



Casual Position Vacant

Norfolk Island Regional Council is seeking applications from enthusiastic, suitable persons to join the Council team. The relevant Position Description for the position listing the full set of key accountabilities and competencies are available from our website - Employment link:

<http://www.norfolkisland.gov.nf/your-council/working-council>

Job Number: NIRC201819-36

Casual Customer Service Officer - Liquor Bond (2008) - \$23.97 per hour plus 25% casual loading

The main purpose of this position is to provide efficient and effective professional customer services for the Regional Council by undertaking a variety of activities including retail sales and processing of financial payments, managing liquor stocks and displays.

Enquiry Contact Officer - Howard Martin - phone +6723 22106 or email howard.martin@nirc.gov.nf

General enquiries may be made to Human Resources Office, hr@nirc.gov.nf or phone Thomas Andresen on +6723 22001, Ext.2

7.5% superannuation, employer contributions only made if monthly wages exceed \$450 (before tax).

Appointments will be made on merit in compliance with the principles of Equal Employment Opportunity (EEO).

If you are interested in the advertised position you will need to send a written application addressing the competencies and qualifications contained in the Position Description. Applications must also include a resumé/curriculum vitae and two recent work-related referees. Please note that if you do not fully address the competencies and qualifications criteria you may be excluded from being shortlisted for further progression in the recruitment process. Applications are to be lodged by **email** to hr@nirc.gov.nf **no later than 9:00 am, Monday, 18 February 2019.**

Lotta Jackson
General Manager