

Position Title	Plant Operator – Grounds /Open Spaces Maintenance
Position Number	1046
Division	SERVICES
Branch	Building and Grounds/Open Spaces Maintenance
Salary Level	Level 3
Reports to	Section Leader - Building and Grounds/Open Spaces Maintenance

#### Position Objectives

To undertake and maintain Norfolk Island Regional Council Grounds and Open Spaces precincts to a high standard of presentation.

#### Key Accountabilities

##### 1. Grounds / Open Spaces Maintenance

Provide a high standard of grounds/open spaces maintenance by:

- Undertaking regular programmed, and as required mowing, turf management, trimming, pruning, weed control, mulching, planting, grounds and open space infrastructure maintenance, landscaping, and rubbish removal
- Use a range of equipment, tools, plant and machinery competently and safely
- Correctly use and maintain plant and equipment provided including all personal protective equipment, in accordance with manufacturer's instruction, Council safety policy and procedures

#### Capabilities

- Practical experience in grounds/open spaces maintenance
- Practical experience in general tools, plant, equipment maintenance
- Verification of Competency to operate small plant and equipment including a current MR drivers licence
- Demonstrated ability to work independently and as a team member, to prioritise workload and meet required timelines
- Proven ability to effectively and efficiently carry out verbal and written instructions
- Ability to communicate effectively and courteously with internal and external customers and the general public
- Demonstrated knowledge and commitment to applying work health and safety requirements
- Demonstrated numeracy, written and verbal communication skills sufficient to undertake administrative duties necessary for the role, ability to read safety instructions, plans, and to effectively communicate with the public and team members
- Ability to work unsupervised
- Ensure that all plant and equipment is safe to operate and have an elevated sense of health and safety while operating potentially dangerous equipment
- Ability to perform regular preventive and routine maintenance on small plant and equipment

Qualifications	
<ul style="list-style-type: none"> <li>• Current MR class drivers licence</li> <li>• Current Construction Industry Induction card (White Card)</li> <li>• Current First Aid certificate or ability to obtain</li> <li>• Relevant licences or Verification of competency to operate small plant and equipment (sit down lawn mowers, small to medium size tractors – with attachments)</li> <li>• Current certification for the handling and usage of appropriate herbicides and chemicals as required (ie Chemcert)</li> <li>• Chainsaw ticket or ability to obtain</li> <li>• Working at Heights Certificate or ability to obtain</li> <li>• <b>Desirable</b> – Cert III in Horticulture, Parks and Gardens, landscape construction or other relevant field</li> </ul>	
Acknowledgement	
<p>This position description and associated information is not to be considered as a comprehensive, complete and /or exhaustive list of responsibilities and accountabilities, it is indicative of the position only. The position incumbent must be aware that their role and position are dynamic. Continuing development, change and improvement of processes, practices, knowledge, skills and behaviours is expected at Norfolk Island Regional Council. People and positions develop over time and this position description is intended to facilitate this, as a living document, where your active involvement is a critical element. It is highlighted that this position is a member of a team. As such the incumbent is expected to learn the roles and duties of others in the team and to help other team members when required, to guarantee quality outcomes.</p>	
Date Authorised	June 2019