



NORFOLK

ISLAND

## **THE ADMINISTRATION OF NORFOLK ISLAND**

### **MEDIA RELEASE**

## **NSW National Certificates of Competency WorkCover Occupational Licensing**

The Chief Executive Officer, Rhonda Wheatley, has announced that negotiations are currently underway for a Memorandum of Understanding (“MOU”) between the Administration of Norfolk Island and the WorkCover Authority of New South Wales.

In September 2006 WorkCover NSW introduced photo licences for NSW National Certificates of Competency (“licences”). All applications for new classes of licenses and for renewal of existing licenses issued in NSW by WorkCover Authority were required to be lodged in person by the applicant at an Australia Post outlet.

A number of individuals who hold licences issued in NSW by the WorkCover Authority or are eligible for licences in NSW are currently resident in Norfolk Island.

As Australia Post does not provide lodgement services outside of New South Wales, eligible residents of Norfolk Island are not able to lodge such applications.

Under the terms of the MOU, the Administration of Norfolk Island will provide an “evidence of identity” service to residents of Norfolk Island, which will enable applications for new classes of licenses and for renewal of existing licences to be lodged at the Administration Offices, Kingston. Upon lodgement of an application the Administration will verify that evidence of identity documents provided by the applicant are genuine and correct and check the quality of passport photographs to ascertain if the photograph is a true likeness to the eligible applicant. Once verified, the application will be sent to WorkCover Authority of NSW for processing in the usual way.

The Administration of Norfolk Island will collect the application fee of \$60 for renewal of a licence and \$65 per class for new classes. A receipt will be issued to the eligible applicant and the fees in full will be remitted to WorkCover NSW. An additional fee of \$10 will be charged by the Administration of Norfolk Island to cover handling and postage.

It is expected that these arrangements will be in place by the end of September. Further details will be made available when negotiations have been finalised.

Rhonda Wheatley  
**Chief Executive Officer**

6th September 2007