliers are invited to submit an itemised expression of interest to export waste from the WMC to Australia or New Zealand for recycling or disposal.

Materials that are periodically exported from the WMC to Australia include asbestos, aluminium cans and lead acid batteries.

Currently there is a backlog at the WMC of these and other materials that may best be disposed of by exporting for recycling or disposal, including:

- asbestos
- aluminium cans
- steel cans and other steel items
- copper and other metals
- batteries
- e-waste
- tyres
- chemicals
- glass
- plastics.

**Prospective suppliers:**

1. May submit an expression of interest relating to all or each of the types of material/waste intended for export;
2. May, after inspecting the materials processed at the Waste Management Centre, propose the inclusion of additional materials in their expression of interest;
3. Can arrange to inspect the material(s) intended for export by contacting the WMC Supervisor, Malcolm Snell on 24090 or 50403 between 8am and 4pm, Tuesday to Saturday; and
4. Should inform themselves fully with regard to the nature and quantities of materials that may be exported from the WMC and should not rely solely on information relating to estimates provided by the Administration of quantities of wastes present at the WMC or that may be processed through the WMC in future.

Expressions of interest should be sealed in an envelope marked "EOI No. 3/15 Exporting Waste from Norfolk Island" and placed in the tenders box located in the Records section on the top floor of the New Military Barracks, Kingston, or email [tenders@admin.gov.nf](mailto:tenders@admin.gov.nf) by 3.00 pm Norfolk Island Time on Monday 23 February 2015.

Further information may be obtained by emailing [deputyceo@admin.gov.nf](mailto:deputyceo@admin.gov.nf) or by telephone 22001 extension 8.

The Administration reserves the right to seek further tenders/expressions of interest/quotations in relation to the above or to withdraw the request for tenders/expressions of interest/quotations at any time. Expressions of interest should be competitive and represent reasonable value for money for the Administration in terms of prices for the services to be rendered.

The Administration of Norfolk Island is not obliged to accept the lowest or any offer.

**JON GIBBONS**  
**CHIEF EXECUTIVE OFFICER**

**THE ADMINISTRATION OF NORFOLK ISLAND**  
**EXPRESSION OF INTEREST NO. 4/15**

**LEARNING AND DEVELOPMENT**

The Administration of Norfolk Island would like to hear from interested people who have the qualifications and experience in delivering organisational training in one or more of the following areas:

- Leadership and Management
- Work Health and Safety
- Project Management
- Finance, Accounting
- Records and Information Management
- Governance
- Training and Assessment
- Change Management
- Continuous Improvement
- Customer Services
- Risk Management
- Auditing
- Excel and use of complex spreadsheets
- Quality Service Standards
- Strategic Planning
- Analyse and Present Research Information
- Policy Development

You must have as a minimum a current Certificate IV in Training and Assessment.

If you would like to register your interest please submit a business proposal outlining your qualifications, skills and experience. Your submission must also include your proposed hourly rate, half day and full day rates for services.

Submissions are to be sent to tenders@admin.gov.nf by 9.00 am Monday 23 February 2015.

For further information contact the HR Manager Robyn Gillies on 22001 extension 2 or email hr@admin.gov.nf

**JON GIBBONS**  
**CHIEF EXECUTIVE OFFICER**

**THE ADMINISTRATION OF NORFOLK ISLAND**

**REQUEST FOR TENDER NO. 5/15**

**TO PREPARE ENVIRONMENTAL, ENGINEERING AND OPERATIONAL TECHNICAL SPECIFICATIONS FOR THE DESIGN OF A HIGH TEMPERATURE INCINERATOR AND AIR POLLUTION CONTROL SYSTEM FOR THE DISPOSAL OF MUNICIPAL SOLID WASTE, NORFOLK ISLAND**

The Administration of Norfolk Island invites Tenders to prepare environmental, engineering and operational technical specifications for the design of a high temperature incinerator and air pollution control system for the disposal of municipal solid waste on Norfolk Island.

LocalBuy, a wholly owned subsidiary of the Local Government Association of Queensland has been appointed as an independent agent by the Administration of Norfolk Island to undertake the Request for Tender and Tender stages.

Confidentiality and conflict of interest requirements will apply.

The Request for Tender documentation is available to download from 9.00 am Saturday 7 February 2015 at: [www.lgtenderbox.com.au](http://www.lgtenderbox.com.au)

**Requests for Tender close at 2.00 pm AEST on Monday 9 March 2015. Requests for Tender are to be lodged with LocalBuy.**

**JON GIBBONS**  
**CHIEF EXECUTIVE OFFICER**

**PASSENGER PROCESSING ARRANGEMENTS**  
**NORFOLK ISLAND AIRPORT**

A recent assessment and evaluation of the passenger processing procedures at the airport for passengers arriving into Norfolk Island has highlighted an increase in prohibited goods being carried.

As a result there will be an increase in the amount of luggage being X-rayed on arrival into Norfolk Island.

With cooperation from passengers it is expected that there will be no delays for passengers who have complied with the entry requirements. Those travellers who are unsure about their declaration should indicate such before processing starts as there are severe penalties for making a false declaration and penalties for the importation of prohibited goods.

Passengers are reminded that goods (including personal effects) brought into Norfolk Island and not the subject of a proper import entry form being lodged and passed by Customs are subject to the control of the Collector of Customs until they have passed out of an area set aside for inspection by Customs.

The control of the Collector especially includes the right of the Collector to examine all goods subject to such control.

Norfolk Island laws also govern the importation into Norfolk Island of various items such as food (including ingredients), weapons and replicas, alcohol, drugs (legal and illegal), poisons and dangerous substances as well as the identification of persons and things likely to pose risks to health, contagious diseases, animals or plants.

IF UNSURE, DECLARE IT – SERIOUS PENALTIES APPLY FOR IMPORTATION OF PROHIBITED GOODS CONTRARY TO OUR LAWS.

**A.C. BUFFETT**  
**MANAGER, CUSTOMS & IMMIGRATION SERVICES**  
**COLLECTOR OF CUSTOMS**

**N. TAVENER**  
**HEALTH & QUARANTINE OFFICER**

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