



Date: Wednesday, 19 September 2018
Time: 2:00pm
Location: Norfolk Island Regional Council Chambers

BUSINESS PAPER

Supplementary Report

Ordinary Council Meeting

19 September 2018

Besnes Piepa

f daa Ordeneri Kaunsl Miiten

orn 19 Septemba 2018

Lotta Jackson
General Manager

Order Of Business

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10 REPORTS FROM GENERAL MANAGER

10.1 MEETING DAY AND TIME

Author: Susan Prior, Media and Executive Assistant

SUMMARY

The purpose of this report is to allow Council to determine the meeting day and time for the Ordinary meetings of Council for the period September 2018 to September 2019.

BACKGROUND

Council need to set a schedule of meetings to guide the business at hand.

Section 365 of the *Local Government Act 1993 (NSW) (NI)* states that 'the council is required to meet at least 10 times each year, each time in a different month'.

DISCUSSION

The proposed dates for Ordinary Council Meetings for the period October 2018 to September 2018, is for the 3rd Wednesday of each month at 2:00pm, except for January 2019 and June 2019, as follows:

Meeting Date & Time
17 October 2018
21 November 2018
19 December 2018
No meeting in January
20 February 2019
20 March 2019
17 April 2019
15 May 2019
26 June 2019 (Note: 4 th Wednesday)
17 July 2019
21 August 2019
18 September 2019

The reason for the meeting on the fourth Wednesday in June is so that the draft Operational Plan can be placed on public exhibition for 28 days at the May Ordinary Council Meeting and subsequently be adopted at the June Ordinary Council Meeting.

CONCLUSION

The day and the time for the meeting is a matter for Council to determine and as such the following recommendation is presented to Council for adoption.

Recommendation

That Council adopts the schedule of meetings at 2:00pm as follows:

Meeting Date & Time
17 October 2018
21 November 2018
19 December 2018
No meeting in January
20 February 2019
20 March 2019
17 April 2019
15 May 2019
26 June 2019 (Note: 4 th Wednesday)
17 July 2019
21 August 2019
18 September 2019

ATTACHMENTS

Nil