

**MINUTES OF
EXTRAORDINARY COUNCIL MEETING
WEDNESDAY 6 JULY 2016**

MINUTES OF THE **Extraordinary Council Meeting** OF THE NORFOLK ISLAND REGIONAL COUNCIL held at the Council Chambers on Wednesday, 6 July 2016 commencing at 5.00 pm.

ATTENDANCE Councillor Robin Adams
Councillor Rod Buffett
Councillor John McCoy
Councillor David Porter
Councillor Lisle Snell

ALSO IN ATTENDANCE General Manager (Lotta Jackson)
Group Manager – Services (Bruce Taylor)
Group Manager – Governance (Lisa Jackson)

WELCOME

Lotta Jackson, General Manager, presided according to her duty until election of the Mayor welcomed the Councillors and members of the public to the first meeting of the Regional Council and congratulated Councillors on their election.

INTRODUCTION BY GENERAL MANAGER

The first meeting of the Norfolk Island Regional Council was called by The Hon. Gary Hardgrave, Administrator and was presided over by Lotta Jackson, General Manager and Returning Officer. The Extraordinary Meeting addressed the election of Mayor and Deputy Mayor, the Order of Business Agenda, meeting dates and times and the Code of Conduct.

BUSINESS OF MEETING

(ITEM GM1/16) DETERMINATION OF METHOD OF ELECTION FOR ELECTION OF MAYOR AND DEPUTY MAYOR BY COUNCILLORS

SUMMARY

The purpose of this report is for Council to adopt the Method of Voting for the Election of the Mayor and Deputy Mayor.

1/16

Resolved that:

- (1) That the General Manager's Report "Determination of Method of Voting for Election of Mayor and Deputy Mayor by Councillors" be received and noted; and further
- (2) That Council adopts the Ordinary ballot method for the election of the Mayor and Deputy Mayor.

(Robin Adams/David Porter)

Motion Carried

(ITEM GM2/16) ELECTION OF MAYOR FOR TERM JULY 2016 TO SEPTEMBER 2017

SUMMARY

The purpose of this report is to elect the Mayor for the period July 2016 to September 2017.

2/16 **Resolved** that:

- (1) That the report of the General Manager “Election of Mayor for Term July 2016 to September 2017” be received and noted, and further;
- (2) That the elected Mayor be declared as Councillor Robin Adams.

(Lisle Snell/John McCoy)

Motion Carried

(ITEM GM3/16) ELECTION OF DEPUTY MAYOR FOR TERM JULY 2016 TO SEPTEMBER 2017

SUMMARY

The purpose of this report is to elect the Deputy Mayor for the period July 2016 to September 2017.

3/16 **Resolved** that:

- (1) That the report of the General Manager “Election of Deputy Mayor for Term July 2016 to September 2017” be received and noted, and further;
- (2) That the elected Deputy Mayor be declared as Councillor John McCoy.

(Robin Adams/Lisle Snell)

Motion Carried

(ITEM GM4/16) ORDINARY MEETING DAYS AND TIMES

SUMMARY

The purpose of this report is to allow Council to determine the meeting day and time for the Ordinary meetings of Council for the period July 2016 to September 2017.

4/16 **Resolved** that:

- (1) That the report of the General Manager “Meeting Day and Time” be received and noted; and further
- (2) That Council adopts the schedule of meetings at 2.00 pm as follows:

Meeting Date & Time
20 July
17 August
21 September
19 October
16 November
21 December
No meeting in January
16 February
16 March
19 April
17 May
28 June (Note: 4 th Wednesday)
19 July
16 August
20 September

(Rod Buffett/David Porter)

Motion Carried

(ITEM GM5/16) ORDER OF BUSINESS AGENDA

SUMMARY

The purpose of this report is for Council to adopt the order of business on the agenda for Ordinary Council Meetings.

Amendment

The following amendment was proposed –

THAT the words “We acknowledge the Norfolk Island people, the traditional custodians of this Island” be inserted at the end of the Statement of Respect

(Lisle Snell/John McCoy)

Motion Carried

5/16

Resolved that:

- (1) That the report of the General Manager “Order of Business Agenda” be received and noted; and further
- (2) That Council adopts the Order of Business Agenda as follows:
 1. Welcome
 2. Statement of Respect

The Norfolk Island Regional Council promotes a climate of respect for all. We will endeavour to inspire in our community shared civic pride by valuing and protecting our unique culture and environment, both natural and built, for the current and future generations. We, the elected members and staff of the Norfolk Island Regional Council undertake to act with honesty and integrity, to conduct ourselves in a way that engenders trust and confidence in the decisions we make, and the actions we take on behalf of the Norfolk Island community. We acknowledge the Norfolk Island people, the traditional custodians of this Island

3. Apologies
4. Disclosures of Interest
5. Confirmation of minutes
6. Public Access
7. Mayoral Minute
8. Reports from Committees
9. Reports from Officers
10. Notices of Motion
11. Urgent Business without Notice
12. Confidential Matters for Consideration
13. Questions for the next meeting

(Lisle Snell/John McCoy)

Motion Carried

(ITEM GM6/16) CODE OF CONDUCT

SUMMARY

The purpose of this report is for Council to adopt the Model Code of Conduct which is a minimum requirement under s440 of the *Local Government Act 1993*.

6/16

Resolved that:

- (1) that Council adopts the NSW Local Government Model Code of Conduct November 2015 titled the Norfolk Island Regional Council Code of Conduct in Attachment two (2);
- (2) that the General Manager advertise for Expressions of Interest in order to obtain at least three (3) Code of Conduct Reviewers as per Part 8, Procedures for the Administration of The Model Code of Conduct for Local Councils in NSW, March 2013. Attachment three (3); and
- (3) that the position of Group Manager Governance be assigned to the role of Code of Conduct Complaints Coordinator.

(John McCoy/Rod Buffett)

Motion Carried

OTHER BUSINESS

Mayor Robin Adams thanked the General Manager and the people of Norfolk Island.

There being no further business the Mayor declared the meeting closed at 5.13 pm.

.....
Councillor Robin Adams
Mayor