

Position Title	Field Officer – Argentine Ant Eradication
Position Number	1129
Division	Services
Branch	Planning and Environmental Services
Salary Level	Level 5
Reports to	Senior Environmental Officer
Special Requirements	The appointee to this position may also be required to be eligible for appointment to and/or to hold appointment as a statutory officer under various laws applicable to Norfolk Island. Appointees to this position will be expected to fulfil their duties, functions and powers as Regional Council employees in addition to, and separately from, any statutory office holder duties functions and powers

Position Objectives

To lead the successful implementation of the Argentine Ant Eradication Program according to the Argentine Ant Eradication Strategy Norfolk Island and regular Work Plans developed by the CSIRO.

Key Accountabilities

- Manage and undertake fieldwork to bait, survey and map Argentine Ants on Norfolk Island, with the goal of eradicating them from the island.
- Communicate effectively with landholders to facilitate access to private land during baiting.
- Assist with communication and engagement with the community to promote and provide regular updates on the Argentine Ants Eradication Program through media releases and other avenues.
- Provide regular reports to the Senior Environmental Officer, the CSIRO and other stakeholders as required.
- Provide impartial, honest, timely and accurate advice to the Senior Environmental Officer and other stakeholders as required.
- Monitor and assist with the evaluation of the program.
- Assist with the recruitment of field assistants for baiting and survey tasks as required.
- Maintain a particularly strong focus on Work Safety requirements, policy and procedures including accident and incident reporting and corrective actions.
- Oversee the day-to-day operations of the section by:
 - Modelling sound leadership skills and behaviour.
 - Coaching and supporting the development of staff.
 - Providing direction and instructions on tasks and projects.
 - Monitoring staff performance and providing regular feedback.
 - Ensuring the safe operation of all equipment used as part of the Program.

Key Competencies	
<ul style="list-style-type: none"> • Ability to coordinate a field program, including the ability to plan activities and manage field assistants. • Experience and demonstrated ability in collecting data using a G.P.S. • Good written communication skills. • Demonstrated ability to work reliably and effectively, with diligence and accuracy, and to be constantly observant and focussed when carrying out field work. • Must be physically fit and capable of long hours of fieldwork in often difficult terrain. • Demonstrated commitment to best practice ethics in public sector management. • Excellent interpersonal skills and experienced in communicating with operational personnel at all levels and the provision of advice to staff, Managers and Executive. • Demonstrate an understanding of ethical conduct, particularly in the public sector. • Knowledge or understanding of equal employment opportunity principles and their practical application in the workplace. • A strong understanding and working knowledge of Work Safety requirements, policy and procedures including accident and incident reporting and corrective actions. 	
Qualifications	
<ul style="list-style-type: none"> • Minimum 12 months experience managing and implementing a coordinated/strategic pest eradication program. • Current First Aid certificate or ability to acquire • Chainsaw operations ticket or ability to acquire • Chemcert ticket or ability to acquire • Current Class C Drivers Licence 	
Acknowledgement	
<p>This position description and associated information is not to be considered as a comprehensive, complete and /or exhaustive list of responsibilities and accountabilities, it is indicative of the position only. The position incumbent must be aware that their role and position are dynamic. Continuing development, change and improvement of processes, practices, knowledge, skills and behaviours is expected at Norfolk Island Regional Council. People and positions develop over time and this position description is intended to facilitate this, as a living document, where your active involvement is a critical element. It is highlighted that this position is a member of a team. As such the incumbent is expected to learn the roles and duties of others in the team and to help other team members when required, to guarantee quality outcomes</p>	
Date Authorised	July 2019