



## THE ADMINISTRATION OF NORFOLK ISLAND

### MEDIA RELEASE

# FOR HIRE - RAWSON HALL

Built in 1947, Rawson Hall has been a centre for many aspects of Norfolk Island Life. It has served as a movie theatre, dance hall, sporting centre, hosted concerts and prize giving nights, been a popular venue for weddings, festivals, parties and more. The displays in Rawson Hall are the centrepiece of the annual Royal Show. Rawson Hall remains great value to the local community as a social centre and entertainment venue.

Rates for use are very reasonable at \$90 per opening for the main hall and \$45 per opening for the supper room. The hire fees are inclusive of GST and are to be paid, along with the bond, by the hirer upon making a booking. These fees basically cover power and not maintenance or upkeep costs. Hall hire includes access to the kitchen/bar facilities.

Bookings and payment can be made at Norfolk Post during business hours. Bookings must be made on the prescribed form and you may be asked to provide extra information in regards to insurance and safety.

The hirer is responsible for leaving the hall in a clean and tidy condition after use. If the hall needs to be cleaned by Administration after use, the hirer is responsible for paying a fee on a cost recovery basis, and the loss of bond.

The hirer is responsible for meeting the cost of repairing any damage occurring while the hirer is in possession of the hall.

The hirer is to report all accidents and incidents to the Administration's Risk Management Administrative Officer for preventative measure purposes only.

The hirer is responsible for returning the keys to the Post Office after hire before 12 Noon on the first business day after the end of the hire.

Enquiries about Rawson Hall facilities should be addressed in the first instance to Deb Simpson on telephone 22141 or by email to [postoffice@admin.gov.nf](mailto:postoffice@admin.gov.nf)

24 April 2009