

**MINUTES OF
EXTRAORDINARY COUNCIL MEETING
WEDNESDAY 28 SEPTEMBER 2016**

MINUTES OF THE **Extraordinary Council Meeting** OF THE NORFOLK ISLAND REGIONAL COUNCIL held at the Council Chambers on Wednesday, 28 September 2016 commencing at 2.00 pm.

ATTENDANCE Councillor Robin Adams
Councillor John McCoy
Councillor David Porter
Councillor Lisle Snell

ALSO IN ATTENDANCE General Manager (Lotta Jackson)
Group Manager – Services (Bruce Taylor)
Group Manager – Commercial Hub (John Van Gaalen)
Executive Assistant (Gaye Evans)

WELCOME

The Mayor welcomed Councillors, Officers and the community to the meeting.

STATEMENT OF RESPECT

The Norfolk Island Regional Council promotes a climate of respect for all. We will endeavour to inspire in our community shared civic pride by valuing and protecting our unique culture and environment, both natural and built, for the current and future generations. We, the elected members and staff of the Norfolk Island Regional Council undertake to act with honesty and integrity, to conduct ourselves in a way that engenders trust and confidence in the decisions we make, and the actions we take on behalf of the Norfolk Island community. We acknowledge the Norfolk Island people, the traditional custodians of this Island.

BUSINESS OF MEETING

APOLOGIES

73/16 Resolved:

That the apology of Cr Rod Buffett be received and noted.

(John McCoy/Dave Porter)

Motion Carried

BUSINESS OF MEETING

(ITEM: GM33/16) SENIOR STAFF STRUCTURE

SUMMARY:

The purpose of this report is for Council to adopt the organisational structure with the creation of an Executive Manager Governance and Human Resources; and an Economic Development Co-ordinator.

74/16 Resolved:

- (1) That Council adopts the new positions titled Economic Development Coordinator and Executive Manager Governance and Human Resources as discussed within this report.
- (2) That the General Manager commences recruitment as soon as possible due to the importance of both these positions and the functions they are responsible for.

(Dave Porter/John McCoy)

Motion Carried

(ITEM: GM 34/16) OPERATIONAL PLAN 2016/17

SUMMARY:

The purpose of this report is for Council to adopt of the Operational Plan 2016/17 which includes the activities, rates, fees and charges and budget for the financial year 2016/17.

RECOMMENDATION:

That Council adopts the *Operational Plan for 2016/17*;

- (1) That Council makes a rating structure in line with the revenue policy as follows:

Norfolk Island Regional Council: 2016/17 Rating Model					
				Year 1 Raise \$500,000	
Category	Sub-Category	Number of portions	Number of properties	YEAR 1- Levy per property raising \$500,000	YEAR 1- Total levies per category to raise \$500,000
Residential	less than 0.05 Ha	20	20	\$135.00	\$2,700.00
Residential	0.05Ha - 0.099Ha	47	47	\$255.00	\$11,985.00
Residential	0.1Ha - 0.499Ha	390	390	\$270.00	\$105,300
Residential	0.5Ha - 0.99Ha	182	182	\$290.00	\$52,780
Residential	1.0Ha - 4.99Ha	280	280	\$310.00	\$86,800
Residential	5.0Ha -20.0Ha	49	49	\$320.00	\$15,680
Farmland	1 portion	683	403	\$240.00	\$96,720
Business - Commercial/ Industrial	less than 0.1 Ha	84	84	\$320.00	\$26,880
Business - Commercial/ Industrial	0.05Ha - 0.099Ha	49	49	\$580.00	\$28,420
Business - Commercial/ Industrial	0.1Ha - 0.499Ha	16	16	\$845.00	\$13,520
Business - Commercial/ Industrial	0.5Ha - 0.99Ha	10	10	\$1,105.00	\$11,050
Business - Commercial/ Industrial	1.0Ha - 4.99Ha	5	5	\$1,365.00	\$6,825
Business - Tourist Accommodation	1 unit	24	24	\$320.00	\$7,680
Business - Tourist Accommodation	2 units	10	10	\$550.00	\$5,500
Business - Tourist Accommodation	3 units	6	6	\$745.00	\$4,470

Business - Tourist Accommodation	4 units	9	9	\$895.00	\$8,055
Business - Tourist Accommodation	5 units	11	11	\$1,025.00	\$11,275
Business - Tourist Accommodation	6-10 units	14	14	\$1,275.00	\$17,850
Business - Tourist Accommodation	11-20 units	6	6	\$1,615.00	\$9,690
Business - Tourist Accommodation	21 - 50 units	5	5	\$1,975.00	\$9,875
Business - Tourist Accommodation	51+ units	2	2	\$2,315.00	\$4,630
Business - Charitable	Non Liquor	29	29	\$100.00	\$2,900.00
Business - Charitable	Liquor	7	7	\$350.00	\$2,450.00
Total No's of portions		1938	1658		
Total					\$543,035.00

(2) That Council adopts the fees and charges contained within the Operational Plan for 2016/17

(3) That Council adopts the budget for 2016/17 contained within the Operational Plan 2016/17.

(Lisle Snell/John McCoy)

Amendment

That Item 10.8 *Arrange for property valuations for the rating structure 2017/18 and Valuations are completed in time for budget preparations and the development of the rating model by end of February 17* on pages 19 and 20 of the Operational Plan 2016/17 be deleted

(Robin Adams/John McCoy)

Carried

Amendment

That the fees and charges proposed in the Schedule of Fees and Charges page 61 for *Waste Management Fees General Household Garbage* be deleted

(John McCoy/Lisle Snell)

Carried

Amendment

That the levy in the Schedule of Fees and Charges on pages 54 and 55 pursuant to the Waste Management Regulations 2004 be increased by 20% for goods imported by sea and goods imported by air.

(John McCoy/Lisle Snell)

Lost

75/16 Resolved:

That Council adopts the *Operational Plan for 2016/17*;

(1) That Council makes a rating structure in line with the revenue policy as follows:

Norfolk Island Regional Council: 2016/17 Rating Model					
				Year 1 Raise \$500,000	
Category	Sub-Category	Number of portions	Number of properties	YEAR 1- Levy per property raising \$500,000	YEAR 1- Total levies per category to raise \$500,000
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Business - Tourist Accommodation	51+ units	2	2	\$2,315.00	\$4,630
Business - Charitable	Non Liquor	29	29	\$100.00	\$2,900.00
Business - Charitable	Liquor	7	7	\$350.00	\$2,450.00
Total No's of portions		1938	1658		
Total					\$543,035.00

- (2) That Council adopts the fees and charges contained within the Operational Plan for 2016/17;
- (3) That Item 10.8 *Arrange for property valuations for the rating structure 2017/18 and Valuations are completed in time for budget preparations and the development of the rating model by end of February 17* on pages 19 and 20 of the Operational Plan 2016/17 be deleted;

- (4) That the fees and charges proposed in the Schedule of Fees and Charges page 61 for *Waste Management Fees General Household Garbage* be deleted; and
- (5) That Council adopts the budget for 2016/17 contained within the Operational Plan 2016/17.

Motion as Amended Carried

CONFIDENTIAL MATTERS FOR CONSIDERATION

76/16 Resolved:

That Council move into closed Committee.

(John McCoy/Dave Porter)

Motion Carried

The doors were closed to the public and the meeting moved into Committee at 3 pm.

(CONFIDENTIAL ITEM GS 05/16) OPTIONS FOR FUNDING HAWAII CABLE

This item is placed within the confidential part of the agenda in accordance with section 10A (2) (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business, (d) commercial information of a confidential nature that would, if disclosed: (i) prejudice the commercial position of the person who supplied it, or (ii) confer a commercial advantage on a competitor of the council, or (iii) reveal a trade secret.

The Deputy Mayor took the Chair.

RECOMMENDATION:

That Council does not proceed with any of the presented options for funding of the Hawaiki Cable due to the reasons discussed in this report.

(John McCoy/Dave Porter)

Amendment

Noting that –

- (1) Council on 21 September 2016 requested the General Manager to explore and present options at today's meeting for Council to secure funding for a branching unit to be attached to the Hawaiki cable to allow Norfolk Island to be connected in the near future; and
- (2) Council has received advice from the Group Manager Commercial Hum 'that it would not be prudent to access funds at such an early stage of our development as a regional Council, based on significant unknowns and that much of our cash balances are based on one-off grant funding',

It is therefore the recommendation of Council that it does not proceed with any of the options presented for funding of the Hawaiki Cable in the report presented to Council today.

(Robin Adams/Lisle Snell)

Carried

77/16 Resolved:

Noting that –

- (1) Council on 21 September 2016 requested the General Manager to explore and present options at today's meeting for Council to secure funding for a branching unit to be attached to the Hawaiki cable to allow Norfolk Island to be connected in the near future; and
- (2) Council has received advice from the Group Manager Commercial Hum 'that it would not be prudent to access funds at such an early stage of our development as a regional Council, based on significant unknowns and that much of our cash balances are based on one-off grant funding',

It is therefore the recommendation of Council that it does not proceed with any of the options presented for funding of the Hawaiki Cable in the report presented to Council today.

Motion as Amended Carried

78/16 Resolved:

That the Council move out of closed Committee.

(Robin Adams/John McCoy)

Motion Carried

The Mayor took the Chair and read out the Resolution from the closed session to the public.

CLOSE OF MEETING

There being no further business the Mayor declared the meeting closed at 3.08 pm.

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Councillor Robin Adams
Mayor
Dated: ___ October 2016