



Fulltime Position Vacant

Norfolk Island Regional Council is seeking applications from enthusiastic, suitable persons to join the Council team. The relevant Position Description for the position listing the full set of key accountabilities and competencies are available from our website - Employment link:

<http://www.norfolkisland.gov.nf/your-council/working-council>

Job Number: NIRC201819-42 (vacant position) – readvertised

Risk and Internal Audit Officer (1006) - \$66,392.82 per annum + \$10,000 market component

The primary purpose of the position is to conduct internal audits of the Norfolk Island Regional Council (NIRC) processes and structures within allocated resources and time constraints, and to provide administrative support to the Risk and Audit Committee, senior management and business managers of the Council.

Enquiry Contact Officer – Joy Walker - phone +6723 22001 ext. 2 or email joy.walker@nirc.gov.nf

General enquiries may be made to Human Resources Office, hr@nirc.gov.nf or phone Thomas Andresen on +6723 22001, Ext.2

7.5% superannuation, employer contributions only made if monthly wages exceed \$450 (before tax).

Appointments will be made on merit in compliance with the principles of Equal Employment Opportunity (EEO).

If you are interested in the advertised position you will need to send a written application addressing the competencies and qualifications contained in the Position Description. Applications must also include a resumé/curriculum vitae and two recent work-related referees. Please note that if you do not fully address the competencies and qualifications criteria you may be excluded from being shortlisted for further progression in the recruitment process. Applications are to be lodged by **email** to hr@nirc.gov.nf **no later than 9:00 am, Monday, 25 March 2019.**

Lotta Jackson
General Manager