



Norfolk Island Government Gazette

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NORFOLK ISLAND GOVERNMENT GAZETTE NO. 3

Friday 24 January 2014

RETAIL PRICE INDEX ACT 1983
BENEFIT ADJUSTMENT FACTOR

I, Timothy John Sheridan, Minister for Finance, under section 3 of the *Retail Price Index Act 1983*, notify that the Benefit Adjustment Factor for the period of 6 months ending 31 December 2013 is 1.024.

The Benefit Adjustment Factor is used to adjust benefits paid under the *Social Services Act 1980*.

Dated 21 January 2014

T.J. SHERIDAN
MINISTER FOR FINANCE

SOCIAL SERVICES ACT 1980
SOCIAL SERVICES BENEFITS — PERIODIC ADJUSTMENTS

I, Robin Adams, Minister for Cultural Heritage and Community Services, advise that the rates of benefits payable under the *Social Services Act 1980* are adjusted in accordance with section 29 of that Act each six months by multiplying the current pension rates by the Benefit Adjustment Factor. Accordingly benefits payable after 31 December 2013 will be increased by the Benefit Adjustment Factor of 1.024 determined under section 3 of the *Retail Price Index Act 1983*. The following table sets out the new fortnightly benefits and such rates substituted shall apply to the full fortnightly pension payment period ending 15 January 2014.

<u>Benefit</u>	<u>Old Rate</u>	<u>New Rate</u>
Single - Age - Invalid Widows	\$666.40	\$682.40
Married - Age - Invalid	\$556.10	\$569.40
Orphans	\$123.00	\$126.00
Handicapped Children	\$160.10	\$163.90
Supplementary Children	\$ 94.50	\$ 96.80

Dated 21 January 2014

ROBIN ADAMS
MINISTER FOR CULTURAL HERITAGE AND COMMUNITY SERVICES

SOCIAL SERVICES ACT 1980
NOTICE OF RATES FOR CALCULATION OF PENSION OR BENEFIT

I, Robin Adams, Minister for Cultural Heritage and Community Services, under subregulation 4(2) of the *Social Services Regulations*, publish the amounts that under Item 2 of the schedule to the *Social Services Act 1980* are to be substituted for the relevant amounts referred to in that item.

<u>Item</u>	<u>Relevant Amount</u>	<u>Substituted Amount</u>
Item 2		
2(a) (i) low range	\$160.00	\$164.00
2(a) (i) high range	\$378.00	\$387.00
2(a) (ii)	\$378.00	\$387.00
2(b) (i) low range	\$134.00	\$137.20
2(b) (i) high range	\$350.00	\$358.40
2(b) (ii)	\$350.00	\$358.40

Dated 21 January 2014

ROBIN ADAMS
MINISTER FOR CULTURAL HERITAGE AND COMMUNITY SERVICES

BURSARIES & SCHOLARSHIPS

Applications are invited for awards of bursaries and scholarships to enable students to continue their education elsewhere than on Norfolk Island.

Students must have completed at least three years schooling on Norfolk Island and must be a resident of Norfolk Island.

Prospective applicants who are awaiting examination results or who have not been advised of acceptance for admission to the course of their choice should still lodge applications.

Brief details of awards available are:

BURSARIES

Higher School Certificate Bursary

This bursary is available to students who have attained the School Certificate and who, in the opinion of the Bursaries and Scholarships Committee, are capable of proceeding to and passing the Higher School Certificate examination or its equivalent, who have special educational requirements for schooling elsewhere than on Norfolk Island and who can demonstrate proven abilities in that specialised area.

Special Note:

As the Higher School Certificate is available at the Norfolk Island Central School, this bursary is limited to applicants with special curriculum needs.

SCHOLARSHIPS

Tertiary Education Scholarship

This scholarship is available to assist full time students undertaking a course leading to a tertiary qualification from a university or other tertiary institution.

Vocational Training Scholarship

This scholarship is available to assist persons wishing to undertake apprenticeships, technical or para-professional studies and/or training away from Norfolk Island.

Tertiary Education Scholarships and Vocational Training Scholarships are available for a maximum period of 4 years from the commencement of a course. Courses must commence no later than one year after completing the Higher School Certificate.

All applications must be accompanied by:

- Proof of enrolment (from a university, TAFE or other tertiary institution);
- Documents which demonstrate satisfactory progress in the previous year (results);
- A 250-word statement describing the student's career goals and ambitions. This statement must be provided by applicants who are applying for a bursary or scholarship for the first time. The statement must be in the student's own words and should be as detailed as possible.

Please note that fresh applications are required each year.

For application forms and further enquiries please contact Bella Wilson at the Administration on telephone 22001 extension 8. Application forms are also available on the Administration website <http://www.info.gov.nf/adminforms/> under *Bursaries & Scholarships*.

APPLICATIONS SHOULD BE LODGED BY CLOSE OF BUSINESS ON FRIDAY 31 JANUARY 2014.

JON GIBBONS
CHIEF EXECUTIVE OFFICER

ASSOCIATIONS INCORPORATION ACT 2005

NOTICE OF INTENTION TO APPLY FOR THE INCORPORATION OF AN ASSOCIATION

Regulation 4(1)

I, Damien Snell of Norfolk Island, a person authorised on behalf of the committee of the association known as **Norfolk Island WA'A Outrigger Club** hereby give notice that I intend to apply for the incorporation of the association under the *Associations Incorporation Act 2005*. The objects and purposes of the association are as follows:

- To promote and organise outrigger and associated activities for all age groups in all its aspects and the encouragement of sportsmanship and fellowship.

This notice has been approved by the Assistant Registrar of Companies.

Dated 17 January 2014

M. QUINTAL
ASSISTANT REGISTRAR OF COMPANIES

THE ADMINISTRATION OF NORFOLK ISLAND

TENDER NO. 01/14

PROVISION OF SERVICES UNDER CONTRACT FOR UPGRADE OF LAND TITLES SYSTEM

The Administration is seeking an expression of interest for the provision of services for the upgrade of the electronic database for the land titles data program.

There is particular emphasis on a solution that will include but not be limited to —

- Maintenance of a valuation roll;
- Capability to match data with immigration and finance with an agreed priority order where name changes are required;
- Ability to scan and plot subdivisions and accept planning approvals ;
- Replicate all functionality in the existing land title system;
- User security to integrate existing ERPSuite Financial Management Information System (FMIS) security frameworks and requirements, as well as separate security system for the land titles program;
- Data files structured to allow for future integration of strata title and/or community title registration;
- All reports to be output developed must be able to print to a Microsoft Windows default printer;
- Vendor ability to enter a contract to include all pre-testing, implementation and training time-lines, plus maintenance and back-up support for an initial one month period;
- A vendor with proven capability to deliver specific software solutions and training on time and on budget.

A Request for Tender document (No. 01/14) is available online at www.info.gov.nf – “Open Tenders”, or by contacting the project manager Allen Bataille, Registrar of Titles, on phone 23691 or email ikey@admin.gov.nf

Tenders should be sealed in an envelope marked “Tender No. 01/14 Provision of Services” and placed in the tenders box located in the Records section on the top floor of the New Military Barracks, Kingston, or email tenders@admin.gov.nf by 4.30 pm on Monday 17 February 2014. The Administration of Norfolk Island is not obliged to accept the lowest or any offer.

Dated 16 January 2014

JON GIBBONS
CHIEF EXECUTIVE OFFICER

THE ADMINISTRATION OF NORFOLK ISLAND

EXPRESSION OF INTEREST

SECRETARY TO THE LEGISLATIVE ASSEMBLY – CASUAL VACANCY

ADMINISTRATIVE OFFICER LEVEL 2

The Administration is seeking a Secretary for the Legislative Assembly to fill a casual vacancy of up to six months.

Salary Level is flat hourly rate of Administrative Officer Level 2 \$24.3485 (includes 15% loading in lieu of entitlements). Hours will be up to 37.5 hours a week.

You will need:

- Proven experience in providing telephonist, reception, secretarial, research and administrative support;
- Excellent written and oral communication skills;
- High level of competency with PC, keyboard and software applications especially Microsoft Word, Excel and Outlook;
- Ability to use own initiative, good time management and be flexible in work practices with competent organisational skills and the ability to undertake a diverse range of functions relevant to the role;
- Personal qualities including honesty, accuracy and confidentiality;
- Ability to establish and maintain appropriate filing and tracking systems, experience in managing a petty cash system and the procurement of goods and services;
- Proven ability to work effectively and efficiently as an individual and as part of a team;
- Minimum education qualifications – relevant TAFE or equivalent qualifications to certificate level, or at least five years experience relevant to the position;
- An understanding of, and commitment to, workplace equity and work health and safety;
- Ability to handle difficult situations with diplomacy and sensitivity.

A Position Specification for this position listing the full set of responsibilities and criteria is available from our website www.info.gov.nf or by contacting the Human Resources Office at Kingston (phone 22001 ext 2). Further inquiries can be directed to the Acting Senior Policy Advisor, Sharyn Quintal on 22003 during office hours.

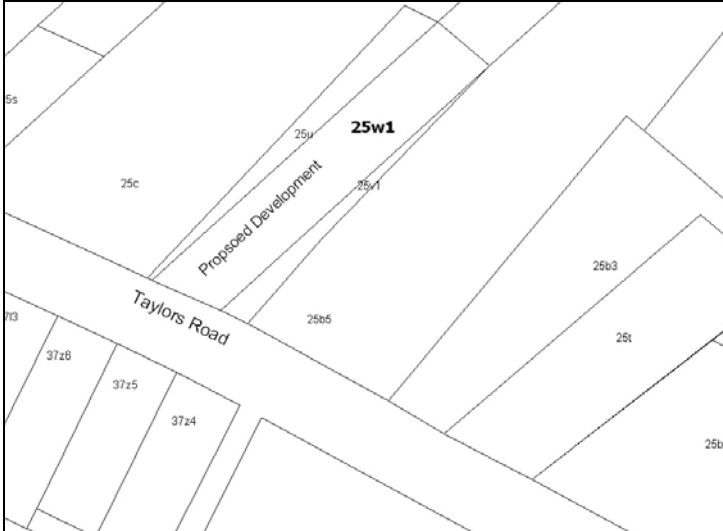
Expressions of Interest should consist of a 2 page letter and a Curriculum Vitae addressing the Position Specification illustrating suitability of knowledge, skills and experience. Please include two current work related referees that can be contacted personally by phone or email.

Expressions of Interest are to be emailed to the Human Resources Office, Administration hr@admin.gov.nf.
Expressions of Interest close at COB on Tuesday 28 January 2014.

JON GIBBONS
CHIEF EXECUTIVE OFFICER

PLANNING ACT 2002 – SUBSECTION 43(1) NOTICE

Applicant: Trevor Gow, PO Box 231 Norfolk Island
 Development Application No: 0002/14
 Location: Portion 25w1 Taylors Road
 Proposed Development: Shop – Renovations (encroaching into standard setback requirements)
 Zone: Business
 Category: Permissible (with consent)



Public Exhibition

The public is advised that Trevor Gow has lodged a development application for renovations to the Shop known as Bounty Centre Toy Shop at Portion 25w1 Taylors Road. The renovations encroach into the standard setback requirements at the front boundary. This Development Application may be inspected, during business hours, at the Planning Office at the Administration of Norfolk Island, New Military Barracks, Kingston.

Submission

Any person may, during the period between Friday 24 January and Friday 7 February 2014 make written submissions to the Chief Executive Officer about the above Development Application. All submissions must state the relevant Development Application (DA) number. All submissions must be signed by at least one person making the submission. If a submission objects to the proposed development, the grounds for objections must be specified in the submission.

Reviewable decisions

A decision made on this DA by the Minister under subsections 44(7) and 44(8) of the *Planning Act 2002* is a reviewable decision within the meaning of subsection 78(1) of the Act.

Dated 22 January 2014

JODIE BROWN
CONTRACT PLANNING OFFICER

OFFICE OF THE ADMINISTRATOR
DISPOSAL OF SURPLUS EQUIPMENT

Tenders are invited for the purchase of the following items:

Quantity	Description
1	Cane lounge suite with coffee table
1	VAX 1600 watt vacuum cleaner
1	White Chipboard set of three shelves
5	Office/waiting chairs
1	Reception desk made of Norfolk pine
1	Lectern on a stand

Inspections will only occur by prior arrangement between 2.00 pm and 3.00 pm on Tuesday 21 January and Wednesday 22 January 2014. Persons wishing to inspect the items should telephone the Office of the Administrator on 22152 to arrange a time for an inspection.

Tenders shall specify the item tendered for, the amount tendered and be enclosed in a plain envelope with the words "Surplus Equipment Tender" printed on the outside, and placed in the tender box at the Office of the Administrator, Kingston. (Note: this is separate from the Administration tender box). No warranty is given in relation to any of the above items, including whether they are working or fit for purpose.

Tenders close at 12 noon on **Wednesday 29 January 2014**.

Dated 15 January 2014

KEITH YOUNG
OFFICIAL SECRETARY