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| Position Title       | Pest and Noxious Weed Officer   |
| Position Number      | 3025  |
| Division             | SERVICES  |
| Branch / Section     | Infrastructure / Waste & Environment  |
| Special Requirements | The appointee to this position may also be required to be eligible for appointment to and/or to hold appointment as a statutory officer under various laws applicable to Norfolk Island. Appointees to this position will be expected to fulfil their duties, functions and powers as Regional Council employees in addition to, and separately from, any statutory office holder duties functions and powers |
| Salary Level         | Level 5   |
| Reports to           | Team Leader Waste & Environment   |

#### Position Objectives

To undertake and maintain Noxious Weed Eradication and Pest Control Programs for Norfolk Island Regional Council's reserves and roadsides and assist where necessary across the Waste & Environment Section.

#### Key Accountabilities

- Practical/experience and understanding in pest eradication and noxious weeds eradication and control
- Responsible for maintaining vehicle and equipment assets in good working order to support operational needs
- Participate in the cooperation of efficient teamwork with other members of the Waste and Environment Section
- Contribute to the process of planning and development of noxious weeds and pest management projects across Council's public reserves and roadsides.
- Negotiate with private landholders, other government agencies regarding access for pest control management.
- To apply knowledge and demonstrated skills in the implementation of safe working practices in noxious weeds and pest management
- Undertake fieldwork to assist with surveying and mapping of noxious weeds and pests on Norfolk Island
- Assist where necessary, on the maintenance of water assurance scheme infrastructure.
- Ensure all tools and plant and equipment is operated, maintained and stored safely, properly and securely
- Ensure all work is performed in a competent and professional manner
- Implement Workplace Health & Safety, Equal Employment Opportunity and ethical conduct requirements to maintain a safe environment for public and employees

| Competencies  |              |
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| <ul style="list-style-type: none"> <li>• Ability to work unsupervised</li> <li>• Demonstrated ability to work independently and as a team member, to prioritise workload and meet required timelines</li> <li>• Ability to communicate effectively and courteously with internal and external customers and the general public</li> <li>• Proven ability to effectively and efficiently carry out verbal and written instructions</li> <li>• Lead discussions with small groups or address contentious matters through discussion and response to achieve settlement.</li> <li>• Ability to lead a team/s of people in survey and baiting tasks associated with the control of pests on Norfolk Island</li> <li>• Demonstrated ability to use GPS equipment in the field as required</li> <li>• Proven ability to operate a firearm and a safe manner</li> <li>• Ability to be delegated under the <i>Local Government Act 1993 (NSW) (NI)</i>, <i>Noxious Weed Act 1916</i>, <i>Trees Act 1997</i> &amp; <i>Migratory Birds Act 1980</i>, <i>Public Reserves Act 1997</i></li> </ul> |              |
| Qualifications  |              |
| <ul style="list-style-type: none"> <li>• Minimum of 2 years' prior experience in noxious weeds/pest control – (feral pests – chooks, rats, cats)</li> <li>• Chemical handling experience and/or certification (e.g. Chemcert) or ability to obtain</li> <li>• Chainsaw experience and/or accreditation/Certificate or ability to obtain</li> <li>• Current First Aid certificate or ability to obtain</li> <li>• Current Construction Industry Induction card (White Card)</li> <li>• Current LR Drivers licence</li> <li>• Must hold a current Gun Licence and 5 years plus experience</li> <li>• Relevant licences to operate small plant and equipment – mowers/tractors or ability to obtain</li> </ul>   |              |
| Acknowledgement   |              |
| <p>This position description and associated information is not to be considered as a comprehensive, complete and /or exhaustive list of responsibilities and accountabilities, it is indicative of the position only. The position incumbent must be aware that their role and position are dynamic. Continuing development, change and improvement of processes, practices, knowledge, skills and behaviours is expected at Norfolk Island Regional Council. People and positions develop over time and this position description is intended to facilitate this, as a living document, where your active involvement is a critical element. It is highlighted that this position is a member of a team. As such the incumbent is expected to learn the roles and duties of others in the team and to help other team members when required, to guarantee quality outcomes.</p>  |              |
| Date Authorised   | January 2019 |