



Fulltime Position Vacant

Norfolk Island Regional Council is seeking applications from enthusiastic, suitable persons to join the Council team. The relevant Position Description for the position listing the full set of key accountabilities and competencies are available from our website - Employment link:

<http://www.norfolkisland.gov.nf/your-council/working-council>

Job Number: NIRC201819-28

State Service Delivery Coordinator (3035) - \$63,117.60 per annum

The purpose of this role is to coordinate, communicate and report across the Service Delivery Arrangement (SDA) Contract between the NIRC and the Commonwealth of Australia, as well as monitor and assist with budgets.

Enquiry Contact Officer – Bruce Taylor - phone: +6723 22001 or email bruce.taylor@nirc.gov.nf

General enquiries may be made to Human Resources Office, hr@nirc.gov.nf or phone Thomas Andresen on +6723 22001, Ext.2

7.5% Superannuation applies to above salaried position.

Appointments will be made on merit in compliance with the principles of Equal Employment Opportunity (EEO).

If you are interested in the advertised position you will need to send a written application addressing the competencies and qualifications contained in the Position Description. Applications must also include a resumé/curriculum vitae and two recent work-related referees. Please note that if you do not fully address the competencies and qualifications criteria you may be excluded from being shortlisted for further progression in the recruitment process. Applications are to be lodged by **email** to hr@nirc.gov.nf **no later than 9:00 am, Monday, 28 January 2019.**

Lotta Jackson
General Manager